Application for Admission to the
Alabama Public Personnel Administrators
Risk Management Specialist Certification Program

AAPPA Risk Management Certification
Government & Economic Development Institute
213 Extension Hall
Auburn, AL 36849-5225

The AAPPA Risk Management Certification Program is designed to provide greater proficiency and understanding to individuals involved in the processes of risk management. Those eligible to achieve certification are those involved in risk management and safety for Alabama public sector agencies.

Alabama Certified Risk Management Specialist (ACRMS) Designation Requirements:

1. A minimum of two years’ full-time experience in risk management and safety. Two years of experience from another state may be included in lieu of the two years in Alabama. Experience in another state will be considered on a case-by-case basis.
2. Successful completion of the five courses included in the education program.

Biographical Information:

Last Name: _________________________ First Name: ________________ M.I. _____

Work Address: __________________________________________________________

City: _______________________________ State: _______________ Zip: __________

Telephone (Work): ________________________ (Home): ______________________

Fax: ________________________________ E-Mail: ___________________________

Relevant Career Information (List the most recent first)

Job Title 1: ________________________________ from: __________ to __________

Organization: __________________________________________________________

Supervisor and Title: __________________________________________________

Primary Risk Management Responsibilities: ________________________________

_____________________________________________
Job Title 2: __________________________________ from: _________ to _________

Organization: _____________________________________________________

Supervisor and Title: _______________________________________________

Primary Risk Management Responsibilities: ______________________________
_________________________________________________________________

Job Title 3: __________________________________ from: _________ to _________

Organization: _____________________________________________________

Supervisor and Title: _______________________________________________

Primary Risk Management Responsibilities: ______________________________
_________________________________________________________________

Directions:
• Please include the following with your application: [1] your official job description, [2] the organizational chart for your department and for the city/county/municipality in which you are employed.
• Please sign and date this form and have your supervisor or department manager sign and date this form.
• Return this form and attachments to through email to gedi@auburn.edu or by mail: AAPPA Risk Management Certification Government & Economic Development Institute 213 Extension Hall Auburn, AL 36849-5225

I verify that the information on this page and on the attached documents is accurate statements of the applicant’s job duties and responsibilities.

______________________________      ________
Signature of Applicant          Date

______________________________      _________
Signature of Department Manager           Date

For Education Committee Use Only
Alabama Certified Risk Management Specialist Approval Date_______________
Signed:________________________________________________________