



HR Liaisons Meeting Agenda

DATE: April 5, 2018 **ATTENDING:** HR Liaisons and HR Staff

I. Welcome A. Staff Update i. Financial Associate ii. Amy Bruce – TES & Student Employment B. Onboarding Survey Reminder	Leanne Fuller
II. Policy & Procedures A. Transition Allowance B. On-Call C. Payment of Awards D. Pre-Employment process update (formerly known as Pre-AU)	Various
III. Risk Management	Holly Leverette
IV. Employee Relations A. Lactation Rooms Update B. Common Book – Lunch & Learn	Sonya Dixon
V. Events A. Administrative & Professional Day – April 25 B. Employee Recognition Program – May 11 C. Family Fun Day – June 6 D. Employee Recognition Week – 2019	Linda Maxwell-Evans
VI. Human Resource Development A. Faculty Orientation schedule B. NEO webpage transition C. Dept Performance Review spreadsheet (DPRS)	Bill Shannon
VII. HR Records A. I9s/Everify and Notification Emails B. Secure Document Upload Website	Dale Mann
VIII. TigerTalent Update	Rod Kelly
IX. Q & A Closing remarks	Rod Kelly