RULE	Fail Description	Error Type	Solution:
01. Scheduling Unit submissions from Design Mode to Refine Mode require approval from Registrar.	Scheduling Unit submissions from Design Mode to Refine Mode require approval from Registrar. This rule keeps schedulers from bridging to Banner whole department schedules without Registrar approval.	Workflow	Nothing needs to be resolved. All Scheduling unit submissions must be complete to move from Design to Refine mode, and then reviewed by Registrar
02. Once Post-Registration Phase, cannot create NEW sections.	Once Post-Registration Phase, cannot create NEW sections.	Error	In Post-Registration Phase new sections of a course cannot be created based on the time of the term. Only SM, AO1, and AVMF courses are exceptions.
03. Cannot use Status of Cancelled (C) until Publish Phase. Please use Inactive (I) if you do not wish to offer this class.	In Plan Phase you cannot use Status of Cancelled (C). Please use Inactive (I) if you do not wish to offer this section during this phase.	Error	In Plan Phase, you must use Inactive (I) status if you do not wish to offer a section. Cancelled (C) can only be used in Publish Phase of production and later.
04. Once Publish Phase, cannot use Status of Inactive (I). This class has been scheduled. Please use Cancelled (C) if you no longer wish to offer this class.	Once in Publish Phase, you cannot use Status of Inactive (I) since this section has been scheduled. Please use Cancelled (C) if you no longer wish to offer this section.	Error	In Publish Phase and later, this section has been scheduled. You will need to use Cancelled (C) instead Inactive (I) for status.
05. If Enrollment is greater than zero, changes to Status require review.	Enrollment exists for this course. Change to this course will require a workflow review by the Registrar's office.	Workflow	Nothing needs to be resolved. Registrar will review all change to status after there is enrollment in that section.
06. If Course Number is NOT ?970, ???7, ?15?, or 111? cannot edit Title/Topic (using Other...).	Changing a title or adding a long title is restricted to specific course numbers.	Error	Only certain courses can include long titles, specifically special topics courses to describe the topic. Otherwise, the title cannot be changed.

RULE	Fail Description	Error Type	Solution:
07. Section number policy	(1) Section # must be 3 characters. (2) If Inst. Method is DL1, Section # must start with D. (3) If Schedule Type is AAB, Section # must between 901-999. (4) If Section # is between 901-999, Schedule Type must be AAB. (5) If Part of Term is AO1 or AO2, Section # must start with AO (AO*). (6) This is reciprocal; if Section # starts with AO (AO*), Part of Term must be AO1 or AO2. (7) If Section # starts with D, Inst. Method must be DL1.	Error	The specific issue with the section will be highlighted in the error. Please double check that section and correct accordingly.
08. During Design Mode, if Room is General Assignment Room AND Room Attribute is EASL Room, Section # must start with E*.	(1) If Room is General Assignment Room AND Room Attribute is EASL Room, Section # must start with E*. (2) Section # starts with (E*), must have Room Attribute EASL Room (3) Section # starts with (E*) and Room must be General Assignment Room	Error	The specific issue with the section will be highlighted in the error. Please double check that section and correct accordingly.

RULE	Fail Description	Error Type	Solution:
09. If Section # starts with LA (LA*), review is required by RO for Restrictions input.	If Section # starts with LA (LA*), restrictions require review by Registrar.	Workflow	Nothing needs to be resolved. Sections restrictions other than those defined at the catalog level will require workflow review by the Registrar.
10. If Enrollment is greater than zero, cannot change Section #. Schedulers must instead request to cancel this section and create a new section.	If Enrollment is greater than zero, cannot change Section #. Schedulers must instead request to cancel this section and create a new section.	Error	Once a section is created and enrollment by students exists, the scheduler must create a new section and move all students to the new section. Then they need to request the Registrar to cancel the previous section.
11. If Enrollment is greater than zero, changes to Credit Hrs require review.	If Enrollment is greater than zero, changes to Credit Hrs require review.	Workflow	Nothing needs to be resolved. Once enrollment exists for a course, changes to credit hours will require review by the Registrar.
12. Web Display for your section cannot be set to No, exclude Section # of AO* and APA.	Web Display for your section cannot be set to No, except Section # of AO* and APA.	Error	All sections except for Auburn Online and specific other courses must have web displayed for students to view.
13. If Section # is APA, Web Display on your section cannot be set to Yes.	If Section # is APA, Web Display on your section cannot be set to Yes.	Error	Course is prohibited from being viewed online.
14. If Section # starts with AO (AO*), Web Display cannot be set to Yes, except HDFS subject code.	If Section # starts with AO (AO*), Web Display cannot be set to Yes.	Error	Course is prohibited from being viewed online.
15. If Enrollment is greater than zero, cannot change Part of Term.	If Enrollment is greater than zero, cannot change Part of Term.	Error	Once enrollment exists for a course, changes to Part of Term cannot be made.
16. Maximum Enrollment must be less than or equal to Actual Room Cap.	Maximum Enrollment must be less than or equal to Actual Room Cap.	Error	The maximum enrollment cap for the room has been exceeded.
17. Standard Meeting Pattern	You aren't using a Standard Meeting Pattern. Are you sure this is the meeting times you want?	Warning	Nothing needs to be resolved and this is a warning error. Standard meeting patterns allow students to fill their schedules effectively and should be used when possible.

RULE	Fail Description	Error Type	Solution:
18. If not using a Standard Meeting Pattern AND schedule is on Monday and/or Wednesday, you must start on the hour.	If not using a Standard Meeting Patter and section is on Monday and/or Wednesday, you must start on the hour.		Standard meeting patterns allow students to fill their schedules effectively and should be used when possible. Starting Monday and/or Wednesday courses on the hour will mirror the standard meeting patterns.
19. If scheduling on Tuesday and/or Thursday, you must use a Standard Meeting Pattern.	If scheduling on Tuesday and/or Thursday, you must use a Standard Meeting Pattern.	Error	Standard meeting patterns allow students to fill their schedules effectively and should be used when possible.
20. If Enrollment is greater than zero, cannot change Schedule. Schedulers must instead request to cancel this section and create a new section.	If Enrollment is greater than zero, cannot change Schedule. Schedulers must instead request to cancel this section and create a new section.	Error	Once enrollment exists for a course, changes cannot be made and a new section must be created for any schedule changes.
21. Instructor is double-booked. Are you sure you want to do this?	Instructor is double-booked. Are you sure you want to do this?	Warning	Nothing needs to be resolved and this is a warning error. Instructor is showing as double-booked and the course is not listed as distance.
22. Once Refine Mode, cannot double-book rooms.	Once Refine Mode, cannot double-book rooms.	Error	In Refine Mode a Room cannot be double booked. If there are special circumstances reach out to the Registrar.
23. Cross-list Maximum Enrollment must be less than or equal to Actual Room Cap.	Cross-list Maximum Enrollment must be less than or equal to Actual Room Cap.	Error	The maximum enrollment cap for the room has been exceeded. The cap between the cross-listed sections must not exceed the room cap.
24. Cross-listed sections require review for proper setup.	Cross-listed sections require review for proper setup.	Workflow	Nothing needs to be resolved. All cross-listed sections will be reviewed by the Registrar to ensure sections have been created correctly.

RULE	Fail Description	Error Type	Solution:
26. Edits to Section-level restrictions requires review.	Edits to Section-level restrictions requires review.	Workflow	Nothing needs to be resolved. Any new sections with restrictions, different than the catalog, will require review by the Registrar. Any rolled or existing section with requested changes to restrictions will require review by the Registrar.
27. Primetime Rule	Primetime Rule	Warning	Nothing needs to be resolved and this is a warning error. No more than 60% of UG lectures can start and end in Primetime hours of 9am to 2pm.
28. All Summer UG courses must start at the standard class times	All Summer UG courses must start at the standard class times	Warning	Nothing needs to be resolved and this is a warning error. Summer courses should follow standard meeting patterns to allow students to fill their schedules effectively and should be used when possible.
29. If not using a Standard Meeting Pattern AND Schedule is on Monday and/or Wednesday, you must start on the hour if class starts before 2:00pm.	If not using a Standard Meeting Pattern AND Schedule is on Monday and/or Wednesday, you must start on the hour for classes that start before 2:00pm.	Error	Standard start times allow students to fill their schedules effectively.
30. Section numbers is DX1 or DX2 or DP1 or DP2 or DR1 or DR2 or DH1 or DH2, the schedule type must match.	Section numbers is DX1 or DX2 or DP1 or DP2 or DR1 or DR2 or DH1 or DH2, the schedule type must match.	Error	Specific sections of MBA courses must have matching section numbers and schedule type for billing purposes.
31. All courses must select an Instructional Method.	All sections must select an Instructional Method.	Error	Selecting an instructional method for the section will ensure students see that information uniformly.
32. If the Instructional Method is Campus (CMP), General Assignment Room must be selected.	If the Instructional Method is Campus, General Assignment Room must be selected.	Error	A campus instructional method will need a room, so choosing that option will assist in properly scheduling the section.