
Auburn University Job Description

Job Title:	Sr. HVACR / Equipment Mechanic	Job Family:	No Family
Job Code:	AA63	Grade 34:	\$45,100 - \$75,100
FLSA status:	Non-exempt		

Job Summary

Performs skilled maintenance and repair of HVAC, refrigeration, and other physical building systems. Leads and sometimes directs the work of others.

Essential Functions

1. Performs replacement and repairs of existing HVAC systems throughout Student Residence and Dining Halls and/or other Auxiliary Services facilities as directed (motor changes, coil repairs and replacements, fan repairs and replacements, etc.).
2. Conducts scheduled preventative maintenance on HVAC systems throughout Student Residence and Dining Halls and/or other Auxiliary Services facilities as directed (filter changes, coil cleanings, belt replacements, etc.).
3. Performs installation and startup procedures of commercial kitchen and refrigeration equipment.
4. Monitors, maintains, and repairs building automation and control systems (sensors, controls, thermostats, actuators, etc.).
5. Maintains and repairs building systems for Student Residence and Dining Halls and/or other Auxiliary Services facilities as directed (mechanical systems, chilled and heating water systems, domestic hot water systems, pneumatic systems, etc.).
6. Diagnoses, repairs, and maintains all forms of commercial kitchen equipment. This includes: a) Ovens, dish machines, mixers, slicers and grinders, etc., and b) Low temperature and medium temperature refrigeration systems.
7. Removes and relocates existing kitchen equipment.
8. Responds to emergency after-hours calls.
9. Supervises/leads other employees on jobs.
10. Orders all repair parts and stocks inventory for all equipment in the dorms and dining venues.
11. Oversees/supervises onsite contractor repair operations on assigned properties.
12. Performs other duties as assigned.

Supervisory Responsibility

May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

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Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
Education	High School	General
Experience (yrs.)	6	Experience with maintenance on refrigeration and commercial kitchen equipment. Experience with maintenance on HVAC systems. Experience with plumbing and electrical systems. Experience leading/mentoring other less experienced staff.

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.

Minimum Required Knowledge

Must have knowledge of HVAC systems, electrical systems, kitchen and refrigeration systems, comfort cooling principles, plumbing, gas pipe fitting, and pneumatic controls.

Certification or Licensure Requirements

Valid drivers license, EPA universal refrigerant license, and North American Technician Excellence (NATE) HVAC Support Technician Certification

Physical Requirements/ADA

Regularly involves lifting, bending or other physical exertion. Often exposed to one or more elements such as heat, cold, noise, dust, dirt, chemicals, etc., with one often to the point of being objectionable. Injuries may require professional treatment.

Externally imposed deadlines; set and revised beyond one's control; interruptions influence priorities; difficult to anticipate nature or volume of work with certainty beyond a few days; meeting of deadlines and coordination of unrelated activities are key to position; may involve conflict-resolution or similar interactions involving emotional issues or stress on a regular basis.

Job frequently requires standing, walking, reaching, climbing or balancing, stooping/kneeling/crouching/crawling, talking, hearing, handling objects with hands, and lifting up to 50 pounds.

Job occasionally requires and lifting more than 100 pounds.

Vision requirements: Ability to see information in print and/or electronically.

Date: 4/17/2019
