

**AUBURN UNIVERSITY**  
**Office of the**  
**Registrar**  
**Langdon Hall**

**FINAL EXAMINATION SCHEDULE**

2023 Fall Semester

(Last Class Day: December 1, 2023)

**FACULTY ARE NOT TO MAKE CHANGES IN THE FINAL EXAMINATION SCHEDULE EXCEPT AS PROVIDED IN THE STATEMENTS BELOW OR AS APPROVED BY THE PROVOST.**

- I. Final examinations in laboratory courses will be administered during the last laboratory period. Final examinations in other subjects carrying fewer than three hours credit may be administered on the last lecture day or at the time designated in the examination schedule. In the event of a conflict, courses carrying three or more credits take precedence for the exam time.
- II. Final examinations for courses carrying three or more credits, but meeting fewer than three lecture days shall be administered at the time designated in the examination schedule except when conflicts of examinations with other courses occur at the same hour. When certain examinations within a department are scheduled at the same hour and a significant number of students would have conflicts, the department concerned should arrange for the examination to be administered during one of the Special Examination Periods listed in the schedule. Departments scheduling special exams that create a conflict for students with a regularly scheduled class exam are responsible to provide a make-up exam during another special exam period. If additional assistance is needed, please contact the University Scheduler.
- III. Graduate-Level Courses: The professor teaching a Graduate-level course shall determine whether a formal final examination is appropriate. If one is to be given, it shall be scheduled at a time during the final examination period which does not conflict with scheduled examinations for other courses in which students in that course are enrolled. Generally, it is expected that the exam will be given at the time exams are scheduled for other classes meeting at the same hour.

**Information for Teaching Faculty**

**Web Grading Opens: Friday, December 1, 2023 at 8:00 a.m.**

**Grading Deadline: Monday, December 11, 2023 at 9:30 p.m. (including grades for graduating students).**

Note: Final grades submitted after 9:30 p.m., December 11, 2023 will not be processed in time for Grade Posting.

Grades submitted late can or will:

1. Block a graduating student from graduating.
2. Result in academic action being taken against a student, including First Warning, Academic Warning, Academic Suspension, or Academic Dismissal.
3. Cause loss of financial aid and/or loss of financial aid deferments.
4. Cause the printing of academic transcripts with incorrect information.
5. Generate multiple telephone calls from students and parents inquiring about missing grades.

**Grade Changes**

1. Final grades already reported to the Registrar's Office may only be changed means of a Workflow grade change.
2. Deferred grades ("IN" and "NR") may only be cleared by means of a Workflow Grade Change.

## Fall Exam Times

<b>Dates</b>	<b>Class Hour</b>	<b>Exam times</b>
<u>Monday, December 4</u>	8:00 a.m. – MWF 1:00 p.m. – MWF 3:00 p.m.-MWF 6:30 p.m.-TR	8:00 a.m. - 10:00 a.m. 10:30 a.m. -12:30 p.m. 1:30 p.m. - 3:30 p.m. 4:00 p.m.-6:00 p.m. 4:00 p.m. - 6:00 p.m. <b>4:00 p.m. - 6:30 p.m.*</b>
<b>*Special Exam Period</b> <b>PHYS 1500, 1510, 1600, 1610 Exams</b>		
<u>Tuesday, December 5</u>	9:30 a.m. - TR 12:30 p.m. - TR 4:00 p.m.-MWF 7:00 a.m. –TR	8:00 a.m. - 10:00 a.m. 10:30 a.m. - 12:30 p.m. 1:30 p.m. - 3:30 p.m. 1:30 p.m. - 3:30 p.m. 4:00 p.m. - 6:00 p.m. <b>4:00 p.m. - 6:30 p.m.*</b> <b>4:00 p.m. - 6:30 p.m.*</b> <b>4:00 p.m. - 6:30 p.m.*</b>
<b>*Special Exam Period</b> <b>FLSP 1010 and 1020 Exams</b> <b>FLSP 2010 and 2020 Exams</b> <b>STAT 2510 Exams</b>		
<u>Wednesday, December 6</u>	8:00 a.m. – TR 12:00 noon - MWF 2:00 p.m.- MWF 5:00 p.m.-TR 6:00 p.m.-MWF	8:00 a.m.- 10:00 a.m. 10:30 a.m. - 12:30 p.m. 1:30 p.m.- 3:30 p.m. 4:00 p.m.- 6:00 p.m. 4:00 p.m.- 6:00 p.m. <b>4:00 p.m.- 6:30 p.m.*</b> <b>4:00 p.m.- 6:30 p.m.*</b>
<b>CHEM 1030 Exams</b> <b>CHEM 1040 Exams</b>		
<u>Thursday, December 7</u>	10:00 a.m. - MWF 11:00 a.m. –TR 3:30 p.m. - TR 7:00 a.m.-MWF 5:00 p.m.-MWF 7:00 p.m.-MWF	8:00 a.m.- 10:00 a.m. 10:30 a.m. - 12:30 p.m. 1:30 p.m.- 3:30 p.m. 1:30 p.m.- 3:30 p.m. 4:00 p.m.-6:00 p.m. 4:00 p.m.-6:00 p.m. <b>4:00 p.m.- 6:30 p.m.*</b> <b>4:00 p.m.- 6:30 p.m.*</b>
<b>Math 1610, 1620, 1680 Exams</b> <b>Math 1000, 1120, 1130, 1150 Exams</b>		
<u>Friday, December 8</u>	9:00 a.m. – MWF 11:00 a.m. - MWF 2:00 p.m. - TR	8:00 a.m.- 10:00 a.m. 10:30 a.m. - 12:30 p.m. 1:30 p.m.- 3:30 p.m.

\*Exams should be limited to 2 hours. The 2.5 hour time period allows up to 30 minutes for testing administration.