For more information regarding your benefits, please visit http://www.auburn.edu/hr/benefits or you may contact Human Resources Payroll & Employee Benefits at 1550 East Glenn Ave. telephone 334-844-4183, fax 334-844-1799.

To access your Benefit Summary and see your current coverages go to Self Service Banner under AU Access.

1. Click on AU Access located at www.auburn.edu.
2. Enter your User Name and Password and click “Login Now”.
3. Click the “Employee Services” tab at the top of the screen.
4. Click on the “Self Service Banner”.
5. Click on the “Employee Tab”.
6. Click on “Benefits and Deductions”.
7. Click on “Employee Benefits Summary”.

This booklet is a brief summary of certain benefits available as of January 2020. The information contained herein is educational and is not intended as investment, legal, or tax advice. Should there be a conflict with this booklet and the plan documents or applicable insurance policies, the plan documents or insurance policies will govern. Please contact the Benefits Office for the latest detailed benefit information. Auburn University reserves the right to change, modify, amend or terminate any plan benefit at any time.

Auburn University is an Affirmative Action/Equal Opportunity Employer

Revised 10/2019
**Mental Health**

- **Provider Coverage Costs Eligibility**
- **Required Documents**
  - Marriage Certificate and Birth Certificate (& Marriage Certificate if step-child); Valid court order of adoption
- **Eligibility**
  - Insurance Dependent
  - Spouse
  - Child

- Dependent Eligibility and Required Proof of Relationship
  - Both participate ($300 for the employee and $300 for the spouse/SAD).
  - Annual discount of up to $600 if you and your spouse/sponsored adult dependent (SAD)
  - Other document
  - Benefits dependent-
  - Chiropractic

- Active full-time non-student employees are eligible if the most recent appointment period is continuous for a minimum of one year (nine or twelve months as appropriate to the appointment).

- For questions and/or to enroll, contact the PWS Benefits Call Center at 8-05-588-2604.

- The University covers all administrative fees.

- Fees vary depending on the vendor & individual plan selected. You may need to enroll in a different set of vendor options to meet your needs. If you are currently insured, you may need to change from your current plan to the Plan under this section. Please check with your broker/agent for information on additional options that may be available to you. See the Plan Notice and Apply Guide for further information. Please contact your broker/agent for information on additional options available.

- Enrollment
  - Active full-time non-student employees who are eligible for the plan may enroll in the plan at any time of the plan year. 
  - Employees who are centrally employed and use Lincoln Financial as their vendor can enroll in the plan at any time of the plan year. 
  - Employees who are centrally employed and use Colonial Life as their vendor can enroll in the plan at any time of the plan year.

- Coverage
  - Disability insurance

- Disability insurance
  - Long-Term Disability
  - Voluntary Supplemental Disability

- Voluntary Supplemental Long-Term Disability
  - Coverage is available in $10,000 or $25,000 per annum increments.
  - Coverage is available to employees who are employed for a minimum of one year (nine or twelve months as appropriate to the appointment).
  - For questions and/or to enroll, contact the PWS Benefits Call Center at 8-05-588-2604.

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