**Exciting changes to Fast-Train**

**New Landing Page**

Our new landing page (right) features icons that make it easier to find courses and course calendars, transcripts, goals, and much more.

Please read below for an explanation of each icon:

**Blue Icons are for All Fast-Train Users**

<table>
<thead>
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<th>Icon</th>
<th>Feature</th>
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| 🐻  | **Good to Know**  
Features pertinent information about our courses, instructions on navigating through the new icons, and other professional development-related information. |
| 📅 | **Training Calendar**  
Displays a schedule of upcoming classroom offerings. |
| 🔍 | **Course Catalog**  
Allows a user to search for courses available to them in the catalog associated with their organization. |
| 🔄 | **Training History**  
Displays a user’s training history. Information shown is available for download. |
| 📖 | **Courses to Complete**  
- Shows a user’s required and in-progress training at a glance. Action options vary by delivery method.  
- Links to classroom webinars can be also be found here under the ‘View Offering’ icon next to the course title.  
- A red notification dynamically displays with the number of completion requirements currently active for the user. |
| 🌟 | **My Goals**  
Displays a user’s individualized training plan, with a detailed list of certification- and/or course-related goal assignments. The red notification counter shows how many goals are assigned to the user. |
| 📧 | **Messages**  
Messages related to user account registration, training-related activities, and other system notifications are sent to your Messages page, as well as via email. A red notification counter indicates the number of unread messages in your inbox. |
Orange Icons are for Supervisors

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| ![Orange Icon] | **Announcements**  
Send targeted, ad hoc messages to users.  
- Dynamic - When displayed, this icon only appears for administrative users and those with subordinates.  
- Functionally is the same as the classic function. |

| ![Orange Icon] | **Approvals**  
Approve requests for user account registration, interest list requests, and course enrollment requests.  
- Dynamic - When displayed, this icon only appears for administrative users and those with subordinates. |

Light Blue Icon is for Instructors

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| ![Light Blue Icon] | **Teaching Schedule**  
Provides instructors a list of upcoming training courses they are facilitating. |

Note: The classic home page can be temporarily accessed from the “Home” button at the top of your screen.

Additional upgrades are also planned for later this year, with several of the upgrades benefitting supervisors. If you have questions, please email autrain@auburn.edu.