

## JOB INFORMATION

|                         |                      |
|-------------------------|----------------------|
| Job Code                | NA20A                |
| Job Description Title   | Tech I, Solid Waste  |
| Pay Grade               | FM05                 |
| Range Minimum           | \$28,680             |
| 33rd %                  | \$32,020             |
| Range Midpoint          | \$33,690             |
| 67th %                  | \$35,370             |
| Range Maximum           | \$38,710             |
| Exemption Status        | Non-Exempt           |
| Approved Date:          | 1/1/1900 12:00:00 AM |
| Legacy Date Last Edited | 1/9/2018             |

## JOB FAMILY AND FUNCTION

|               |                                       |
|---------------|---------------------------------------|
| Job Family:   | Facilities, Maintenance, & Operations |
| Job Function: | Environmental Services                |

## JOB SUMMARY

Assists with the solid waste and recycling programs on campus by monitoring waste recycling containers and other receptacles inside and outside university buildings.

## RESPONSIBILITIES

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>Assists with the monitoring of solid waste and recycling containers such as but not limited to dumpsters, compactors and other receptacles.</li> <li>Operates automotive equipment to deliver materials and to remove waste containers from University grounds.</li> <li>Removes and replaces recycling and waste bins when necessary.</li> <li>Performs custodial tasks and handles emergency cleaning, solid waste/recycling issues within building services.</li> <li>Keeps areas around dumpsters and waste drop off points clean and in neat order.</li> <li>Works with custodians, groundskeepers, movers, and others who typically handle solid waste materials.</li> </ul> |
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The responsibilities listed above show the typical duties for jobs in this classification. Actual tasks may differ depending on the department's needs. Other similar duties may be assigned with discretion of the supervisor. Not every duty will apply to every position, and the amount of time spent on each task can change based on department needs.

## SUPERVISORY RESPONSIBILITIES

|                            |                                                                                                                                       |
|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| Supervisory Responsibility | May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees. |
|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------|

## MINIMUM QUALIFICATIONS

**To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only be utilized when the candidate does not meet the minimum requirements.**

## MINIMUM EDUCATION & EXPERIENCE

| Education Level            | Focus of Education                |     | Years of Experience | Focus of Experience                                 |  |
|----------------------------|-----------------------------------|-----|---------------------|-----------------------------------------------------|--|
| High School Diploma or GED | High School Diploma or equivalent | and | 0 years of          | Experience in solid waste and recycling techniques. |  |

Substitutions Allowed for Experience

Yes

*Substitution allowed for Experience: When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.*

## MINIMUM KNOWLEDGE, SKILLS, & ABILITIES

Follows detailed instructions and procedures.

## MINIMUM LICENSES & CERTIFICATIONS

| Licenses/Certifications                        | Licenses/Certification Details | Time Frame | Required/Desired |  |
|------------------------------------------------|--------------------------------|------------|------------------|--|
| DL NUMBER - Driver License, Valid and in State | Any State                      | Upon Hire  | Required         |  |

## PHYSICAL DEMANDS & WORKING CONDITIONS

Physical Demands Category: Other

## PHYSICAL DEMANDS

| Physical Demand               | Never | Rarely | Occasionally | Frequently | Constantly | Weight |
|-------------------------------|-------|--------|--------------|------------|------------|--------|
| Standing                      |       |        |              |            | X          |        |
| Walking                       |       |        |              |            | X          |        |
| Sitting                       |       |        | X            |            |            |        |
| Lifting                       |       |        |              |            | X          |        |
| Climbing                      |       |        | X            |            |            |        |
| Stooping/ Kneeling/ Crouching |       |        |              |            | X          |        |
| Reaching                      |       |        |              |            | X          |        |
| Talking                       |       |        | X            |            |            |        |
| Hearing                       |       |        |              | X          |            |        |
| Repetitive Motions            |       |        |              |            | X          |        |
| Eye/Hand/Foot Coordination    |       |        |              |            | X          |        |

## WORKING ENVIRONMENT

| Working Condition  | Never | Rarely | Occasionally | Frequently | Constantly |
|--------------------|-------|--------|--------------|------------|------------|
| Extreme cold       |       |        |              | X          |            |
| Extreme heat       |       |        |              | X          |            |
| Humidity           |       |        |              | X          |            |
| Wet                |       |        |              | X          |            |
| Noise              |       |        |              | X          |            |
| Hazards            |       |        |              | X          |            |
| Temperature Change |       |        |              | X          |            |

WORKING ENVIRONMENT

| Working Condition      | Never | Rarely | Occasionally | Frequently | Constantly |
|------------------------|-------|--------|--------------|------------|------------|
| Atmospheric Conditions |       |        |              | X          |            |
| Vibration              |       |        |              | X          |            |

**Vision Requirements:**  
Ability to see information in print and/or electronically.