

2011-2012

AUBURN UNIVERSITY

TRAFFIC AND PARKING  
REGULATIONS



Auburn University Parking & Transit Services

Parking Services Office  
South Quad Multi-Modal Center  
Corner of Lem Morrison Drive and Duncan Drive  
334-844-4143

Auburn University Department of Public Safety and Security  
543 W Magnolia Avenue

334-844-8888

Emergency Phone Number 911

**2011-2012**  
**TRAFFIC AND**  
**PARKING REGULATIONS**

The following regulations shall apply to all visitors, students, employees and others who operate motor vehicles on the campus. For the purpose of these regulations the term "employee" applies to faculty, administrative/professional and staff employee groupings. This brochure is the only official document concerning traffic and parking rules and regulations and supersedes all other publications.

It is essential that all individuals operating a motor vehicle on the campus of Auburn University learn and obey these Traffic and Parking Regulations. These regulations attempt to cover all instances of parking and traffic control in specific detail, as to comply with Alabama's Motor Vehicle Laws. However, the interpretation of the intent of the regulations will be the responsibility of the Auburn University Department of Parking & Transit Services. Specific questions relating to these regulations may be directed to the Parking Services Office, 334-844-4143. The Auburn University Department of Parking and Transit Services may require individuals to present an Auburn University Faculty/Staff, Student ID or driver's license, to address any issues pertaining to permits, citations, towed vehicles or wheel locked vehicles.

The University Traffic and Parking Committee is responsible for recommendations regarding all campus traffic and parking, and it is the responsibility of the administration to set policies and regulations. The function or purpose of specific parking areas may be altered during special events with the recommendation of the Traffic and Parking Committee.

Central campus (also known as "core") is the area bounded by and including Samford Avenue and Donahue Drive, and adjacent to but not including Magnolia Avenue and College Street. Samford Avenue between Mell Street and Duncan Drive is restricted during zone enforcement hours. Only A, B, RH and RQ permits are allowed here from 7:00 a.m. to 5:00 p.m. on weekdays during academic sessions. C permits are specifically NOT ALLOWED in the core of campus between 7:00 am and 5:00 pm on weekdays during academic sessions. City of Auburn Police Department and Auburn University Department of Public Safety and Security have authority to stop a moving vehicle within central campus that does not display a current Auburn University parking permit. In addition, the Auburn Department of Public Safety may enforce City ordinances and State laws pertaining to the operation of motor vehicles.

**A. PERMIT REGISTRATION**

1. It is the responsibility of students and employees of Auburn University operating a vehicle on campus to register for and display parking permit as prescribed in these regulations. This includes motorcycles, motorbikes, scooters, bicycles, automobiles, and trucks. Vehicles with Alabama State Government tags must adhere to all University Traffic and Parking rules and regulations pertaining to motor vehicles.
2. Persons authorized to have vehicles on campus will be allowed 24 hours to register. In addition to any fines, a \$50.00 penalty per ticket will be imposed for failing to register. All violations will be calculated according to Section F-4.
3. Parking permits will be valid until August 31 of the next year. Normal registration period for all employees will be between August 1 and August 31. Normal registration for students will occur between August 1 and August 31, as well as between semesters and before classes begin.
4. The Parking Services Office will conduct the registration of all vehicles. Employees must register online and will pay via payroll deduction with pretax dollars. Parking Services Office will return the requested employee hangtags via mail. Students must register on-line and then should pickup their hangtags at the designated place(s) and time(s). All student registration fees and fine payments are made at Student Financial Services, Mary Martin Hall.

5. Registration fees are as follows per person:

**FALL AND SPRING SEMESTERS**

	Initial Registration
“A” Zone	\$ 60.00
“B” Zone	\$ 30.00
“C” Zone	\$ 30.00
“RE” Zone	\$100.00
“RH” Zone	\$100.00
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“RQ” Zone	\$100.00
“RW” Zone	\$100.00
“RO” Zone	\$ 30.00

**Special Permits:**

U.S. Gov’t Non-AU	\$120.00
Ministers	\$ 60.00
Vendors	\$120.00
Retired	\$ 30.00
Temporary “B” Zone	\$ 10.00 (per semester)
Motorcycles	\$ 9.00 each
Bicycles	No Charge

**SUMMER TERM** All permits during the summer term except for bicycles will be 1/3<sup>rd</sup> the Initial Registration amount

Bicycles No Charge

6. Persons registering for a parking permit will receive one permit (hangtag), which must be properly displayed on the rearview mirror of the vehicle that is brought to campus. To be properly displayed, a hangtag permit must be hung from the rearview mirror with the front facing the windshield and unobstructed by any other objects. During initial registration for a parking permit, information pertaining to the vehicle most likely to be driven on campus must be supplied. An individual may transfer the hangtag permit to another vehicle. However, you may not use a hangtag permit belonging to someone else, nor may you transfer your hangtag permit to someone else. Additionally, the person in whose name the hangtag permit is registered will be solely responsible for any violations pertaining to any vehicle in which her/his hangtag permit is displayed, regardless of who is operating the vehicle, and regardless of who owns the vehicle.
7. On motorcycles, scooters, and bicycles, the one-decal system is used. The decal shall be placed where it can be easily seen from the rear. Motorcycles and scooters must park in areas designated for motorcycles and scooter parking.
8. Replacement of a lost, stolen, or destroyed hangtag permit will be at the expense of the registrant at the original price. Anyone whose permit is lost or stolen while on campus should report the theft to the Auburn Department of Public Safety immediately upon discovery of the theft. Thefts of hangtag permits occurring in other police agency's jurisdiction must be reported to that agency.

9. In the event that the hangtag is misplaced or forgotten, come to the Parking Services Office in the South Quad Multi-Modal Center to obtain a temporary hangtag permit at a daily charge of \$5.00.
10. Employees who are also spouses may co-register for the same permit. No more than two individuals may co-register for the same permit.
11. Employees and students authorized to drive a vehicle on campus shall not register for another person (except co-registration among family members) or register for a permit on a vehicle belonging to the family of another person. All individuals must register according to their University classification.
12. Students who are also immediate family members, and who are eligible for the same zone classification may co-register for the same permit. However, if one is eligible for a higher classification than the other, each must register for separate permits. If a vehicle is co-registered and parked illegally, and the hangtag permit is not displayed to allow identification of the driver, the citation will be issued to the holder of the highest classification hangtag permit.
13. Employees and students shall not drive or park vehicles on campus which display a hangtag permit issued to another individual with a higher priority parking classification.

## **B. PARKING ZONES, PERMITS, AND RESTRICTIONS**

1. Zone "A" (yellow hangtag permit, also good in zone "B" and "C") for full-time budgeted employees who are considered to be exempt employees by the Federal Wage and Hour Board, and nonexempt employees with 10 or more continuous years of service. "A" zone hangtag permits will also be available for those with disabilities.
2. Zone "B" (green hangtag permit, also good in zone "C") for nonexempt employees. Students with permanent disabilities of a nonexempt nature may also be eligible for this hangtag permit. All temporary-part-time employees will receive a Temporary "B" zone hangtag permit for \$10.00 per semester.
3. Zone "C" for all non-resident, undergraduate and graduate students. During zone enforcement times, students with "C" zone hangtag permits will not be permitted to drive through, or park, on the central campus between the hours of 7:00 a.m. and 5:00 p.m., Monday through Friday.
4. R-Zone permits are for resident undergraduate and graduate students and are issued according to a priority system provided by the Housing and Residence Life Office. Students are only allowed to park in the corresponding R-Zone lot for which they hold a permit. All R-Zone permits are valid in RO lots but not in C-Zone lots. Students with R permits who live in the Quad dorms will be allowed vehicular access to central campus during zone enforcement times but only for the purpose of parking in or departing an R-Zoned area. When classes are in session R-Zones are enforced 24 hours a day, 7 days a week.
5. Special permits (silver hangtag permit, good in zones "A", "B" and "C") are for vendors and businesses using noncommercial vehicles, ministers, retired Auburn University faculty and staff, U.S. Government employees, and others as recommended by the Traffic and Parking Committee and approved by the administration.
6. STUDENT CLASSIFICATION. The Registrar's official record is the basis for student permit classification. Students must first settle any discrepancies through the Registrar, and any changes in classification verified in writing by the Registrar's office. Classifications will not be upgraded until they appear on the registration printout. Coop students, students interning, and students who are auditing classes are required to park in zones to which they are entitled when taking regular class work. Students who are employed by the University on a full-time basis may take no more than 5 hours of class work to be eligible for a staff parking classification. If taking more than 5 hours of class work, a student will receive the normal student parking eligibility.

7. **SPECIAL CONSIDERATIONS.** Student requests for special parking consideration should be directed to the Dean of Students for recommendation to the Traffic and Parking Committee for final consideration. Employee requests for special parking consideration should be made in writing through their Department Head or Director, to the Traffic and Parking Committee. Persons making such a request will be sold their normal permit to use until their request has been considered.
8. **HANDICAP PERMITS.** Applications for handicap parking permits may be obtained at the Lee County Probate Office. The Parking Services Office does not issue this type of permit. For Campus Parking Accommodations: Students with permanent disabilities (including those with permanent state hangtags) should provide documentation and apply for services in The Program for Students with Disabilities, 1244 Haley Center, (334-844-2096 /V/TTY). Students with temporary disabilities (including those with temporary state hangtags) should contact the AU Medical Clinic, 400 Lem Morrison Drive, (334-844-4416) for assistance with parking. Persons with state issued handicap placards must register their vehicle (or that of a driver) for on-campus use and park legally.
9. **MEDICAL PERMITS.** Temporary medical parking permits will be available for short-term disabilities. Students must present medical verification of their disability from the Auburn University Medical Clinic to obtain these additional parking privileges. Employees will need documentation from their personal physician. The Program for Students with Disabilities Office, 1244 Haley Center, is the point of contact for long-term disability parking questions.
10. **GUEST PERMITS.** A guest permit may be obtained from the Auburn University Parking Services Office located in the South Quad Multi-Modal Center. This permit is valid for one day for campus visitors who are conducting official university business. Employees and students are not allowed use of these permits.
11. **TEMPORARY PERMITS.** A temporary permit may be issued: (1) in the event that a person has misplaced or forgotten (See Section A-9) their hangtag, or (2) in the event of temporary (See Section B-9) disability.
12. **LOADING ZONES.** Loading zone spaces are located around campus to facilitate loading/unloading of books, equipment, materials, etc. They may also be used by persons dropping-off / picking-up papers, applications, etc. They may be used by anyone for periods not exceeding 30 minutes. The vehicle's flashers must be left on. Vehicles remaining longer than thirty (30) minutes are subject to being cited and/or towed unless prior arrangements are made with the Parking Office.
13. **OVERSIZED AND/OR RECREATIONAL VEHICLE.** Over-sized and/or recreational vehicles shall be allowed to park in approved areas on campus between 4:00 p.m. Friday and 4:00 p.m. Sunday, with the exception of recreational vehicles being allowed to park on South Donahue Drive at Lem Morrison Avenue between 4:00 p.m. Wednesdays and 4:00 p.m. Sundays on weeks when there is a football game on Saturday. Any vehicle needing to park on campus at other hours may obtain a temporary parking permit, not to exceed five consecutive days, for a fee of \$10.00 per day or a total of \$50.00 from the Auburn University Parking Services Office. The designated lot for such temporary parking shall be the grassy area located on South Donahue Drive at Lem Morrison Avenue.
14. **STATE VEHICLES.** Only state vehicles with service decals are allowed to park on campus during zone enforcement hours. These hours are from 7:00 a.m. to 5:00 p.m., Monday through Friday. Service vehicles are asked to park in designated service spaces first and in "A, B, C, or R" spaces only when a service space is not available. State vehicles not approved for service decals are to be parked at the Rugby Lot on Hemlock Drive or other remote locations. Personal vehicles parked in the Rugby Lot on Hemlock Drive are to display a parking placard in the windshield in order to avoid ticketing.
15. Any area with restricted parking for whatever reason may be referred to as a Restricted Area and may be subject to a \$50 fine.

### **C. ENFORCEMENT HOURS**

1. Zone parking restrictions are in effect from 7:00 a.m. to 5:00 p.m., Monday through Friday, except where noted elsewhere. On the central campus, zone parking is in effect all year. Outside the central campus, zone parking begins at 7:00 a.m. on the first day of classes and ends at 5:00 p.m. on the day before graduation each semester.
2. Parking meter restrictions (having to put money in meters) will be in effect during the same times that zones are enforced. Meters on central campus (defined by the area bounded by College Street, Magnolia Avenue, Donahue Drive, and Samford Avenue) are for the exclusive use of employees and visitors with guest permits (unless designated for other use).
3. All other parking restrictions on streets and other areas are in effect 24 hours a day and include but are not limited to: loading zones, Samford Hall lot, fireplug areas, service drives, wheelchair spaces and ramps, yellow zones and curbs, blocking roadway, etc.
4. Students with "RO" or "C" permits who are loading / unloading at the residence halls should do so outside of central-zone enforcement hours while parked in a loading / unloading space only. These spaces are limited to 30 minutes usage, and the vehicle must have its four-way emergency flashers on.

### **D. GENERAL REGULATIONS**

1. All City and State rules and regulations, as well as all directive signs governing the use of motor vehicles, shall be observed at all times.
2. The speed limit for all motor vehicles on campus is 30 miles per hour unless otherwise posted.
3. Pedestrians shall use crosswalks. No pedestrian shall suddenly leave the curb or other place of safety and walk or run into the path of a vehicle which is so close as to constitute an immediate hazard. When traffic-control signals are not in place or not in operation, motorists shall yield the right-of-way to pedestrians within a crosswalk. Where traffic-control signals are in place, pedestrians shall cross with the pedestrian crossing sign or traffic signal in absence of a crossing sign.
4. Use of skateboards, roller skates, roller blades, and similar devices in a manner that poses a hazard to oneself or others, or potentially causes property damage (to include trick riding), is prohibited on Auburn University property (to include all sidewalks, parking lots, and streets). The fine structure for infraction of this section will be consistent with that levied for illegal parking.
5. Unnecessary noise from radios, horns, and mufflers, is strictly prohibited.
6. Parking is permitted only in delineated parking spaces (see "Parking Map") unless otherwise designated by signage.
7. Persons wishing to use Loading Zones must not exceed 30 minutes duration and must leave the vehicle's flashers on. Consult with the Parking Office for unusual circumstances.
8. Motor vehicles must be parked in legally marked spaces, within markers, if provided, except in zoned unpaved parking lots, on all campus parking areas. Parking on or over a line is a violation of regulations.
9. If a vehicle is found violating any of the above regulations, the person in whose name the vehicle is registered (having a valid permit) or the person in whose name the vehicle license plate was purchased or obtained will be held responsible for any violations pertaining to the vehicle regardless of who is operating it. If a vehicle has a valid permit, the person in whose name it is registered is responsible for removing the permit when it is sold or otherwise transferred. Change in ownership verification must be presented for the seller to be excused from parking violations given to a vehicle that is still officially under the seller's name. This verification may be in the form of a copy of the title transfer document.
10. Anyone found possessing a permit he/she is not entitled to will be in violation of these regulations and the permit may be confiscated.
11. Parking is not permitted on the grass anytime, or anywhere, unless the area is zoned for parking.

12. Vehicles must park in zoned parking areas only (no construction sites, wooded areas, concourse/patio, fields, etc.).
13. Signs denoting parking zones will take precedence over the campus "Parking Map."
14. Immobilized vehicles parked in violation of these regulations must be reported to the Auburn University Parking Services Office the same day they become inoperable. Lack of notification will result in the owner or driver being held responsible for all violations incurred. Such vehicles must then be moved within 72 hours.
15. Lack of a parking space in the zone to which an individual is entitled does not justify parking illegally or parking in a zone to which one is not entitled.
16. Parking on the left side of the street, or against the flow of traffic, is prohibited.
17. Backing into a parking space, which is adjacent to a main street or thoroughfare, is prohibited. This is allowable, however, in off-street parking lots.
18. The only notice of a parking violation, which a student will receive, is the parking ticket itself. Although Auburn University Parking Services Office does not assess a late charge on parking tickets, it must be paid during the school semester in which it was received. Failure to do so will result in the student being unable to register for school, graduate, or obtain transcripts. If the student withdraws from school, any outstanding parking ticket fines will be collected from any refunds of any nature due to the student. Late fees may be charged by the Bursar's Office on late payment of tickets. For employees, notification will be sent informing them of pending payroll deduction if the violation is not paid within 14 days of ticket issuance. The date that the ticket was issued is considered the first day of the 14-day grace period.
19. Additional parking privileges, and/or temporary permits, will not be issued to anyone who has excessive parking fines on record.
20. Persons receiving parking tickets while using their personal vehicle to conduct University business will be held responsible for all such violations.
21. Students using their vehicles for job-related work must park in the zones to which they are normally entitled during zone enforcement times (7:00 a.m. to 5:00 p.m.)

#### **E. PARKING VIOLATIONS**

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|--|--|
| 1. No permit displayed                   | 9. Parking in a fire zone                            |
| 2. Occupying more than one parking space | 10. Parking in a wheelchair/disabled space           |
| 3. Not parked in a parking space         | 11. Parking in a loading/service area                |
| 4. Improper Parking                      | 12. Parking in restricted, yellow or prohibited zone |
| 5. Wrong zone                            | 13. Occupying expired meter space                    |
| 6. Restricted Area                       | 14. Improper display of permit                       |
| 7. Blocking Road/Flow                    | 15. Parking against flow of traffic                  |
| 8. Parking in crosswalk                  | 16. Other  |

#### **F. PENALTIES**

1. A penalty listed below and disciplinary action, if warranted, will be given for the following violations:
  - a. Driving and/or parking a vehicle displaying a higher priority parking permit than the operator is entitled to use (during zone enforcement hours). (\$50.00 penalty)
  - b. Giving false or misleading information with regard to vehicle registration and parking violations. (\$100.00 penalty)
  - c. Using a permit to which one is not properly issued or entitled. (\$50.00 penalty)
  - d. Transferring or allowing the transfer of a parking permit to a person for which it was not intended. (\$50.00 penalty)
  - e. Residents failing to surrender an "R" zone permit when they move out of a residential zone. (\$100.00 penalty)
  - f. Alteration of or tampering with parking tickets. (\$100.00 penalty)

- g. Alteration of any type of parking permit. (\$100.00 penalty)
  - h. Utilizing a Wheelchair/Disabled space without proper permits (\$150)
  - i. Wheel lock or tow fee (\$ 85) (Subject to change). A \$5 per day storage fee shall be charged for vehicles left in the Impound Area longer than 7 calendar days.
  - j. Improper parking in a restricted area (including central campus) (\$50)
2. A penalty of \$50.00 per ticket will be imposed for failing to register for a permit within 24 hours, in addition to any fines for parking violations. All outstanding tickets and charges must be cleared at the time a hangtag permit is finally obtained.
  3. A penalty of \$50.00 will be imposed on students who are eligible for assignment to C zone who are detected driving or parking on main campus.

## **G. FINES**

1. All citations except expired parking meter violations are \$50 each. Parking meter violations are \$10 each. In addition, all meter violation fines in excess of four will be \$50.
2. With five (5) violations with a hangtag, two (2) without a hangtag during a single year starting September 1, the owner or driver may be barred from having a vehicle on campus, and the owner's or driver's vehicle may be towed or wheel locked if necessary. A violator with five (5) or more tickets may be referred to the Traffic and Appeals Board.
3. Individuals affiliated (faculty, staff, and students) with the University who have registered a vehicle may appeal a parking citation issued to them by consulting the Parking Services web site. Unaffiliated individuals may do likewise. A Traffic Appeals Board, appointed by the President, will meet periodically as necessary to act upon; 1) any appeals initiated by students or employees within seven calendar days from the date of violation, and 2) all cases involving five (5) or more violations with a hangtag and two (2) violations without a hangtag, during the school year, even if no appeal is initiated by the violator.
4. Appeals must be initiated within seven calendar days from the date of the violation. The next day after the ticket is issued is considered the first day of the seven-day grace period for the appeals. After the seven-day grace period has expired the violator automatically loses the right to appeal.
5. Parking tickets issued to University employees or students who do not possess the appropriate parking permit at the time of violation lose the right to appeal. Under no circumstances will monies be refunded for any permit involved in any illegal registration case.
6. In accordance with the provisions of the Alabama Motor Vehicle Laws, the City of Auburn Police or Parking Services may have towed away, at the owner's expense, any vehicle that is parked in violation or creating a traffic hazard. Vehicles with no license plate and obscuring the Vehicle Identification Number (VIN) are subject to tow or wheel lock. Also, at the University's discretion, infrequently used vehicles remaining on campus may be removed at the owner/operator's expense.
7. Tampering with, or destruction of any regulatory or maintenance signs designed for the implementation of any traffic and parking rules and regulations may result in criminal prosecution or disciplinary action.
8. Alteration of or tampering with parking violation tickets may result in disciplinary action, a \$100.00 fine, and possible criminal prosecution. Parking permits that are misused or abused are subject to confiscation.

## **H. EMPLOYEE PAYROLL DEDUCTIONS FOR PERMIT REGISTRATION AND OUTSTANDING PARKING VIOLATIONS**

1. All parking fines assessed against employees of Auburn University are due and payable within 21 calendar days of ticket issuance. The next day after the ticket is issued is considered the first day of the 21-day period. After 21 days, the total charges will be forwarded to the Payroll Department for payroll deduction. A \$3.00 per ticket clerical fee will be added to the total charges when payroll deduction is utilized for parking fines.
2. Employees may elect to utilize payroll deduction for permit registration (see Section A-4).

## **I. BICYCLES**

1. All bicycles operated on campus shall be registered online or brought to the Auburn University Parking Services Office and registered. The registration decal, available at Parking Services, will be placed on the frame below the seat so that it can be easily seen. Bicycle registration is valid from September 1 to August 31 of the next year and must be renewed each year the bicycle is operated on campus. Unregistered bicycles may be impounded, held by Parking Services for 90 days, and if not claimed, turned over to the Department of Property Control for disposal. A \$10.00 fee will be charged in order to claim an unregistered bicycle.
2. State law pertaining to bicycles will be observed, including the requirements of a light shining forward and a reflector in the rear when used at night. All bicycles shall be ridden on the right side of the street, and all traffic signals and signs must be observed in the same manner as for motorized vehicles. Bicycles must be rolled or pushed on pedestrian sidewalks (less than 10 feet wide) OR in heavily congested areas. Bicycles may be ridden on shared use paths, which are designated for non-motor vehicle traffic and are at least 10 feet in width, provided that they are operated in a manner that does not pose a hazard to oneself or others.
3. Bicycles must be parked in racks. At buildings where there are no racks, or if racks are completely filled, bicycles can be parked on the grass. In no case, however, will they be parked in entrance ways, on sidewalks where they obstruct pedestrian traffic, secured to stairwells, or within the interior of any building. Bicycles parked in violation of these regulations may be impounded. This includes the cutting/removal of locking devices, at owner's expense.
4. It is recommended that bicycles be equipped with a horn or bell to warn pedestrians of their approach.
5. Impounded bicycles will be returned to the owner upon reasonable proof of ownership and payment of any outstanding fines and fees due. Impounded bicycles that are not registered with Auburn University will be charged a \$10.00 fee before being released.

## **J. VISITORS**

1. Visitors may park in zones A, B and C, as well as in metered spaces, provided that a "Guest Pass" is obtained and meters are not allowed to expire. Free Guest Permits are available from Parking Services located in the South Quad Multi-Modal Center and are valid for no longer than a 2-day duration for conducting University business only.
2. Guests and University-related persons attending special events are expected to abide by the Traffic and Parking Regulations just as would be expected in any city. The Auburn University Parking Services Office and Auburn University Parking & Transit Services will continue to enforce the rules with respect to visitors and guests who have parked illegally.

3. Neither the Auburn University Department of Public Safety and Security nor the Auburn University Parking Services Office is authorized by the Traffic and Parking Committee to excuse tickets issued to visitors who are parked illegally (no parking space, fireplug zone, yellow or prohibited area, loading or service zone, parking in a crosswalk, blocking roadway/obstructing the flow of traffic, grass, concourse/patio, or parking on the wrong side of the street). Fines imposed for these violations must be paid at the Auburn University Parking Services Office before leaving Campus. If you are a visitor and receive a ticket for no permit, wrong zone (other than RH, RQ, or RW) and/or restricted area ONLY, it will be excused upon its presentation within 1 week, either via mail or in person, to Auburn University Parking Services Office. Tickets received for other violations may be paid in person between 7:15a.m and 4:15pm weekdays or via mail.

#### **K. CONSTRUCTION PARKING RULES AND REGULATIONS**

1. All contractor vehicles must park within the designated construction limits when such a fence contains the construction project.
2. Company vehicles with company names visible on the exterior of the vehicle may only park in designated contractor parking spaces when a fenced construction site is not required in the project. The contractor must request this designation.
3. All personal vehicles must be parked within the fenced construction site OR at a remote designated contractor parking lot. The contractor may need to provide shuttle services for employees who park at remote designated contractor parking lot or area. Contractor personal vehicles shall NOT displace A, B, C, R, or State Vehicle spaces.
4. A temporary parking permit, good only for the designated remote contractor parking lot or area, must be obtained for each unmarked vehicle that enters and/or parks on the University campus. These permits will be obtained from the Parking Services Office in the trailer at Graves and Duncan Drives. The cost of each permit will be \$10.00. One representative from the general or prime contractor(s) will be authorized to obtain these permits.
5. All vehicles operating on the University campus must comply with the rules, regulations and directives of the Auburn University Parking & Transit Services Office. Copies of these regulations can be obtained at the Parking Services Office or at [www.auburn.edu/parking](http://www.auburn.edu/parking). When a construction vehicle is given a third citation for violating Auburn University parking regulations, the Department of Public Safety and Security or the Parking Services Office may tow that vehicle.