



**JOB INFORMATION**

|                         |                          |
|-------------------------|--------------------------|
| Job Code                | NB55B                    |
| Job Description Title   | Tech II, Academic Trades |
| Pay Grade               | ST12                     |
| Range Minimum           | \$42,470                 |
| 33rd %                  | \$49,550                 |
| Range Midpoint          | \$53,090                 |
| 67th %                  | \$56,620                 |
| Range Maximum           | \$63,700                 |
| Exemption Status        | Non-Exempt               |
| Approved Date:          | 1/1/1900 12:00:00 AM     |
| Legacy Date Last Edited | 12/15/2011               |

**JOB FAMILY AND FUNCTION**

|               |                             |
|---------------|-----------------------------|
| Job Family:   | Production & Skilled Trades |
| Job Function: | Mechanic                    |

**JOB SUMMARY**

Performs various trade tasks and maintenance for the Rural Studio properties and vehicles and provides trades instruction to students.

**RESPONSIBILITIES**

- Maintains Rural Studio properties and vehicles.
- Performs various trade tasks to include, but not limited to installation of electricity on new properties/projects; plumbing installation and repairs; steel fabrication; and mechanical repairs on vehicles.
- Instructs students on various trade techniques/tasks to include, but not limited to mechanics, welding, plumbing, electrical, and construction.
- Ensures job site safety for Rural Studio projects.

The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

**SUPERVISORY RESPONSIBILITIES**

|                            |   |
|----------------------------|---|
| Supervisory Responsibility | May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees. |
|----------------------------|---|

**MINIMUM QUALIFICATIONS**

**To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only be utilized when the candidate does not meet the minimum requirements.**

## MINIMUM EDUCATION & EXPERIENCE

| Education Level | Focus of Education                |     | Years of Experience | Focus of Experience  |
|-----------------|-----------------------------------|-----|---------------------|--|
| High School     | High School Diploma or equivalent | and | 4 years of          | Experience in mechanics, electricity, and plumbing practices |

Substitutions Allowed for Experience  Yes

*Substitution allowed for Experience: When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.*

## MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Works under minimal supervision.

May periodically assist in orientation, training, assigning and checking the work of lower level employees or be designated as lead worker.

## MINIMUM LICENSES & CERTIFICATIONS

| Licenses/Certifications | Licenses/Certification Details | Time Frame | Required/Desired |
|-------------------------|--------------------------------|------------|------------------|
| None Required.          |                                |            |                  |

## PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category:  Other

### PHYSICAL DEMANDS

| Physical Demand               | Never | Rarely | Occasionally | Frequently | Constantly | Weight |
|-------------------------------|-------|--------|--------------|------------|------------|--------|
| Standing                      |       |        |              | X          |            |        |
| Walking                       |       |        |              | X          |            |        |
| Sitting                       |       |        | X            |            |            |        |
| Lifting                       | X     |        |              |            |            |        |
| Climbing                      |       |        |              | X          |            |        |
| Stooping/ Kneeling/ Crouching |       |        |              | X          |            |        |
| Reaching                      |       |        |              | X          |            |        |
| Talking                       |       |        | X            |            |            |        |
| Hearing                       |       |        | X            |            |            |        |
| Repetitive Motions            |       |        |              | X          |            |        |
| Eye/Hand/Foot Coordination    |       |        |              | X          |            |        |

### WORKING ENVIRONMENT

| Working Condition | Never | Rarely | Occasionally | Frequently | Constantly |
|-------------------|-------|--------|--------------|------------|------------|
| Extreme cold      |       |        |              | X          |            |
| Extreme heat      |       |        |              | X          |            |
| Humidity          |       |        |              | X          |            |
| Wet               |       |        |              | X          |            |
| Noise             |       |        |              | X          |            |

## WORKING ENVIRONMENT

| Working Condition      | Never | Rarely | Occasionally | Frequently | Constantly |
|------------------------|-------|--------|--------------|------------|------------|
| Hazards                |       |        |              | X          |            |
| Temperature Change     |       |        |              | X          |            |
| Atmospheric Conditions |       |        |              | X          |            |
| Vibration              |       |        |              | X          |            |

**Vision Requirements:**

Ability to see information in print and/or electronically.