
Auburn University Job Description

Job Title: **Mgr, Plasma Rsch Production**

Job Family: No Family

Job Code: **IA13**

Grade 34: \$45,100 - \$75,100

FLSA status: Exempt

Job Summary

Manages and oversees project security and monitors production on workload activities ensuring schedules are met and production goals are attained in a safe and efficient manner.

Essential Functions

1. Manages, monitors, and coordinates personnel schedules and related work activities.
2. Ensures security is available throughout the assigned facility and addresses any related problems or concerns.
3. Manages, monitors, and coordinates activities related to the monitoring and husbandry of animals by farm personnel and veterinary staff.
4. Ensures that all required medical and procedural supplies and equipment are available.
5. Notifies personnel of any changes in expectations and/or production goals.

Supervisory Responsibility

Full supervisory responsibility for other employees is a major responsibility and includes training, evaluating, and making or recommending pay, promotion or other employment decisions.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

Auburn University Job Description

Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
Education	High School	High school diploma, degree in Animal Science or Degree in Agriculture preferred.
Experience (yrs.)	5	Experience in production management and/or coordination

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.

Minimum Required Knowledge

Knowledge of Occupational Safety and Health Administration (OSHA) guidelines.

Certification or Licensure Requirements

None Required.

Physical Requirements/ADA

Occasional and/or light lifting required. Limited exposure to elements such as heat, cold, noise, dust, dirt, chemicals, etc., but none to the point of being disagreeable. May involve minor safety hazards where likely result would be cuts, bruises, etc.

Externally imposed deadlines; set or revised on short notice; frequent shifts in priority; numerous interruptions requiring immediate attention; unusual pressure on a daily basis due to accountability for success for major projects or areas of operation.

Job frequently requires standing, walking, sitting, reaching, talking, hearing, handling objects with hands, .

Job occasionally requires climbing or balancing, stooping/kneeling/crouching/crawling, and lifting up to 10 pounds.

Vision requirements: Ability to see information in print and/or electronically.

Date: 7/12/2011
