 Auburn University (AU) Harrison School of Pharmacy (HSOP) graduate (MS and PhD) and professional (PharmD) students who have been awarded a graduate assistantship (GA), graduate teaching assistantship (GTA), or graduate research assistantship (GRA) may qualify for a waiver of AU Graduate School tuition, but not of AU professional school fees, in accordance with AU Graduate School policy (http://graduate.auburn.edu/current-students/guidelines-for-graduate-tuition-fellowships/). Through the 2016 fiscal year (FY2016) these waivers were the financial responsibility of the AU Graduate School. Now, however, HSOP is financially responsible for these waivers, necessitating the development of an HSOP policy governing these waivers. Below are the provisions that pertain to the awarding of these waivers.

Provision 1. HSOP students who are supported by an internal (AU) research award (grant or fellowship)

HSOP investigators who apply for an internal (AU) research award (grant or fellowship) are required to comply with the HSOP Intramural Proposal Submission Policy <http://www.auburn.edu/academic/pharmacy/research/index.html>, which requires HSOP investigators to route these applications through the OADRGP for approval. The OADRGP will be responsible for soliciting approval for the application from the appropriate HSOP department head(s) and the ADRGP. Department head and ADRGP approval of the application will also constitute approval of any tuition waiver that could be linked to the grant or fellowship. The OADRGP is responsible for filing the tuition waiver request with the AU Graduate School.

Provision 2. HSOP students who are supported by an external research award (grant or fellowship)

HSOP investigators who apply for an external research award (grant or fellowship) are required to comply with the HSOP Extramural Proposal Submission Policy <http://www.auburn.edu/academic/pharmacy/research/index.html>, which requires HSOP investigators to route these applications through the OADRGP for approval. The OADRGP will be responsible for soliciting approval for the application from the appropriate HSOP department head(s) and the ADRGP. Department head and ADRGP approval of the application will also constitute approval of any tuition waiver that could be linked to the grant or fellowship. The OADRGP is responsible for filing the tuition waiver request with the AU Graduate School. The existing Graduate Student Funding authorization form will be utilized for the purpose of seeking and coordinating approvals of the tuition waiver request. Note that external research awards that qualify an HSOP student(s) for a tuition waiver are subject to the HSOP Policy on GRA Tuition Recovery, Indirect Cost Recovery, and Faculty Salary Recovery From Extramural Grants <http://www.auburn.edu/academic/pharmacy/research/index.html>.

Provision 3. HSOP students who hold an HSOP GA, GTA, or GRA position


HSOP students who hold an HSOP GA, GTA, or GRA position that is not subject to Provision 1 or Provision 2 will automatically be awarded the appropriate waiver of AU Graduate School tuition, subject to the terms and conditions of the aforementioned AU Graduate School Policy. In the case of MS or PhD students, the department to which a student belongs is responsible for informing the OADRGP prior to the beginning of the semester of the tuition waiver request. In the case of PharmD students, the Associate Dean for Academic and Student Affairs is responsible for informing the OADRGP prior to the beginning of the semester of the tuition waiver request. The existing Graduate Student Funding authorization form will be utilized for the purpose of seeking and coordinating approvals. The OADRGP is responsible for filing tuition waiver requests with the AU Graduate School.

Provision 4. HSOP students who hold a GA, GTA, or GRA position awarded by another AU unit

Through FY2016, HSOP students who held a GA, GTA, or GRA position awarded by another unit were automatically awarded a tuition waiver by the AU Graduate School, subject to AU Graduate School Policy. As indicated earlier, HSOP is now financially responsible for these tuition waivers and therefore HSOP has an obligation to exert control over the awarding of these waivers. Thus, HSOP students who hold a GA, GTA, or GRA position awarded by another AU unit AND not subject to Provision 1 or Provision 2 must file a request for a tuition waiver with the Office of the Associate Dean for Research and Graduate Programs (OADRGP) prior to the beginning of the semester. The OADRGP will coordinate approval by the appropriate HSOP department head (in the case of MS or PhD students), the Associate Dean for Academic and Student Affairs (in the case of PharmD students), and the HSOP Dean’s Office. The existing Graduate Student Funding authorization form will be utilized for the purpose of seeking and coordinating approvals. Approval of a tuition waiver request is dependent upon a number of factors, including but not limited to alignment of the GA/GTA/GRA responsibilities with the student’s professional development and with the missions of the HSOP. Once approved, the request will be returned to the OADRGP. The OADRGP is responsible for filing the tuition waiver request with the AU Graduate School.