

**HR Liaisons Meeting Agenda**

DATE: August 2, 2018 ATTENDING: HR Liaisons and HR Staff

| **TOPIC** | **SPEAKER** |
| --- | --- |
| 1. **Welcome & Announcements**
	1. Staff Update
		1. Payroll Manager – Ashley Fetner
	2. HR Phone Tree
		1. Comments & Feedback
 |  **Karla McCormick** |
| 1. **Policies and Procedures Updates**
	1. Payment of Awards name change
 | **Karla McCormick** |
| 1. **HRL Updates**
	1. Changes – School of Forestry & Wildlife Sciences, Human Sciences
	2. HRL Newsletter – sent out on 7/12/2018
 | **Leanne Fuller** |
| 1. **TES Updates**
 | **Amy Bruce** |
| 1. **HR Website Updates**
 | **Patrick Johnston** |
| 1. **HRD & Records Updates**
	1. New Hire Paperwork Deadlines Q & A
	2. Faculty Orientation Sessions
	3. Performance Management Review Process Thanks
 | **Bill Shannon** |
| 1. **Records**
	1. I9 Reciprocal Resource
	2. I9 Common Errors and Q & A
	3. Other
	4. Julie Reece – Graduate Assistant Paperwork & Training Reminder
 | **Dale Mann** |
| 1. **Employment Updates**

**A.** Alignment Processing Reminder | **Chris Thompson** |
| 1. **Compensation Updates**
	1. Supervisor Records – Banner Clean-up
	2. Administrative support jobs and course requirement
	3. Graduate Assistants
 | **Shelly Murray** |
| 1. **TigerTalent Update**
 |  **Rod Kelly** |
| 1. **Other, Q & A, and Closing Remarks**
 | **Karla McCormick** |