

DEPARTMENT OF GEOSCIENCES

Instructions on Letter of Intent (LOI) and Curriculum Vitae (CV)

Letter of Intent (LOI)

This letter will be used to rank your application for admission to our department so please include the necessary information that will improve our understanding of your motivations, interests and skills that are not obvious from your grades alone.

This document should be restricted to 1-2 pages.

Your letter should provide information on:

1. The research area that you are interested in pursuing.
2. What level of research background you have in that research area?
3. Did you attend a meeting to present research, prepare/submit a manuscript for publication, or complete a thesis?
4. The prospective mentor you would like to work with (and whether you have been in contact with them).
5. What aspects of the potential mentor(s) research approaches used are most appealing?
6. What are your short-term and long-term career goals?
7. How acquisition of this degree will serve to advance the individual toward those professional goals?
8. Outline and expand on any relevant research experiences you have.
9. Outline and expand where necessary any future career goals that would be specifically served by attending Auburn University.

Finally, while a Letter of Intent is an important instrument, it is still a personal statement of interest and can appropriately contain any information that the applicant feels is unique or important about their academic or research experience.

Curriculum Vitae (CV)

The CV should include:

- a. Contact information
- b. Education
- c. Research experience
- d. Teaching experience (if applicable)
- e. Publications
- f. Presentations
- g. Other potential categories may include awards, professional affiliations, community or university service

Please submit your LOI and CV to Dr. Ashraf Uddin (uddinas@auburn.edu) as an attached file via email