
Auburn University Job Description

Job Title:	Dir, Ath Video Services	Job Family:	No Family
Job Code:	BA65	Grade 36:	\$59,700 - \$99,600
FLSA status:	Exempt		

Job Summary

Directs the creation and production of post and live productions for all sports programs of the Auburn University Athletics Department.

Essential Functions

1. Oversees the management and daily operations of the production of video services.
2. Directs the production of post production and live broadcasts of Auburn sports.
3. Directs and oversees the production of video graphics, sports videos and commercials.
4. Serves as the point of contact to off campus entities for content integration and use.
5. Serves as the liaison to the Auburn IMG Network to incorporate corporate sponsorship fulfillments.
6. Provides engineering support for live and post production equipment and facilities.
7. Recruits and develops announce talent for the Auburn Athletics produced Southeastern Conference Network digital content.
8. Coordinates and trades film exchanges of produced sporting events in accordance with SEC and NCAA guidelines.
9. Complies with all applicable National Collegiate Athletic Association (NCAA) and Southeastern Conference (SEC) regulations in the performance of job duties.

Supervisory Responsibility

Full supervisory responsibility for other employees is a major responsibility and includes training, evaluating, and making or recommending pay, promotion or other employment decisions.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

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Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
Education	Four-year college degree	Degree in Communications, Radio Television and Film, Broadcast Journalism, Engineering, or related field
Experience (yrs.)	5	Experience in television or video production services, preferably related to a sports program.

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.

Minimum Required Knowledge

Knowledge of live video and post production procedures and various communications mediums

Certification or Licensure Requirements

None Required.

Physical Requirements/ADA

Regularly involves lifting, bending or other physical exertion. Often exposed to one or more elements such as heat, cold, noise, dust, dirt, chemicals, etc., with one often to the point of being objectionable. Injuries may require professional treatment.

Externally imposed deadlines; set and revised beyond one's control; interruptions influence priorities; difficult to anticipate nature or volume of work with certainty beyond a few days; meeting of deadlines and coordination of unrelated activities are key to position; may involve conflict-resolution or similar interactions involving emotional issues or stress on a regular basis.

Job frequently requires standing, talking, hearing, handling objects with hands, and lifting up to 50 pounds.

Job occasionally requires walking, sitting, reaching, climbing or balancing, stooping/kneeling/crouching/crawling, and lifting more than 100 pounds.

Vision requirements: Ability to see information in print and/or electronically.

Date: 5/10/2018
