

**Auburn University Facilities Management**  
**Planned Outage or Interruption Approval Matrix**  
10/17/2018

	Maintenance Management		Utility Management		Construction Management		University Engineer		Risk Management and Safety		Organization Affected By Work, Interruption, or Outage	
Interruption Classification	Is Approval Required?	Approvers	Is Approval Required?	Approvers	Is Approval Required?	Approvers	Is Approval Required?	Approvers	Is Approval Required?	Approvers	Is Approval Required?	Approvers
<b>Building System Interruption</b> <b>Building Space Closures</b> <sup>(1)</sup>	Yes On all	One of the following: Dan Whatley Bruce Arnold Eric Moore	No		Yes, limited Only those with Construction Management as Work Owner	One of the Following (In order as available): Wendy Peacock Scott Fuller	No		No		Yes	<b>Key Contacts</b> for all organizations with assigned space in affected building or in buildings near the work
<b>Utility Outage</b> <sup>(1)</sup>	Yes On all	One of the following: Dan Whatley Bruce Arnold Eric Moore	Yes On all	One of the following: Ken Martin Malcolm Dailey John McGuckin	Yes, limited Only those with Construction Management as Work Owner	One of the Following (In order as available): Wendy Peacock Scott Fuller	No		No		Yes	<b>Key Contacts</b> for all organizations with assigned space in affected building or in building near the work
<b>Outside Closures</b>	Yes, limited Only on those with Maintenance as Work Owner	One of the following: Dan Whatley Bruce Arnold Joel Hunter	Yes, limited Only those with Utilities and Energy as Work Owner	One of the following: Ken Martin Malcolm Dailey John McGuckin	Yes, limited Only those with Construction Management as Work Owner	One of the Following (In order as available): Wendy Peacock Scott Fuller	No		No		Yes	<b>Parking Services</b> - Don Andre Tiger Transit- Rex Huffman <b>Affected Client if applicable</b> as determined by Work Owner's approver
<b>Life Safety System Outages</b> <b>Fire Alarm</b> <b>Sprinkler System and/or Fire Pump</b> <b>Special Hazards Systems</b> <b>Range Hoods</b>	Yes, limited Only on those with Maintenance as Work Owner	One of the following: Dan Whatley Bruce Arnold Eric Moore	No		Yes, limited Only those with Construction Management as Work Owner	One of the Following (In order as available): Wendy Peacock Scott Fuller	Yes On all	Mark Aderholt Backup: Only if Mark is out of office Matthew Wagner	Yes On all	Jonathan Haney Jessica Covington	Client approval only required if horn will sound or if activities in the building will be interrupted	
<b>Life Safety System Notifications</b> <b>Simplex Download</b> <b>Fire Suppression System Testing</b> <b>Fire Alarm System Testing</b>	No		No		No		No		No		Client approval only required if horn will sound or if activities in the building will be interrupted	
<b>Notifications</b> <b>Emergency Interruption or Outage</b> <b>Unplanned Outage</b> <b>Preventative Maintenance, Other</b>	No		No		No		No		No		No	

(1) If Interruption or outage will result in an outage of Fire Alarm, Sprinkler and/or Fire Pump, Special Hazards System or Range Hood, then also follow Life Safety approval protocol

Notes:

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