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## PROGRAM OBJECTIVES

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1. Improve knowledge in the fields of appraising, mapping, and management.
2. Maintain high standards in property tax administration.
3. Increase professionalism in state and county property tax offices.



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## OUR SERVICES

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GEDI cooperates with various professional organizations to provide certification programs to enhance the knowledge and skills of public sector officials and employees. We provide on-site training to governments in a variety of topic areas aimed at improving personnel and financial management, strengthening leadership and team development, improving government services to citizens, increasing organizational efficiency, and educating about important legal and ethical issues. Programs are tailored to an individual government's needs and time considerations.

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## ABOUT US

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The Government & Economic Development Institute (GEDI) is widely recognized as Alabama's top organization for university outreach. Because of its excellent reputation, GEDI is the "go-to" resource for education, consulting, and policy leadership by the state and local governments and the economic development community. GEDI has strong Auburn University support and is adequately staffed to assist all clients who need its programs and services. GEDI continues to build upon its strong traditional programming, but remains relevant to emerging state and community needs.



Auburn University is an equal opportunity educational institution/employer.

Government and Economic Development Institute  
213 Extension Hall - 5225  
735 Extension Loop  
Auburn, AL 36849



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# PROPERTY TAX EDUCATION & CERTIFICATION

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*Aug. - Sept. 2016*

[WWW.AUBURN.EDU/GEDI](http://WWW.AUBURN.EDU/GEDI)

Aug. - Sept. 2016

# PROPERTY TAX EDUCATION & CERTIFICATION

## REGISTRATION

<input type="checkbox"/> Bankruptcies, Collections, Exemptions	\$175
<input type="checkbox"/> Improvement Classification	\$175
<input type="checkbox"/> Appraisal Manual	\$275
<input type="checkbox"/> Basic Mapping	\$250
<input type="checkbox"/> Essentials of GIS	\$350
<input type="checkbox"/> IAAO 101	\$550
<input type="checkbox"/> Introduction to Property Tax Administration	\$250

## PARTICIPANT'S INFORMATION:

Mr. Ms. Mrs. (Circle One)

Name

Position / Title

Last Four Digits of Social Security #

Name Tag Preference

Certificate Program: (ACTA, ACAP, ACAR, ACM, Support Staff)

Agency

Mailing Address

City State Zip

Phone Fax

Email

## PAYMENT METHOD:

Please find enclosed my check in the amount of \$ \_\_\_\_\_

**Make checks payable to Auburn University.**

Or, purchase order # \_\_\_\_\_

Online registration at <http://www.auburn.edu/propertytax>

## PLEASE RETURN PAYMENT TO:

Government & Economic Development Institute  
Auburn University  
213 Extension Hall  
Auburn, Alabama 36849-5225  
PHONE: (334) 844-4782 / FAX: (334) 844-1919  
EMAIL: [GEDI-registration@auburn.edu](mailto:GEDI-registration@auburn.edu)

*If a tested course is taken for continuing education,  
the examination for that course must be passed in order for any credit to apply.*

## COURSE OFFERINGS

### **BANKRUPTCIES, COLLECTIONS, AND EXEMPTIONS** (10 HRS)

Date: August 8-9, 2016  
Fee: \$175  
Location: Orange Beach

### **IMPROVEMENT CLASSIFICATION: A FRESH LOOK** (10 HRS)

Date: August 8-9, 2016  
Fee: \$175  
Location: Orange Beach

### **APPRAISAL MANUAL (RES/AGR)** (30 HRS)

Date: August 22-26, 2016  
Fee: \$275  
Location: Hoover

### **BASIC MAPPING** (20 HRS)

Date: September 14-16, 2016  
Fee: \$275  
Location: Hoover

### **ESSENTIALS OF GIS** (20 HRS)

Date: September 14-16, 2016  
Fee: \$350  
Location: Auburn

\*Recommended Course: Fundamentals of GIS

### **IAAO 101: FUNDAMENTALS OF REAL PROPERTY APPRAISAL** (30 HRS)

Date: September 26-30, 2016  
Fee: \$550  
Location: Auburn

!! Recommended Text: *Property Assessment Valuation; Edition 3* (\$55)

### **INTRODUCTION TO PROPERTY TAX ADMINISTRATION** (20 HRS)

Date: September 28-30, 2016  
Fee: \$250  
Location: Hoover

## REGISTRATION POLICY

Registration forms received and processed at GEDI constitutes registration, if space is available. A confirmation letter will be mailed from GEDI when the participant's enrollment process is complete. Written cancellations received 15 working days (30 days for IAAO courses) prior to the beginning of the program will be honored with an assessed administrative fee. Late cancellations or non-attendance will not be refunded. Substitutions for registered participants may be made at any time. NOTE: If you have a disability and need accommodations to participate, please contact the Government & Economic Development Institute at (334) 844-4782.