

System User Roles and System Capability

System Role Name	AU/AUM Role Name	Search for EE	View Existing I-9/ Create New I-9	Upload I-9s, Documents, Attach File, Add Comment	Complete Pending I-9/ Re-verify Existing I-9	E-Verify	Audit	Reports	Add/Edit Term Dates	SSN Applied For	Unlock User's PIN	Update Receipt Document	Term EE before I-9 Completion
Employer Super User	Central HR	X	X	X	X	X	X	X	X	X	X	X	X
HR Supervisor	HR Assistant	X	X	X	X	X	X	X	X	X		X	
HR Manager	HR Liaison	X	X	X	X	X	X	X		X		X	
Field Manager Basic	HRL Back-up	X	X	X	X	X		X		X		X	