

Auburn University Facilities Management
Planned Outage or Interruption Approval Matrix
R14: 08/02/2021

	Maintenance Management		Utility Management		Construction Management		University Engineer		Campus Services/Landscape		Risk Management and Safety		Organization Affected By Work, Interruption, or Outage	
Interruption Classification	Is Approval Required?	Approvers	Is Approval Required?	Approvers	Is Approval Required?	Approvers	Is Approval Required?	Approvers	Is Approval Required?	Approvers	Is Approval Required?	Approvers	Is Approval Required?	Approvers ⁽²⁾
Building System Interruption Building Space Closures⁽¹⁾	Yes On all	One of the following: Bruce Arnold Eric Moore Brad Johnson	No		Yes, limited Only those with Construction Management as Work Owner	One of the Following: Josh Conradson Wendy Peacock	No		Campus Services Yes On all Landscape No	Campus Services One of the following: Dee Sneed Kristy Cannon	Yes, Limited to those with RM&S as Work Owner	Jonathan Haney Jessica Covington	Yes	Key Contacts for all organizations with assigned space in affected building or in buildings near the work
Utility Outage⁽²⁾	Yes On all	One of the following: Bruce Arnold Eric Moore Brad Johnson	Yes On all	One of the following: Ken Martin Malcolm Dailey	Yes, limited Only those with Construction Management as Work Owner	One of the Following: Josh Conradson Wendy Peacock	No		Campus Services Yes On all Landscape No	Campus Services One of the following: Dee Sneed Kristy Cannon	No		Yes	Key Contacts for all organizations with assigned space in affected building or in building near the work, or owner of the service to be off (Landscape irrigation)
Outside Closures	Yes, On all	One of the following: Joel Hunter Bruce Arnold Eric Moore	Yes, limited Only those with Utilities and Energy as Work Owner or client of project, or if closure affects direct access to Utility and Energy assets	One of the following: Ken Martin Malcolm Dailey	Yes, limited Only those with Construction Management as Work Owner	One of the Following: Josh Conradson Wendy Peacock	No		Campus Services No Landscape If any landscaped areas affected	Landscape One of the Following: Justin Sutton Ray Willett Steven Johnson	No		Yes	Parking Services - Arishna Lastinger or Leslie Perry Tiger Transit - Chris Harris Affected Client if applicable as determined by Work Owner's approver
Life Safety System Outages Fire Alarm Sprinkler System and/or Fire Pump Special Hazards Systems Range Hoods	Yes On All	One of the following: Bruce Arnold Eric Moore Brad Johnson	No		Yes, limited Only those with Construction Management as Work Owner	One of the Following: Josh Conradson Wendy Peacock	Yes On all	Mark Aderholdt If Mark unavailable: Nolan Yon or Bob Hix	No		Yes On all	Jonathan Haney Jessica Covington	Client approval only required if horn will sound or if activities in the building will be interrupted	
Life Safety System Notifications Simplex Download Fire Suppression System Testing Fire Alarm System Testing	No		No		No		No		No		No		Client approval only required if horn will sound or if activities in the building will be interrupted	
Notifications Emergency Interruption or Outage Unplanned Outage Preventative Maintenance, Other	No		No		No		No		No		No		No	

Notes: (1) If Interruption or outage will result in an outage of Fire Alarm, Sprinkler and/or Fire Pump, Special Hazards System or Range Hood, then also follow Life Safety approval protocol. (2) Approval from only one Key Contact is required for Client Approval

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