



HR Liaisons Meeting Agenda

DATE: September 13, 2018 **ATTENDING:** HR Liaisons and HR Staff

I. Welcome & Announcements A. Staff Update i. Payroll Manager – Ashley Fetner	Karla McCormick
II. Work Location Discussion A. Taxes B. Expense Reimbursements	Leanne Fuller Others
III. HRL Updates A. Office of Audit, Compliance and Privacy – Lindsey Elkins 8/20/2018 B. Library – posting for HR Generalist III C. Forestry – selection made, pending start date D. Reports – working with Brittany for a current available list E. HRL Resource Advisory Council i. 8 members ii. Termed, staggered appointments iii. Purpose – model TX A & M 1. Structured feedback channel 2. Agenda items 3. Guidance of concerns, issues 4. Other	Leanne Fuller
IV. Payroll Updates	Ashley Fetner
V. Benefits A. Open Enrollment B. Benefits Fair	Ann Shore
VI. Employment Updates A. Advertising Rates – 2018-2019	Chris Thompson
VII. TigerTalent Update	Rod Kelly
VIII. HRD Updates A. Feedback Requested – DUO Mobile & New Hires B. Performance Management Process – Survey sent C. Information – NEO for faculty/staff and reschedule D. eLearning courses – HIPAA (new), FMLA, FLSA, ADA, Title IX E. Listening Session – Performance Management –	Bill Shannon

- What would the ideal performance management process look like for you as a HRL?
- What would the ideal performance management process look like for you working with *your* supervisor as recipient of a performance review?
- We have a chance to create a new form (For most employees). What would the ideal form include?
- What advice would you have for us in creating training in both process and system?

IX. Other, Q & A, and Closing Remarks

Karla McCormick