



COLLEGE OF EDUCATION FACULTY & STAFF AWARDS

Employee Awards

Employee Awards must be given through a competitive program that promotes the best interest of Auburn University and the purpose for which the University was created. All employee award programs must be submitted to the Employee Awards Committee for review and approval. Approval from this Committee is required prior to any award distribution. All award funding is provided through the local budget.

Departments/Units are responsible for funding and continuation or dissolution of employee award programs.

Department Name: College of Education

Contact: Gwendolyn Williams, College of Education Faculty & Staff Awards Committee Chair, 844- 6775, gmw0015@auburn.edu

Name of Award Program: College of Education Faculty & Staff Awards

Business Purpose

The primary benefit of this program is to recognize faculty and staff in the College who are fulfilling the mission statement of Auburn University by serving the citizens of Alabama and our global society through acts of research, service, teaching and outreach.

Description of the Program

The goal of the College of Education Faculty and Staff Awards program is to recognize the exemplary work and practices that members of the College are doing as part of their responsibilities. Through acknowledging these individuals, the College is celebrating the accomplishments of its faculty and showcasing the many diverse efforts that are put forth to fulfill the mission of the college of “improving the learning experience of people we serve.” The positive outcomes of this award program is to recognize individuals who have exemplary practices that can inspire other faculty members to achieve greater heights in their careers as they seek to fulfill the University's mission.

Identify Award Themes and Selection Criteria

The College of Education Faculty and Staff Awards are comprised of nine individual awards that highlight different values and behaviors that are in the College of Education mission statement.

Outstanding Commitment to Inclusion and Diversity Award: This award seeks to recognize a College of Education member who exemplifies best practices in “preparing teachers and human service providers to work with culturally diverse learners and clients and to foster a climate of respect and open dialogue among students, staff, and faculty of all ethnicities and orientations” as stated in the College of Education mission statement.

Outstanding Early Career Award: This award seeks to recognize a faculty member who has been at Auburn University for fewer than four years. This award considers an individual's accomplishments in research, teaching, outreach and service. Examples for qualifying accomplishments might include seminal publications, external grants, exemplary teaching evaluations, or leadership positions in service. Specific accomplishments that might be expected in this award category are seminal publications, external grants, exemplary teaching evaluations, or leadership positions in service.

Excellence in College Service Award: The College of Education recognizes faculty and staff members dedicated to

advancing the College's mission through exemplary service (i.e., heading a key project or extraordinary committee work). By honoring such individuals, the College of Education demonstrates its commitment to service as an activity essential to its mission and to its governance, provides incentive for faculty and staff members to fulfill service-related activities, and emphasizes the importance of outstanding service to the College.

Outstanding Faculty Award for Outreach: The College of Education recognizes faculty members who have contributed exemplary efforts in outreach either here in the local community or on a national or international scale. This award considers the evidence of the impact of the outreach, innovations related to outreach, the relationship or rapport that the faculty member has with the outreach audience, and the evidence of the outreach integration with teaching and research activities.

Outstanding Faculty Award for Research: The College of Education recognizes faculty members who have accomplished exemplary efforts in research through grants and publications. This award considers the evidence of the research impact and effectiveness, the most recent research accomplishments, the innovations related to research, and the international, regional or peer recognition for research.

The Gerald & Emily Leischuck Outstanding Graduate Teaching Award: For this award, the College of Education recognizes faculty who are achieving excellence in teaching graduate students. Criteria for this award examines the evidence of graduate teaching effectiveness, the innovations related to graduate program, the relationship and rapport that the faculty member has with graduate students, the accomplishments in research, outreach, and service related to graduate teaching.

The Gerald & Emily Leischuck Outstanding Undergraduate Teaching Award: The College of Education seeks to acknowledge faculty who have provide exemplary teaching to undergraduate students. Criteria for this award considers the evidence or undergraduate teaching effectiveness, the innovations related to the undergraduate program, and the relationship and rapport that the faculty member has with undergraduate students, as well as the accomplishments in research, outreach, and service related to undergraduate teaching.

Outstanding Office Administration Award/Non Administrative Staff Award: For this award, criteria considers the assigned duties of the staff member, the relationship that the individual has developed with both the unit's personnel and the community which the unit serves, the level of rapport that the person has with non-administrative role in a College department or unit. Criteria for this award examines the staff member's assigned duties in the department, the relationship and rapport with the university personnel and community, the rapport with students that the individual has developed, and the individual's significant accomplishment to the department or unit.

Identify Award Eligibility Criteria

The individual eligibility and restrictions for each award is designated below. There are no restrictions on how frequently an employee can win an award, as long as the employee meets the eligibility criteria for the award.

Outstanding Commitment to Inclusion and Diversity Award: Either College of Education faculty or staff members may apply for this award.

Outstanding Early Career Faculty Award: This award is restricted to College of Education faculty members who are within the first four years of their appointment to Auburn University at the time that the nomination package is submitted.

Excellence in College Service Award: This award is open to College of Education faculty or staff members who have done exemplary service to the College.

Outstanding Faculty Award for Outreach: Eligible individuals for this award are College of Education faculty.

Outstanding Faculty Award for Research: This award is available to College of Education faculty.

Gerald & Emily Leischuck Outstanding Graduate Teaching Award: This award is for College of Education Faculty who teach graduate students.

Gerald & Emily Leischuck Outstanding Undergraduate Teaching Award: This award is for College of Education Faculty who teach undergraduate students.

Outstanding Office Administration/Non Administrative Staff Award: This award is for College of Education personnel who serve as office administrators of individual departments or units.

Outstanding Staff Award: Eligible individuals for this award are College of Education personnel who serve in a non-office manager role.

Identify Award Types and Frequency

Each award with the College of Education Faculty and Staff Awards is a monetary award that is awarded annually. Recipients of the award are awarded \$1,000 and a plaque.

Identify Nomination and Selection Process

Each award has its own distinct nomination form with specific questions that must be answered and submitted. The awards can either be self-nominated or other nominated. Each award nomination should contain a completed nomination form, a resume that highlights the experiences that are relevant to that particular award, and two letters of recommendation that attest to the candidate's excellence in the award's focus area.

The selection process is made by a committee of faculty and staff who are appointed by their respective department or unit. Each department is represented by a faculty member who is selected by the department for a three year term, and then the office manager and staff member who won the previous year's award serve on the committee for a one year term. The committee reads and evaluates the nominations individually, and then meets together to discuss each nomination package. The committee then votes by secret ballot on their preferred nominee.

Identify Communication Plan

The call for nominations is disseminated through the College of Education listserv, so all College Education faculty and staff members receive notification of the awards. The email lists the site on which the nomination forms are located, and then identifies a contact person for each department or unit within the College who can answer any questions about the award nomination process. Winners of the awards are recognized annually at a College of Education banquet that is hosted every spring. Winners names are then listed in the Annual banquet program, complete with a photograph and brief summary of the accomplishments that led to the selection for the award so that attendees can learn more about the winners. After the award year, previous winners of all the faculty and staff awards are listed in the Awards banquet programs. Photos of the winners are taken for the COE magazine.

Evaluation

The College of Education Faculty and Staff Awards will be reviewed by the College of Education Awards Committee to ensure the availability of funding, and the overall effectiveness of the COE Faculty and Staff Awards Program as far as how the process is disseminated, evaluated, and awarded.

Funding Source

The funds for this awards series comes from account 101001126004 70450 4000

Budget Officer Approval: Received

Department/Unit Head Approval: Received Committee Approved 1/2019