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## Auburn University Job Description

Job Title: **Flight Instructor**

Job Family: No Family

Job Code: **EG12**

Grade TR16 \$54,100 - \$92,000

FLSA status: Non-exempt

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### Job Summary

Provides flight training for AU students pursuing Aviation Management or Professional Flight degrees, as well as other interested AU students in other disciplines.

### Essential Functions

1. Promotes and instills the safety culture of AU Flight Education by adhering to all prescribed policies and procedures, bringing any safety-related issues to the attention of the Chief Instructor, and working to instill a culture of safety in all their students.
2. Ensures each assigned student is scheduled in accordance with the student's flight training schedule on the days and time blocks established. Schedules assigned students to make up any missed lessons, or to accommodate additional availability the student may have.
3. Conducts instruction in accordance with all AU Professional Flight and FAA practices, procedures, and guidance.

### Supervisory Responsibility

May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

*The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.*

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### Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
<b>Education</b>	Some college; vocational or Associate's Degree	No specific discipline.
<b>Experience (yrs.)</b>	0	Experience is included in the certification and rating requirements.

#### Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

#### Substitutions allowed for Experience:

Indicated experience is required; no substitutions allowed.

#### Minimum Required Knowledge

Knowledge of the flight training aspects of aviation, including techniques and skill.

#### Certification or Licensure Requirements

Level I: requires Flight Instructor certification plus an Airplane Single-Engine rating.

Level II: requires Flight Instructor certification plus an Airplane Single-Engine rating and Instrument-Airplane rating.

Level III: requires Flight Instructor certification plus an Airplane Single-Engine rating, an Instrument-Airplane rating, and a Multi-Engine Airplane rating.

Pay commensurate with Level of certification plus ratings.

The individual selected for this position will be required to successfully pass a post-offer/pre-employment physical.

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### Physical Requirements/ADA

Occasional and/or light lifting required. Limited exposure to elements such as heat, cold, noise, dust, dirt, chemicals, etc., but none to the point of being disagreeable. May involve minor safety hazards where likely result would be cuts, bruises, etc.

Routine deadlines; usually sufficient lead time; variance in work volume seasonal and predictable; priorities can be anticipated; some interruptions are present; involves occasional exposure to demands and pressures from persons other than immediate supervisor.

Job frequently requires standing, walking, sitting, reaching, talking, hearing, handling objects with hands, and lifting up to 10 pounds.

Job occasionally requires climbing or balancing, stooping/kneeling/crouching/crawling, and lifting up to 50 pounds.

Vision requirements: Ability to see information in print and/or electronically, ability to distinguish colors.

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Date: 1/9/2019

