



TO: **OFFICE OF AUBURN UNIVERSITY ALUMNI AFFAIRS, AND AUBURN UNIVERSITY OFFICE OF DEVELOPMENT**  
**GRETCHEN VANVALKENBURG**, VP ALUMNI AFFAIRS & EXECUTIVE DIRECTOR OF THE AUBURN ALUMNI ASSOCIATION  
**STACY NEGLEY**, EXECUTIVE ASSISTANT TO THE VICE PRESIDENT, OFFICE OF DEVELOPMENT & AU FOUNDATION

SUBJECT: **MONTHLY PROJECT STATUS REPORT**

DATE: **03/01/2021**

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Please find attached this month's status report for all projects related to your office that are currently being managed by Facilities Management.

If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

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**HELPFUL FACILITIES MANAGEMENT LINKS (press Ctrl while clicking the links below to open in your web browser):**

[AU Facilities Management - Home Page](#)

[AU Facilities Management - Organizational & Contact Information](#)

[AU Facilities Management - Project Request Form](#)

[AU Facilities Management - Maintenance Work Order Request \(ReADY\)](#)

[AU Facilities Management - Major Construction Projects, Upcoming and Under Construction](#)

[AU Facilities Management - Major Construction Projects, Published Construction Updates](#)

[AU Facilities Management - Temporary Road Closures and Other Campus Disruptions](#)

[AU Facilities Management - Seasonal \(Summer or Holiday\) Construction Map](#)

[AU Interactive Campus Map - Building Info & Floor Plans](#)

■ denotes "Client Priority Projects"



# AUBURN UNIVERSITY

FACILITIES MANAGEMENT

## Client Projects (by Phase)

### ALUMNI AFFAIRS AND OFFICE OF DEVELOPMENT

Total Projects: 4  
Total Approved Budgets: \$269,764

PROGR.: 0    CONSTR.: 1    HOLD\_SCOPE: 0  
DESIGN: 1    CLOSEOUT: 2    HOLD: 0

### DESIGN 1 Projects


B: = Baseline Date    E: = Estimated Date    A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
<b>19-035</b>	D: Sarah Rakestraw C:	Alumni Center - Interior Services & New Furnishings For Office Of Development Status: DESIGN Phase:DESIGN	1/17/19	B: 2/27/19 E: 2/15/19 A: 2/15/19 \$232,428	B: E: 2/15/19 A:	B: E: 2/22/19 A:	B: E: 2/22/19 A:	B: E: 2/22/19 A:
Grp: OUA	2/19/21 Sarah Rakestraw	Budget: \$95,770 remains Schedule: No schedule - order furniture as requested by Alum Center departments. Current task: Install at East Glenn cubicles has completed, pending install of Atrium furniture (not in project) scheduled 03.10 Next step: return to hold status						

### CONSTRUCTION 1 Projects

B: = Baseline Date    E: = Estimated Date    A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
<b>20-519</b>	D: Travis Davis C: Travis Davis	Alumni Center - LED Lighting Upgrades For Rear Parking Lot Status: CONSTRUCTION Phase:CONSTRUCTION	11/13/20	B: 2/18/21 E: 2/18/21 A: 2/18/21 \$8,000	B: E: A:	B: 2/18/21 E: 2/18/21 A: 2/18/21	B: 2/23/21 E: 2/23/21 A:	B: 4/24/21 E: 4/24/21 A:
Grp: CPM	2/25/21 Travis Davis	Budget: Approved Schedule: TBD Current Status: Schedule construction dates Next Step: Construction.						

 denotes "Client Priority Projects"

## Client Projects (by Phase)

<b>ALUMNI AFFAIRS AND OFFICE OF DEVELOPMENT</b>	Total Projects: 4	PROGR.: 0	CONSTR.: 1	HOLD_SCOPE: 0
	Total Approved Budgets: \$269,764	DESIGN: 1	CLOSEOUT: 2	HOLD: 0

**CLOSEOUT** **2 Projects**

B: = Baseline Date    E: = Estimated Date    A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
<b>20-416</b>	D: Sarah Rakestraw C: Hank Moreman	Alumni Center - 3rd Floor, Workstation Modifications For Office Of Development Status: FINANCIAL CLOSEOUT Phase:CLOSEOUT	9/14/20	B: E: 11/4/20 A: 11/4/20 \$8,625	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: OUA	2/1/21 Sarah Rakestraw	Budget:\$567 remains Schedule: on schedule Current Task: confirming data/phone connections for new configuration exist Next Step: complete work order with data/phone lines, close out						
<b>20-493</b>	D: Hank Moreman C: Johnny Clark	East Glenn Administrative Complex - Rm 1317E, Renovations For IMS Student Employees Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	11/2/20	B: 12/15/20 E: 12/16/20 A: 12/16/20 \$20,711	B: E: A:	B: 12/16/20 E: 12/16/20 A: 12/16/20	B: 3/5/21 E: 1/20/21 A: 1/20/21	B: 2/26/21 E: 2/25/21 A:
Grp: IHC <b>COVID-19</b>	2/24/21 Johnny Clark	Schedule on Schedule Budget in budget at this time possible overrun Client has been notified Current status: Project Completed 100% including punch list 2/24/21						