



Our Mission

We affirm our goals to represent all Staff at Auburn University; promote better understanding, cooperation, and communication among all constituent groups and to endorse the mission and goals of Auburn University.

2024 Employee Holiday Schedule (Remaining)

Christmas* Wed Dec 25, 2024
 New Year's Wed Jan 1, 2025

* In addition to the above dates for Christmas Day and New Year's Day, we will close campus on Fri, Dec 20, 2024, at 4:45pm and reopen on Mon, Jan 6, 2025, at 7:45am

Announcements & Reminders

AU and AUM Employees,

Please be aware that there are limits to the amount of annual leave that can be carried forward from one calendar year to the next. Any annual leave over the carryover limit will be forfeited on Jan. 1, 2025.

The established leave accruals and carryover limits, which are based on full-time employment, are listed below:

Employee Type	Accrual Hours Per Pay Period	Maximum Carryover Hours
Administrative & Professional (Monthly)	13.34	320.00
University Staff (Biweekly)	6.16	320.00
Postdoctoral Fellows (hired before Oct. 1, 2019)	13.34	320.00
Postdoctoral Fellows (hired on or after Oct. 1, 2019) – Paid Time Off (combined annual/sick)	8.0	192.00

IMPORTANT: Annual leave must be requested and approved by the deadlines below to have leave charged against 2024 accruals.

- **Biweekly:** 2 p.m. on Dec. 16.
- **Monthly:** 2 p.m. on Dec. 18.

All requests received after the deadline date will be charged against calendar year 2025.

[Additional information about leave carryover](#) is available online. Questions about leave balances, accrual, and usage that are not addressed on the website may be directed to payroll@auburn.edu.

The below dates are subject to change pending weather. There will be no vehicle access to these areas while striping is in progress. We ask that you avoid areas if possible.

Thursday 12/26 -

Lowder, HHH, Cary, Walker, Broun (Road will be closed at War Eagle Way and Donahue)

Friday 12/27 -

Comer, Upchurch, Funchess

Saturday 12/28 -

S. College St. Parking Deck Levels 2-4 (If hotels schedule allows)
 Alternative plan for this date will be –
 Nursing, Pharmaceutical Research, Top level of South Quad Parking Deck

Sunday 12/29 -

Medical Clinic, OIT, Poultry Science, Crosswalk on Biggio

Monday 12/30 -

Crosswalks and Stop Bars at intersection of Mell and Roosevelt

Thank you for your support with this project!

*Empowering Excellence:
 Navigating Change; Charting Your Course*

REMINDER

**Staff Council
 Professional Development Day**

**Friday, December 6, 2024
 Melton Student Center
 7:45am-4:45pm**

Kimberly McCadden- Chair

Jason Yeomans- Chair-Elect
 Emily Bryant, Tracy Dixon

Teresa Parker
 Carrie Bowlin, Tanja Redd

Tonya Hollis
 Anna Brazeal, Kimberly Courtwright

LaDarius Ezell
 Windy Johnson, Richard Speir

Gwen Ward
 Kynthia (Kat) Stofer, Sheree Wilson

John (Brad) Kenemer
 Thomas Sharpe, Somchai Segrest

Daffny Pierce
 Lindsay Norris, Tracy Thomas,
 Paul Mangarelli

Lindsay Petty
 Slauana Johnson

Chase Kilpatrick
 Phillip Lewis, Andy White

Deepa Devarakonda- OIT Support