

# Description of Codes Found on Banner Admin forms FGITRND & FRIGTRD and Report FGRODTA

## Invoices

### Document Number starts with:

- I Invoice Code
- IA AU BRS Student Refund
- IM AUM Student Refunds

### May contain one of the following Tran Type (Rule Class) Codes:

- INNI Accounts Payable Invoice without Encumbrance
- INNC Credit Memo without Encumbrance
- INEI Accounts Payable Invoice with Encumbrance
- INEC Credit Memo with Encumbrance
- ICNI Cancel Invoice without Encumbrance
- ICNC Cancel Credit Memo without Encumbrance
- ICEI Cancel Invoice with Encumbrance
- ICEC Cancel Credit Memo with Encumbrance

## Requisitions/Purchase Orders/Encumbrances

### Document Number starts with:

- E General Encumbrance Number
- P Purchase/Change Order Code
- R Requisition Code

### May contain one of the following Tran Type (Rule Class) Codes:

- REQP Requisition -reservation
- RCQP Cancel Requisition
- PORD Establish Purchase Order
- POLQ Purchase Order Liquidation
- PCLQ Cancel Purchase Order
- E100 Establish General Encumbrance

## Journal Vouchers (Includes Direct Charges, ITV's, DEC's)

### Document Number starts with:

- AF AUM A/R Feed
- BB FRS GL Balance load
- BS Bookstore Direct Charges
- CC Copy Cat Direct Charges
- DC Dixon Conference Center Direct Charges
- FA SIS BRS Accounting Feed
- FB FRS Balances Loads *Replaced by FR*
- FC Facilities Direct Charge Feed
- FL LMS Accounting Feed
- FM AUM Accounts Receivable Feed
- FS Food Service Direct Charges
- FY Foy Student Union Direct Charges

**IT** OIT Direct Charges  
**J** Journal Voucher Code (Used for ITV's and DEC's)  
**NP** Net Pay for Payroll  
**RF** RESF Direct Charges  
**SP** Sympro Cash Receipts Feed (Treasury Srvcs)  
**TC** Tiger Card Direct Charges  
**TE** TES Direct Charges  
**TS** Treasury Services Direct Charges  
**WK** PPS Works Purchasing Card Feed  
**FL** LMS Accounting Feed  
**FR** Financial Reporting-Replaces FB (FRS Balance Loads)

**May contain one of the following Tran Type (Rule Class) Codes:**

**CR05** Cash Receipt Entry (used on Collections Report)  
**DCSR** Direct Cash Receipt  
**FT01** Inter-fund Transfer  
**JE15** Intra-fund General Journal Entry (debit and credit Fund numbers must be the same)  
**JE16** Inter-fund General Journal Entry (used for DEC's, ITV's, Direct Charges)  
**JE25** Interchart Journal Entry (used for entries between AU, AUF, AAA, and TUF)  
**JFC** Works Purchasing Card Feed  
**CRG** Direct Charge Users-JE(Inter Fund) *Replaces JE16 for direct charge*  
**DEC** Departmental Correction *Replaces JE16 for DEC's*  
**ITV** Internal Transaction Voucher *Replaces JE16 for ITV's*  
**PCD** Purchasing Card Transaction *Replaces JFC*

## Budget Entries

**Document Number starts with:**

**BD** FRS Budget Load (Non-Contract & Grant)  
**BG** Budget Load (mainly for Charts F, M, and T)

**May contain one of the following Tran Type (Rule Class) Codes:**

**AU04/BD04** Auburn University Temporary Budget Adjustment (used for Budget Transfers)  
**BD01** Permanent Adopted Budget  
**BD02** Permanent Budget Adjustments  
**BD03** Temporary Adopted Budget

## Contract and Grant

**Document Number starts with:**

**G** Deferred Grant Calculations JV  
**PB** Contract & Grant Project Balance Load from FRS  
**PP** Contract & Grant Project Budget Load from FRS

**May contain one of the following Tran Type (Rule Class) Codes:**

**GRAR** Accrued Accounts Receivable  
**GRRV** Accrued Revenue  
**GRIC** Indirect Cost Charge  
**GRIR** Indirect Cost Recovery  
**ITD** Project-to-Date Balance Load from FRS

## **Payroll Feeds**

**Document Number starts with:**

**FP** HRS Payroll Accounting Feed

**May contain one of the following Tran Type (Rule Class) Codes:**

**JLD** Payroll Feed

Description of Codes Found on Banner Admin forms FGITRND & FRIGTRD and Report FGRODTA					
Tran Type Indicator (Rule Class Code)		Document Number Leading Alpha(s)		Field Code Indicators	
Tran Type /Rule Class	Description	Document ID	Description	Field Code	Description
<b>Requisition/Purchase Order/Encumbrance:</b>		AF	AUM A/R Feed	ABD	Adjusted Budget (rule class AU04/BD04)
REQP	Requisition -reservation	BB	FRS GL Balance load	ENC	Encumbrance (Purchase Order)
RCQP	Cancel Requisition	BD	FRS Budget Load (Non-Contract & Grant)	OBD	Original Budget (rule class BD01)
PORD	Establish Purchase Order	BG	Budget Load (mainly for Charts F, M, and T)	RSV	Reservation (Purchase Requisition)
POLQ	Purchase Order Liquidation	BS	Bookstore Direct Charges	TMP	Temporary Budget Adjustment
PCLQ	Cancel Purchase Order	CC	Copy Cat Direct Charges	YTD	Year to Date
E100	Establish General Encumbrance	D	Document tag Number (Fixed asset)		
<b>Accounts Payable:</b>		DC	Dixon Conference Center Direct Charges		
INNI	Accounts Payable Invoice without Encumbrance	E	General Encumbrance Number		
INNC	Credit Memo without Encumbrance	FA	SIS BRS Accounting Feed		
INEI	Accounts Payable Invoice with Encumbrance	FB	FRS Balances Loads		
INEC	Credit Memo with Encumbrance	FC	Facilities Direct Charge Feed		
ICNI	Cancel Invoice without Encumbrance	FL	LMS Accounting Feed		
ICNC	Cancel Credit Memo without Encumbrance	FM	AUM Accounts Receivable Feed		
ICEI	Cancel Invoice with Encumbrance	FP	HRS Payroll Accounting Feed		
ICEC	Cancel Credit Memo with Encumbrance	FR	FinancialReporting-Replaces FB (FRS Balance Loads)		
CNNI	Cancel Check without Encumbrance	FS	Food Service Direct Charges		
CNNC	Cancel Check without Encumbrance - Credit Memo transaction	FY	Foy Student Union Direct Charges		
CNEI	Cancel Check with Encumbrance	G	Deferred Grant Calculations JV		
CNEC	Cancel Check with Encumbrance - Credit Memo transaction	I	Invoice Code		
DNNI	Check Payment without Encumbrance	IA	AU BRS Student Refund		
DNNC	Check Payment without Encumbrance - Credit Memo transaction	IM	AUM Student Refunds		
DNEI	Check Payment with Encumbrance	IT	OIT Direct Charges		
DNEC	Check Payment with Encumbrance - Credit Memo transaction	J	Journal Voucher Code		
<b>Budget:</b>		M	Fixed Assets Accounting Adjustments		
BD01	Permanent Adopted Budget	NP	Net Pay for Payroll		
BD02	Permanent Budget Adjustments	P	Purchase/Change Order Code		
BD03	Temporary Adopted Budget	PB	Contract & Grant Project Balance Load from FRS		
AU04/BD04	Auburn University Temporary Budget Adjustment (used for Budget Transfers)	PP	Contract & Grant Project Budget Load from FRS		
<b>General:</b>		R	Requisition Code		
CR05	Cash Receipt Entry (used on Collections Report)	RF	RESF Direct Charges		
DCSR	Direct Cash Receipt	SE	Scholarship Encumbrances		
JE15	Intra-fund General Journal Entry (debit and credit Fund numbers must be the same)	SP	Sympro Cash Receipts Feed (Treasury Srvcs)		
JE16	Inter-fund General Journal Entry (used for DEC's, ITV's, Direct Charges)	T	Origination Tag Num (Fixed Assets)		
CRG	Direct Charge Users-JE(Inter Fund) <i>Replaces JE16 for direct charge</i>	TC	Tiger Card Direct Charges		
DEC	Departmental Correction <i>Replaces JE16 for DEC's</i>	TE	TES Direct Charges		
ITV	Internal Transaction Voucher <i>Replaces JE16 for ITV's</i>	TTS	Treasury Services Direct Charges		
FT01	Inter-fund Transfer	WK	PPS Works Purchasing Card Feed		
JE25	Interchart Journal Entry (used for entries between AU, AUF, AAA, and TUF)				
JLD	Payroll Feed				
PCD	Purchasing Card Transaction <i>Replaces JFC</i>				
<b>Contract &amp; Grant:</b>					
GRAR	Accrued Accounts Receivable				
GRRV	Accrued Revenue				
GRIC	Indirect Cost Charge				
GRIR	Indirect Cost Recovery				
ITD	Project-to-Date Balance Load from FRS				