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## Auburn University Job Description

Job Title: **Mgr, Env Health & Safety**

Job Family: No Family

Job Code: **EE26**

Grade LC11 \$59,500 - \$107,100

FLSA status: Exempt

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### Job Summary

Develops and manages environmental compliance programs for the university. Programs included are hazardous materials transportation, storage, use and disposal, air permit compliance, fuel storage management, and stormwater management. Promotes responsibilities to campus stakeholders and assess conformance to ensure compliance.

### Essential Functions

1. Develops and manages the implementation of policies and programs related to environmental regulatory compliance, hazardous materials transportation, storage, use, disposal, air permit compliance, aboveground and underground fuel storage requirements, stormwater management and compliance reporting. Serves as the liaison with Alabama Agricultural Experiment Station specific to waste and compliance reporting.
2. Develops and implements response programs to address environmental and hazardous materials emergency situations. Serves as emergency coordinator in the event of a hazardous materials emergency.
3. Manages annual budgets, accounts, and contracts for hazardous waste management and other environmental services to ensure compliance with applicable state and federal requirements and conformance with Auburn University policies and procedures.
4. Consults with administrators, faculty, staff and students concerning a variety of Environmental Health and Safety issues and permitted programs; reviews plans for new construction and renovations, experimental protocols, materials, equipment and methods to assure compliance with applicable state and federal environmental requirements; makes recommendations as necessary.
5. Supervises Environmental Health and Safety personnel currently performing regulated waste management services. Provides support and direction to these personnel and seek opportunities to strengthen their abilities and performance through internal and external professional development.

### Supervisory Responsibility

Full supervisory responsibility for other employees is a major responsibility and includes training, evaluating, and making or recommending pay, promotion or other employment decisions.

*The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.*

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### Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
<b>Education</b>	Four-year college degree	Degree in Environmental Science, Health and Safety, Industrial Hygiene, Biological Sciences, Engineering, Chemistry or a related field.
<b>Experience (yrs.)</b>	4	Experience managing a variety of environmental responsibilities to include hazardous waste management, regulated medical waste management, Clean Air Act compliance, underground storage tank compliance, dangerous goods shipping and stormwater management. Experience managing and developing EHS personnel necessary to support environmental compliance program.

#### **Substitutions allowed for Education:**

Indicated education is required; no substitutions allowed.

#### **Substitutions allowed for Experience:**

Indicated experience is required; no substitutions allowed.

#### **Minimum Required Knowledge**

Knowledge of Hazardous Waste Management, Clean Water Act Compliance, or Clean Air Act.

Experience conducting field work related to safety and/or environmental audits and inspections.

#### **Certification or Licensure Requirements**

Certified Hazardous Materials Manager- Institute of Hazardous Material Managers (IHMM), Registered Environmental Manager- National Registry of Environmental Professionals (NREP), desired

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### Physical Requirements/ADA

Regularly involves lifting, bending or other physical exertion. Often exposed to one or more elements such as heat, cold, noise, dust, dirt, chemicals, etc., with one often to the point of being objectionable. Injuries may require professional treatment.

Externally imposed deadlines; set and revised beyond one's control; interruptions influence priorities; difficult to anticipate nature or volume of work with certainty beyond a few days; meeting of deadlines and coordination of unrelated activities are key to position; may involve conflict-resolution or similar interactions involving emotional issues or stress on a regular basis.

Job frequently requires standing, walking, sitting, reaching, climbing or balancing, stooping/kneeling/crouching/crawling, talking, hearing, handling objects with hands, and lifting up to 10 pounds.

Job occasionally requires and lifting up to 50 pounds.

Vision requirements: Ability to see information in print and/or electronically.

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Date: 11/16/2022

