



JOB INFORMATION

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| Job Code | NB08 |
| Job Description Title | Supv, Construction |
| Pay Grade | ST14 |
| Range Minimum | \$49,410 |
| 33rd % | \$59,290 |
| Range Midpoint | \$64,230 |
| 67th % | \$69,170 |
| Range Maximum | \$79,060 |
| Exemption Status | Non-Exempt |
| Approved Date: | 1/1/1900 12:00:00 AM |
| Legacy Date Last Edited | 1/5/2012 |

JOB FAMILY AND FUNCTION

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|---------------|-----------------------------|
| Job Family: | Production & Skilled Trades |
| Job Function: | Construction |

JOB SUMMARY

Oversees employees, subcontractors, budget compliance, and records maintenance for construction projects.

RESPONSIBILITIES

- Supervises the activities and operations for construction and renovation projects including (but not limited to) form carpentry, foundations, framing, installing ceilings, roofs, flooring, structural steel, and masonry.
- Plans and organizes construction and renovation project requirements.
- Maintains records and documentation of work activities, supplies, and equipment.
- Supervises the installation of plumbing and drainage systems.
- Operates heavy equipment on job site, when necessary.
- Supervises the installation of pipe, fittings, and fixtures of heating, water, plumbing, and drainage systems.
- Performs and supervises a variety of carpentry tasks and installations.
- Maintains records and documentation of work activities, supplies, and equipment.
- Layout foundations, footings, and maintain proper elevations for construction.
- Serves as a construction technician as needed.

SUPERVISORY RESPONSIBILITIES

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|----------------------------|---|
| Supervisory Responsibility | Full supervisory responsibility for other employees is a major responsibility and includes training, evaluating, and making or recommending pay, promotion or other employment decisions. |
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MINIMUM QUALIFICATIONS

To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only be utilized when the candidate does not meet the minimum requirements.

MINIMUM EDUCATION & EXPERIENCE

| Education Level | Focus of Education | | Years of Experience | Focus of Experience | |
|-----------------|-----------------------------------|-----|---------------------|--------------------------------------|--|
| High School | High School Diploma or equivalent | And | 6 years of | Experience in construction practices | |

Substitutions Allowed for Experience: Yes

Substitution allowed for Experience: When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.

MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Knowledge of construction methods and procedures to include building codes, construction law, state building guidelines, and Occupational Safety and Health Administration (OSHA) codes.

Skill in reading and interpreting blue prints.

Developed supervisory skills.

MINIMUM LICENSES & CERTIFICATIONS

| Licenses/Certifications | Licenses/Certification Details | Time Frame | Required/Desired |
|--|--------------------------------|------------|------------------|
| DL NUMBER - Driver License, Valid and in State | | Upon Hire | Required |

PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category: Other

PHYSICAL DEMANDS

| Physical Demand | Never | Rarely | Occasionally | Frequently | Constantly | Weight |
|-------------------------------|-------|--------|--------------|------------|------------|--------|
| Standing | | | | | X | |
| Walking | | | | | X | |
| Sitting | | | X | | | |
| Lifting | X | | | | | |
| Climbing | | | X | | | |
| Stooping/ Kneeling/ Crouching | | | X | | | |
| Reaching | | | | | X | |
| Talking | | | X | | | |
| Hearing | | | X | | | |
| Repetitive Motions | | | | | X | |
| Eye/Hand/Foot Coordination | | | | | X | |

WORKING ENVIRONMENT

| Working Condition | Never | Rarely | Occasionally | Frequently | Constantly |
|-------------------|-------|--------|--------------|------------|------------|
| Extreme cold | | | | X | |
| Extreme heat | | | | X | |
| Humidity | | | | X | |
| Wet | | | | X | |

WORKING ENVIRONMENT

| Working Condition | Never | Rarely | Occasionally | Frequently | Constantly |
|------------------------|-------|--------|--------------|------------|------------|
| Noise | | | | X | |
| Hazards | | | | X | |
| Temperature Change | | | | X | |
| Atmospheric Conditions | | | | X | |
| Vibration | | | | X | |

Vision Requirements:

Ability to see information in print and/or electronically and distinguish colors.