
Auburn University Job Description

Job Title: **Coord, Large Animal Research**

Job Family: No Family

Job Code: **IC16**

Grade 31: \$31,300 - \$52,100

FLSA status: Non-exempt

Job Summary

Assists veterinarians with advanced technical procedures for reproductive management in both client-owned animals and in approved funded research projects within the College of Veterinary Medicine.

Essential Functions

1. Maintains the operational readiness of facilities and other university-owned resources that are devoted to the Advanced Reproductive Techniques (ART) Program.
2. Manages large animals for research and teaching needs, coordinates the animal use in compliance with IACUC guidelines.
3. Manages client animals for Embryo Transfer (ET) In-Vitro Fertilization (IVF) and other advanced reproductive techniques. Provides outreach by traveling to local and regional farms to educate clientele (producers) and to solicit IVF and ET services for the program.
4. Operates, maintains, repairs, and cleans laboratory, research facilities and equipment as well as maintains inventories for the laboratory and research areas.
5. Facilitates veterinary diagnostics and treatments in a safe manner by administering medications, routine vaccinations, and treatment according to prescribed instructions.
6. Assists with training laboratory animal caretakers and students regarding care of animals, preventative medicine practices, collection of specimens, and handling of animals.
7. Inspects facilities, equipment, and supplies daily as well as observes status of health of animals, environmental conditions, temperatures, and sanitation.
8. Assists researchers with examination, treatment, research, projects, surgery, restraint, sample collection in animals, and assists in emergency and critical care of patients. Observes and records data, abnormal clinical signs, and collects and labels specimens.
9. Operates and maintains equipment such as loaders, skid steers, tractors, forklifts, etc. to facilitate the movement of heavy objects or animals.
10. Coordinates all incoming donation animals, collaborating with potential donors and coordinating animal needs to maintain herds and teaching labs.

Supervisory Responsibility

May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

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Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
Education	Four-year college degree	Degree in Animal Science or related field
Experience (yrs.)	2	Experience in handling and managing large animals safely and working knowledge of large animal reproduction.

Substitutions allowed for Education:

When a candidate has the required experience, but lacks the required education, they may normally apply additional relevant experience toward the education requirement, at a rate of two (2) years relevant experience per year of required education.

Substitutions allowed for Experience:

Indicated experience is required; no substitutions allowed.

Minimum Required Knowledge

Knowledge of advanced reproductive techniques, in-vitro fertilization, and large animal handling.

Certification or Licensure Requirements

Valid driver's license

Physical Requirements/ADA

Frequent heavy or intense physical requirements, combined with exposure to a number of disagreeable elements, such as heat, cold, noise, dust, dirt, chemicals. Injury may require professional treatment or hospitalization. Constant precautions required.

Routine deadlines; usually sufficient lead time; variance in work volume seasonal and predictable; priorities can be anticipated; some interruptions are present; involves occasional exposure to demands and pressures from persons other than immediate supervisor.

Job frequently requires standing, walking, reaching, climbing or balancing, stooping/kneeling/crouching/crawling, talking, hearing, handling objects with hands, and lifting more than 100 pounds.

Job occasionally requires sitting.

Vision requirements: Ability to see information in print and/or electronically.

Date: 7/12/2016
