

HR Liaisons Network Meeting Agenda

DATE: March 7, 2019 **ATTENDING:** HR Liaisons and HR Staff

I.	Welcome & Announcements A. Jenna Richards – Employment Specialist B. Suphia Safavi – Records Technician C. Marlee Johns - Receptionist D. HR Communications E. FLSA Projection	Karla McCormick
II.	Benefits Updates A. End dates for Employees less than 1 year B. FMLA Information	Teresa Coker Debra Walters
III.	HRL Updates A. HRL Updates i. Next meeting – currently scheduled April 4, 2019 ii. HR Connect Newsletter B. HRL Resources Advisory Council i. Meeting – February 12 1. Internal Job Posting length 2. HRL Network Administrative Procedure – formalizes the network 3. FMLA Clarifications	Leanne Fuller
IV.	Policy & Procedures Update A. Hardship Policy & Procedures i. Governance groups ii. website	Karla McCormick
V.	Records Updates A. Zjob Epafs – end dates	Brittany Saliba
VI.	Employee Relations A. Employee Appreciation Week B. Workflow Emails – Initial Training and Probationary Review form	Sonya Dixon
VII.	Employment Services A. Assignment of Employment Specialist responsibilities B. Internal Job Posting length C. Pre-Employment Process (Pre-AU) – pilot Update	Chris Thompson
VIII.	Temporary Employment Services A. Revolving Door Provision – State Ethics Commission	Abbi Brown
IX.	Human Resource Development A. Overview of Performance Management Training B. New Employee Orientation update	Bill Shannon
X.	Q & A	Karla McCormick