
Auburn University Job Description

Job Title: **University Engineer**

Job Family: No Family

Job Code: **JA10**

Grade FM19 \$77,600 - \$139,700

FLSA status: Exempt

Job Summary

Serves as the University's senior-level engineer, providing strategic focus, guidance, and functional (as opposed to execution) oversight of all institutional engineering systems and functions, assuring effective stewardship and sustainability of the University significant facilities investment.

Essential Functions

1. Serves as Auburn University Facilities Management Authority Having Jurisdiction (AUAHJ); acts as liaison with state, county, and local authorities, provides plan reviews, conducts construction inspections, and grants AU Certificate of Occupancy as warranted.
2. Leads design standards and plan review processes as a part of the overall quality control/quality assurance programs; develops, oversees, and maintains a systematic process for reviews.
3. Coordinates with other entities on campus regarding security system requirements for campus facilities and oversees the development of continuous improvement plans for existing systems.
4. Directs and leads the assessment, reporting, planning, and management of laboratory space on campus, to include developing plans to systematically renovate existing lab space.
5. Manages the systematic development and documentation of a Repair and Renovation (R&R) execution plan to ensure funding for the repair and maintenance of university facilities is allocated consistently with the direction provided by university leadership.
6. Directs and oversees a building commissioning program aimed at ensuring efficient building operations, maintenance cost savings, and occupant satisfaction.

Supervisory Responsibility

May supervise employees but supervision is not the main focus of the job.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

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Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
Education	Four-year college degree	Degree in Mechanical Engineering
Experience (yrs.)	10	Experience in providing HVAC, plumbing, fire protection, and electrical engineering services for building systems

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

Indicated experience is required; no substitutions allowed.

Minimum Required Knowledge

Knowledge of building codes, construction practices, and applicable local, state, and federal regulations

Certification or Licensure Requirements

Licensed Professional Engineer (P.E.) and a valid driver's license

Physical Requirements/ADA

Occasional and/or light lifting required. Limited exposure to elements such as heat, cold, noise, dust, dirt, chemicals, etc., but none to the point of being disagreeable. May involve minor safety hazards where likely result would be cuts, bruises, etc.

Externally imposed deadlines; set or revised on short notice; frequent shifts in priority; numerous interruptions requiring immediate attention; unusual pressure on a daily basis due to accountability for success for major projects or areas of operation.

Job frequently requires standing, walking, sitting, talking, hearing, handling objects with hands, and lifting up to 10 pounds.

Job occasionally requires reaching, climbing or balancing, stooping/kneeling/crouching/crawling, and lifting up to 50 pounds.

Vision requirements: Ability to see information in print and/or electronically.

Date: 12/11/2014
