

Auburn University

Student Financial Services



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STUDENT FINANCIAL SERVICES

New Student Checklist

auburn.edu/sfs

AUBURN UNIVERSITY

Student Financial Services
Business & Finance and CFO

SFS Student Billing Financial Aid Cashiering Account Services

- SFS Home
- Contact
- FAQ
- Forms
- Policies & Procedures
- New Student Checklist

MARY E. MARTIN HALL

Student Financial Services

This is where you can find this presentation online.

Mike Reynolds
Executive Director

Student Financial Services
203 Mary Martin Hall
Auburn University, AL 36849-5119

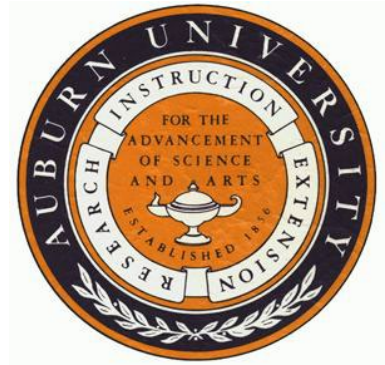
www.auburn.edu/administration/business-finance/sfs/index.html#

Agenda

- Student Financial Services
- New Student Checklist
- Where to Access E-Bill
- eBill Examples
- Important Dates
- Payment Plan
- Financial Release of Information
- Authorized User for ebill system
- Making Payments



Agenda (cont)



- Direct Deposit Information
- Prepaid tuition notification (such as PACT, FL Prepaid)
- Auburn Family Portal
- Tuition Calculator
- Tuition Insurance
- Dropping classes after semester starts
- What We Wish Students/Parents Had Known

Student Financial Services

- Student Financial Services (SFS) departments
 - Financial Aid
 - Billing Department
 - Cashiering
 - Third party billing
 - Account Services

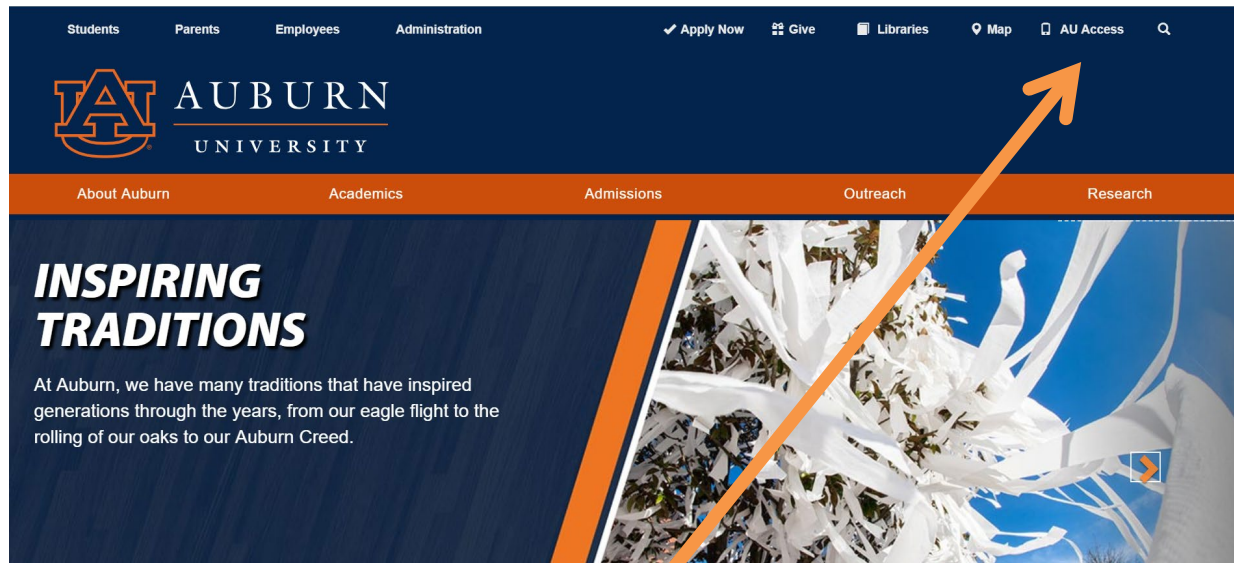


Student Financial Services

- The Billing Department is a centralized billing office. Charges are received from various departments for student billing purposes.
- Items charged to the student's billing account other than tuition:
 - Housing (and housing related fees), meal plans, parking passes, parking tickets, printing charges from some Departments, Panhellenic fees, pharmacy prescriptions, football tickets (not billed until the September bill!), counseling services fees, Student Alumni Association, All Access Course bookstore charges, CWE fees, ID cards, etc
 - Questions on charges other than tuition should be directed to the appropriate department

Where and How Students Access eBill


Go to: www.auburn.edu





Click AU Access



Where and How Students Access eBill

[Students](#) [Alumni](#) [Parents](#) [Employees](#) [Administration](#) [✓ Apply Now](#) [Give](#) [Libraries](#) [Map](#) [AU Access](#) [Q](#)



 **AUBURN**
UNIVERSITY


AUthenticate
Office of Information Technology



STUDENTS!  2-factor authentication will be required
for **registration** and **email** on Feb. 25th.
 Are you ready?

AU Access is requesting that you be authenticated. If you trust this service, enter your Auburn Username and Password below.





[Forgot Password?](#)

Where and How Students Access eBill

The screenshot displays the Auburn University student portal interface. On the left is a dark blue sidebar with the Auburn University logo at the top. Below the logo, the 'My Academics' menu item is highlighted in orange. Other menu items include 'My Finances', 'Employees', 'Faculty/Advisors', 'Finance', 'My Funding', and 'My Campus'. An orange arrow points from the 'My Finances' menu item to a blue box containing the text 'Click on My Finances'. The main content area is divided into several sections: 'My Academics' at the top with icons for Canvas, DegreeWorks, Tiger Scheduler, Student Menu, and Advise Assist; 'Academic Profile' on the left with sections for 'Current Program' (listing class purpose, major, and college) and 'Registration Status for Summer 2020' (showing a warning about re-admission and advising requirements); 'Student Schedule' in the center with a warning about not being currently registered and links for 'Week at a Glance', 'Detail Schedule', and 'Final Exam Schedule'; 'Student Records' on the right with links for 'Financial Obligation Agreement', 'Unofficial Transcript', 'Request Official Transcript', 'Enrollment & Degree Verifications', and 'Honors College Contract Agreement'; and 'Student Grades' on the far right with links for 'Midterm Grades', 'Final Grades', 'Grade Adjustment Policy (GAP)', 'GAP Video & Test', and 'GAP Acknowledgment'. At the bottom right, the text '©Auburn University' is visible.

AUBURN UNIVERSITY

My Academics

Canvas DegreeWorks Tiger Scheduler Student Menu Advise Assist

Academic Profile

Current Program
Your Class for registration purposes is Graduate
Major: Business & Mktg Ed Graduate
College: College of Education

Registration Status for Summer 2020
You have not been assigned a time ticket at this time.

You require re-admission prior to registration.
 Advising Requirement Met - No Pin
 You have no Holds which prevent registration.
 Your Academic Standing is Graduate Good Standing which permits registration.
 Your Student Status prevents registration.

Registration Status for Fall 2020
You have not been assigned a time ticket at this time.

You require re-admission prior to registration.
 Advising Requirement Met - No Pin

Student Schedule

Click on My Finances

You are not currently registered for the term.
[Week at a Glance](#) [Detail Schedule](#) [Final Exam Schedule](#)

Student Records

[Financial Obligation Agreement](#)
[Unofficial Transcript](#)
[Request Official Transcript](#)
[Enrollment & Degree Verifications](#)
[Honors College Contract Agreement](#)

Student Grades

[Midterm Grades](#)
[Final Grades](#)
Grade Adjustment Policy (GAP)
[GAP Video & Test](#)
[GAP Acknowledgment](#)
Academic Accommodations & Accessibility
[Begin the Process for Accommodations](#)
[Notify Instructors of Your Accommodation Needs](#)

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Where and How Students Access eBill

The screenshot displays the Auburn University 'My Finances' portal. On the left is a dark blue navigation sidebar with the Auburn University logo at the top. Below the logo are links: 'My Academics', 'My Finances' (highlighted in orange), 'Employees', 'Faculty/Advisors', 'My Funding', and 'My Campus'. A blue callout box with the text 'Click eBill' is positioned over the 'My Finances' link. The main content area is titled 'My Finances' and features three primary sections: 'Billing', 'Financial Aid', and 'Scholarships'. The 'Billing' section includes an 'ebill' icon (a document with a dollar sign) and a list of links: 'Student Financial Obligation Agreement', 'Retention Charges', and 'Payments (PayMyTuition)'. An orange arrow points from the 'Click eBill' box to the 'ebill' icon. The 'Financial Aid' section includes the 'AUSOM' logo and a list of links: 'Office of Financial Aid', 'FAFSA (Required to determine aid eligibility)', 'Financial Aid Requirements', 'Student Forms Portal', 'Financial Aid Award', 'Financial Release Information', 'Satisfactory Academic Progress', 'Report Your Additional Resources', and 'Financial Literacy'. The 'Scholarships' section includes an 'Award' icon (a graduation cap with a dollar sign) and a list of links: 'Office of University Scholarships', 'Dates & Deadlines', 'Scholarship Checklist', and 'AUSOM'. The footer of the page contains the copyright notice '©Auburn University'.

AUBURN UNIVERSITY

My Academics

My Finances

Employees

Faculty/Advisors

My Funding

My Campus

Click eBill

My Finances

Billing

ebill

Student Financial Obligation Agreement

Retention Charges

Payments (PayMyTuition)

Financial Aid

AUSOM

Office of Financial Aid

FAFSA (Required to determine aid eligibility)

Financial Aid Requirements

Student Forms Portal

Financial Aid Award

Financial Release Information

Satisfactory Academic Progress

Report Your Additional Resources

Financial Literacy

Scholarships

Award

Office of University Scholarships

Dates & Deadlines

Scholarship Checklist

AUSOM

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Where and How Students Access eBill Viewing Statement



Announcement

Debit and credit card payments will be assessed processing fee beginning in December 2019

Students who previously used a credit or debit card to pay university e-bills, including tuition, should consider alternative methods of payment to avoid a fee that will be assessed to cover the third-party cost of processing those payments. This 2.85% fee, effective December 1, 2019, is initiated by a third-party payment processor, and Auburn does not receive any portion of the fee. Auburn continues to offer several user-friendly methods of paying tuition for those who choose not to use a credit or debit card, which include check, e-check and cash. These payments carry no additional fees. We

Student Account

ID: [REDACTED]

Balance

\$0.00

[View Activity](#)

[Make Payment](#)

Statements

Your latest eBill Statement
(4/18/20) Statement : \$0.00

[View Statements](#)

Your latest 1098-T Tax statement
2019 1098-T Statement

[View Statements](#)

My Profile Setup

[Authorized Users](#)

[Personal Profile](#)

[Security Settings](#)

[Consents and Agreements](#)

[Auto Bill Pay](#)

Click Statement

Where and How Students Access eBill

Another way to view Statement

The screenshot shows the Auburn University eBill portal. The top navigation bar includes the Auburn University logo, the text 'AUBURN UNIVERSITY', and a 'Logged in as:' field. Below this is an orange navigation bar with links for 'My Account', 'Make Payment', and 'Help'. A dropdown menu is open under 'My Account', showing options: 'Account Activity', 'Statements', 'Payment History', and 'Consents and Agreements'. An orange arrow points from the 'Statements' option to a blue callout box at the bottom right. The main content area is divided into three columns. The first column contains an announcement about a processing fee starting in December 2019. The second column, titled 'Student Account', shows a balance of \$0.00 and links for 'View Activity' and 'Make Payment'. The third column, titled 'My Profile Setup', lists various settings like 'Authorized Users', 'Personal Profile', 'Security Settings', 'Consents and Agreements', and 'Auto Bill Pay'. Below the 'Student Account' section, there are sections for 'Statements' and 'Tax statements', each with a 'View Statements' link.

Announcements

Debit card payments will be assessed processing fee beginning in December 2019

Students who previously used a credit or debit card to pay university e-bills, including tuition, should consider alternative methods of payment to avoid a fee that will be assessed to cover the third-party cost of processing those payments. This 2.85% fee, effective December 1, 2019, is initiated by a third-party payment processor, and Auburn does not receive any portion of the fee. Auburn continues to offer several user-friendly methods of paying tuition for those who choose not to use a credit or debit card, which include check, e-check and cash. These fees. We

Student Account ID: x[redacted]

Balance \$0.00

View Activity Make Payment

Statements

Your latest eBill Statement (4/18/20) Statement: \$0.00 View Statements

Your latest 1098-T Tax statement 2019 1098-T Statement View Statements

My Profile Setup

- Authorized Users
- Personal Profile
- Security Settings
- Consents and Agreements
- Auto Bill Pay

Click My Account for drop down box, then click on Statements.

Where and How Students Access eBill Viewing Statements



Statements

Billing Statements

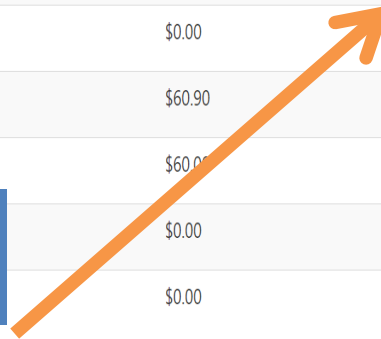
1098-T Tax Statements

Show 10 entries

Search:

Statement Date	Due Date	Amount	Action
4/18/20		\$0.00	View
3/12/20		\$0.00	View
2/13/20	3/6/20	\$60.90	View
1/9/20	2/7/20	\$60.00	View
		\$0.00	View
		\$0.00	View

Click statement date you want to view and then click "View"



eBill Examples

- IMPORTANT!!!!
 - Make sure your pop up blocker is OFF so that you can pull the actual statement.
 - Student loans will stay under Estimated Financial Aid on the statements until after they are transferred to the e-Bill (about a week before school starts).
 - They will only transfer IF the student has
 - Accepted the loan(s) on Auburn's system **AND**
 - Completed the Entrance Counseling **AND** Master Promissory Note at www.studentloans.gov

eBill Examples

- **IMPORTANT!!!!**
 - If student loan requirements not completed within a reasonable time frame, they will drop off “Estimated Financial Aid” on statement.
 - By filling out the FAFSA, any eligible aid including loans are posted on the financial aid award. If students know that they don’t want the loans, go ahead and decline them.

Terms codes

- Term codes:
 - 202110 = Fall 2020
 - 202120 = Spring 2021
 - 202130 = Summer 2021

eBill Examples



Auburn University
Office of Student Financial Services
203 Mary Martin Hall
Auburn University, AL. 36849-5119
(334) 844-4634

Reynolds, Mike
Student ID# 902251977
Statement Date: 07-16-2021
Due Date: 08-06-2021

Transaction Date	Code	Description	Charge	Credit
		Previous Account Balance		
		---CURRENT CHARGES/PAYMENTS---		
07-10-2020	202110	Dining Plan	350.00	
07-10-2020	202110	Tuition Resident Undergraduate	5,898.00	
07-10-2020	202110	PACT 20F / 202110		5,332.51
CURRENT DUE			\$ 915.49	
TOTAL ACCOUNT BALANCE			\$6,248.00	

eBill Examples



Auburn University
Office of Student Financial Services
203 Mary Martin Hall
Auburn University, AL. 36849-5119
(334) 844-4634

Reynolds, Mike
Student ID# 902251977
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Transaction Date	Code	Description	Charge	Credit
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07-10-2020	202110	Dining Plan	350.00	
07-10-2020	202110	Tuition Resident Undergraduate	5,898.00	
07-10-2020	202110	PACT 20F / 202110		5,332.51
07-10-2020	202110	Scholarship		4,000.00
CURRENT DUE			\$ 0.00	
TOTAL ACCOUNT BALANCE			\$6,248.00	

eBill Examples



Auburn University
Office of Student Financial Services
203 Mary Martin Hall
Auburn University, AL. 36849-5119
(334) 844-4634

Reynolds, Mike
Student ID# 902251977
Statement Date: 07-16-2021
Due Date: 08-06-2021

Transaction Date	Code	Description	Charge	Credit
		Previous Account Balance	25.00	
		---CURRENT CHARGES/PAYMENTS---		
07-10-2019	202110	Dining Plan	1,100.00	
07-10-2019	202110	Tuition Non-Resident Undergraduate	15,978.00	
07-10-2019	202110	Village Rent - Double Room	5,000.00	
		\$\$\$ESTIMATED FINANCIAL AID\$\$\$		
07-10-2019	202110	Subsidized Direct Loan		2,730.00
07-10-2019	202110	Federal Pell Grant		2,887.00
CURRENT DUE			\$16,486.00	
TOTAL ACCOUNT BALANCE			\$22,103.00	

Important Dates

- First Fall **Bill** Date - July 16, 2021
- First Fall **Due** Date - August 6, 2021
 - Must pay at least 50% by August 6, 2021
or class schedule will be dropped
- Second Fall **Bill** date – August 12, 2021
- Second Fall **Due** date – September 3, 2021

Annual Billing Schedule can be found at www.auburn.edu/billing

Types of Payments accepted

- Online
 - E-check
 - Debit/Credit (VISA/MC/AM EX/DISCOVER)
- In office
 - Check or cash

EFFECTIVE 12/1/2019 – For payments made by debit/credit cards, a 2.85% convenience fee will be paid to our payment servicer (TouchNet).

Payment Plan

- **Deferred Payment Plan Option through Auburn University**
 - You can divide the **FIRST** official bill of the **semester** into two half payments. First bills of the semester are issued in **July** (Fall semester), **November** (Spring semester), and **April** (Summer semester).
- **There is no notification of this. When you make a payment, just divide amount in half and that is what you will type in.**

Payment Plan

- **Optional Prepayment Plan Option through TMS**
 - In partnership with Nelnet Campus Commerce [formerly Tuition Management Systems (TMS)] you can pre-pay your semester charges. Visit auburn.afford.com or call 800-722-4867 for more information.

Authorizations

Student gives to parents

- There are **two** authorizations for Student Financial Services. Giving access to one does not give you access to the other. Student must do **both!**

1. Financial Information Release

Authorizes SFS to discuss eBill/
financial aid



2. Authorized user in eBill system

Gives authorized user access to
student's eBill account



Authorizations

Student gives to parents

Financial Information Release

**WHEN CALLING IN PLEASE HAVE THE
STUDENT'S ID # (90XXXXXXXX) OR SSN!**



Complete Financial Release Information

The screenshot displays the Auburn University financial aid portal. On the left is a dark blue sidebar with the Auburn University logo and a list of navigation links: My Academics, My Finances (highlighted in orange), Employees, Faculty/Advisors, and Finance. The main content area is divided into three columns: Billing, Financial Aid, and Scholarships. The Billing column lists 'Student Financial Obligation Agreement', 'Printing Charges', and 'International Payments (PayMyTuition)'. The Financial Aid column lists 'Office of Financial Aid', 'FAFSA (Required to determine aid eligibility)', 'Financial Aid Requirements', 'Student Forms Portal', 'Financial Aid Award', 'Financial Release Information', 'Satisfactory Academic Progress', 'Report Your Additional Resources', and 'Financial Literacy'. The Scholarships column lists 'Office of University Scholarships', 'Dates & Deadlines', 'Scholarship Checklist', and 'AUSOM'. Below the Financial Aid column is a section titled 'My Finances' which includes 'Direct Deposit Information (Fast & Easy Refunds)', 'Financial Release Information', 'Prepaid Tuition Plan Notification', '1098 Tax Information', and 'Estimate Cost of Textbooks'. An orange arrow points from a blue callout box to the 'Financial Release Information' link in the 'My Finances' section. The callout box contains the text 'Click to Complete Financial Release Information'. The footer of the page includes the copyright notice '©Auburn University'.

AUBURN UNIVERSITY

- My Academics
- My Finances**
- Employees
- Faculty/Advisors
- Finance

Billing

- Student Financial Obligation Agreement
- Printing Charges
- International Payments (PayMyTuition)

Financial Aid

- Office of Financial Aid
- FAFSA (Required to determine aid eligibility)
- Financial Aid Requirements
- Student Forms Portal
- Financial Aid Award
- Financial Release Information
- Satisfactory Academic Progress
- Report Your Additional Resources
- Financial Literacy

Scholarships

- Office of University Scholarships
- Dates & Deadlines
- Scholarship Checklist
- AUSOM

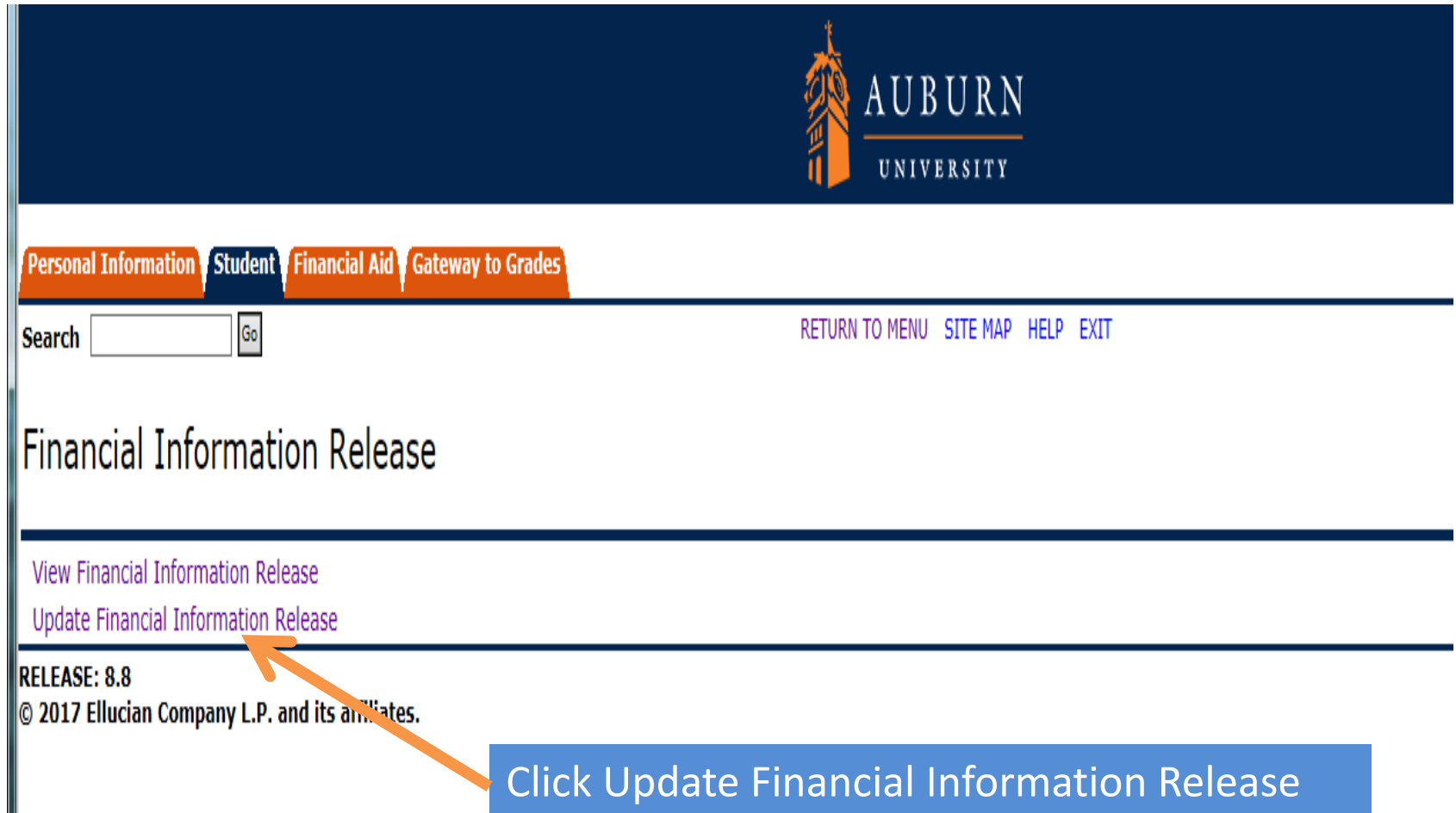
My Finances


- Direct Deposit Information (Fast & Easy Refunds)
- Financial Release Information
- Prepaid Tuition Plan Notification
- 1098 Tax Information
- Estimate Cost of Textbooks

Click to Complete Financial Release Information

©Auburn University

Complete Financial Release Information



 AUBURN
UNIVERSITY

[Personal Information](#) [Student](#) [Financial Aid](#) [Gateway to Grades](#)

Search

[RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Financial Information Release

[View Financial Information Release](#)

[Update Financial Information Release](#)

RELEASE: 8.8
© 2017 Ellucian Company L.P. and its affiliates.

Click Update Financial Information Release

Complete Release of Information Statement

Personal Information Student Financial Aid Gateway to Grades

Search Go

[RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Update Financial Information Release

To update your financial information release authorization, please select an option and click on **Submit**.

Financial Information Release

To give the Office of Student Financial Services official permission to discuss your Financial Aid and billing information with your parents, guardians or spouse, please complete the on-line Financial Release Form. Permission may also be revoked through this same self-service option.

PRIVACY ACT RELEASE FORM

ID Number

Name

In accordance with the Family Education Rights and Privacy Act, we cannot release student financial information to parents or guardians without written consent of the student, or unless the student is a dependent of the parent as defined in Section 152 of the Internal Revenue Code. If consent is NOT given by the submission of this form, adequate documentation of dependent status is required for the parent to gain access to the student's financial information. A copy of the parents' latest federal income tax form would be sufficient documentation of dependent status.

If you wish to give consent to the Office of Student Financial Services or their representatives to release information directly relating to you, please select "YES" below. If you wish to revoke permission that has been given previously, please select "NO" below. The specified Financial Release status will be updated in the student system immediately.

IF THIS FORM IS NOT COMPLETED OR ADEQUATE DOCUMENTATION OF DEPENDENT STATUS IS NOT PROVIDED, FINANCIAL INFORMATION WILL NOT BE RELEASED TO ANYONE OTHER THAN THE STUDENT.

Agreement Confirmation

I confirm that I am the student and understand that submitting this form indicates "written approval" for appropriate University staff to release my financial information to any individual who identifies themselves as one of my parents, guardians, or my spouse.

☒ YES
I wish to give consent to representatives of the Office of Student Financial Services to release my personal student billing and financial information to my parents, guardians or spouse.

☐ NO
I do not wish to give consent to representatives of the Office of Student Financial Services to release my personal student billing and financial information to my parents, guardians or spouse.

It is already checked "Yes". Click Submit.

Add Authorized User

The screenshot shows the Auburn University My Finances portal. On the left is a dark blue sidebar with the Auburn University logo and a list of navigation links: My Academics, My Finances (highlighted in orange), Employees, Student Financials, My Funding, and My Campus. The main content area is titled 'My Finances' and features three primary sections: Billing, Financial Aid, and Scholarships. The Billing section contains an 'ebill' icon (a document with a dollar sign) and a list of links: Student Financial Obligation Agreement, Payments (PayMyTuition), and a partially visible 'es' link. An orange arrow points from a blue text box labeled 'Click eBill' to the 'ebill' icon. The Financial Aid section includes a list of links: Office of Financial Aid, FAFSA (Required to determine aid eligibility), Financial Aid Requirements, Student Forms Portal, Financial Aid Award, Financial Release Information, Satisfactory Academic Progress, Report Your Additional Resources, and Financial Literacy. The Scholarships section includes links for Office of University Scholarships, Dates & Deadlines, Scholarship Checklist, and AUSOM. The footer of the page reads '©Auburn University'.

AUBURN UNIVERSITY

My Academics

My Finances

Employees

Student Financials

My Funding

My Campus

My Finances

Billing

ebill

Student Financial Obligation Agreement

Payments (PayMyTuition)

Financial Aid

Office of Financial Aid

FAFSA (Required to determine aid eligibility)

Financial Aid Requirements

Student Forms Portal

Financial Aid Award

Financial Release Information

Satisfactory Academic Progress

Report Your Additional Resources

Financial Literacy

Scholarships

Office of University Scholarships

Dates & Deadlines

Scholarship Checklist

AUSOM

Click eBill

©Auburn University

Add Authorized User

 **AUBURN**
UNIVERSITY

Logged in as [Logout](#)

[Home](#) [My Account](#) [Make Payment](#) [Help](#)

Announcement

Debit and credit card payments will be assessed processing fee beginning in December 2019

Students who previously used a credit or debit card to pay university e-bills, including tuition, should consider alternative methods of payment to avoid a fee that will be assessed to cover the third-party cost of processing those payments. This 2.85% fee, effective December 1, 2019, is initiated by a third-party payment processor, and Auburn does not receive any portion of the fee. Auburn continues to offer several user-friendly methods of paying tuition for those who choose not to use a credit or debit card, which include check, e-check and cash. These payments carry no additional fees. We

Student Account

ID: xxxx

Balance

\$0.00

[View Activity](#)

[Make Payment](#)

Statements

Your latest eBill Statement
(4/18/20) Statement : \$0.00

[View Statements](#)

Your latest 1098-T Tax statement
2019 1098-T Statement

[View Statements](#)

My Profile Setup



Authorized Users



Personal Profile



Security Settings



Consents and Agreements



Auto Bill Pay

Click Authorized Users

Add Authorized User

Authorized Users

From this page, you can give others (parents, employers, etc.) the ability to access your account information. In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), your student financial records may not be shared with a third party without your written consent. Adding an authorized user is your written consent that an individual may view your account information and make payments on your behalf. Please note that authorized users DO NOT have access to your stored payment methods, academic records, or other personal information.

▼ **Current Authorized Users**

When you delete an authorized user, that person will no longer be able to make payments to your accounts. Any scheduled or automatic payments by that person that have not already been applied will be cancelled.

Full name:	E-mail address:	Action
[redacted]	[redacted]	Edit Delete Show Agreement
[redacted]	[redacted]	Edit Delete Show Agreement

► Add Authorized User

Click on 'Add Authorized User'

Add Authorized User



Authorized Users

Authorized Users

Add Authorized User

You can give others (parents, employers, etc.) the ability to access your account information. In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), your student financial records may not be shared with a third party without your written consent. Adding an authorized user is your written consent that an individual may view your account information and make payments on your behalf. Please note that authorized users DO NOT have access to your stored payment methods, academic records, or other personal information.

Email address of the authorized user

Would you like to allow this person to view your billing statement and account activity?

☐ Yes ☒ No

Would you like to allow this person to view your 1098-T tax statement?

☐ Yes ☒ No

Would you like to allow this person to view your payment history and account activity?

☐ Yes ☒ No

Cancel

Continue

Fill in E-mail Address

Review to see if you want authorized user access to all three. Click Continue.

Add Authorized User

Agreement to Add Authorized User



I hereby authorize **Auburn University** to grant [redacted] full access to my accounts, including ability to view all billing statements, payment history, and/or make payments accordingly. My payment methods and credit card and/or checking account information will remain confidential and hidden from all other users. I understand that I am still primarily responsible for ensuring that all my accounts are paid on time and in full.

This agreement is dated Wednesday, June 14, 2017.

For fraud detection purposes, your internet address has been logged:

131.204.33.158 at 6/14/17 9:44:29 AM CDT

ANY FALSE INFORMATION ENTERED HEREON CONSTITUTES AS FRAUD AND SUBJECTS THE PARTY ENTERING SAME TO FELONY PROSECUTION UNDER BOTH FEDERAL AND STATE LAWS OF THE UNITED STATES. VIOLATORS WILL BE PROSECUTED TO THE FULLEST EXTENT OF THE LAW.

Please check the box below to agree to the terms and continue.

☐ I Agree

Continue

Print Agreement

Cancel

Click "I Agree" and "Continue"

Add Authorized User

Thank you. We have sent an e-mail to [redacted] with instructions on how to log in and view your billing information. This person will log in using the e-mail address you provided.
(Note: If the e-mail delivery fails for some reason, a notification MAY be sent to your e-mail address on record.)

From this page, you can give others (parents, employers, etc.) the ability to access your account information. In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), your student financial records may not be shared with a third party without your written consent. Adding an authorized user is your written consent that an individual may view your account information and make payments on your behalf. Please note that authorized users DO NOT have access to your stored payment methods, academic records, or other personal information.

▼ Current Authorized Users

When you delete an authorized user, that person will no longer be able to make payments to your accounts. Any scheduled or automatic payments by that person that have not already been applied will be cancelled.

Full name:	E-mail address:	Action
[redacted]	[redacted]	Edit Delete Show Agreement
[redacted]	[redacted]	Edit Delete Show Agreement
[redacted]	[redacted]	Edit Delete Show Agreement

Confirmation that Authorized User Will Be Sent an E-mail.

Student can also edit/delete Authorized Users.

Add Authorized User

1st email to authorized user

Hello and welcome!

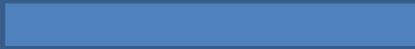
The student listed below has granted you online access to his or her billing information.

You can now make payments on behalf of this student, schedule, automate future payments, and more. To access the student's account, please visit ebill.auburn.edu and log in using the username shown below. For security, we are sending the initial password for this account in a separate message.

Note: Please email itservicedesk@auburn.edu for username and/or password issues.

ACCESS INFORMATION

Student Name 

Username: 

Sincerely,

Auburn University Billing Department

Office of Student Financial Services

203 Mary Martin Hall

Auburn University, AL 36849-5119

(334) 844-4634

ebill@auburn.edu

www.auburn.edu/sfs

Add Authorized User

2nd email to authorized user

Hello and welcome!

The student listed below has granted you online access to his or her billing information.

You can now make, schedule, and automate payments on behalf of this student.

To access the student's account, please visit ebill.auburn.edu and log in using the password shown below. For security, the other login information for this account is sent in a separate message.

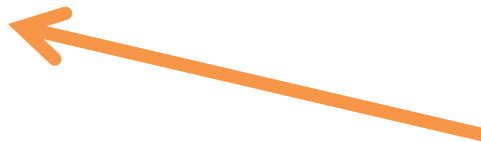
Note: Please email itservicedesk@auburn.edu for username and/or password issues.

ACCESS INFORMATION

Student Name:



Temporary Password: usuqhbrdaq



Sincerely,

Auburn University Billing Department

Office of Student Financial Services

203 Mary Martin Hall

Auburn University, AL 36849-5119

(334) 844-4634

ebill@auburn.edu

www.auburn.edu/sfs

Temporary password – can
copy and paste

Authorized User

- Authorized User in e-bill system
 - Access to e-bill
 - When bills are generated student gets email and any authorized user gets email
 - Check SPAM
 - Mark anything from Auburn University (@auburn.edu) as “Never Block Senders Domain”
 - If you change emails.... Your student needs to update this information through e-bill

Authorized User Access #1

- Two ways to get to E-bill system.
 1. Type in URL:

ebill.auburn.edu

There is a link in your statement notification email.

Authorized User Access #2

www.auburn.edu

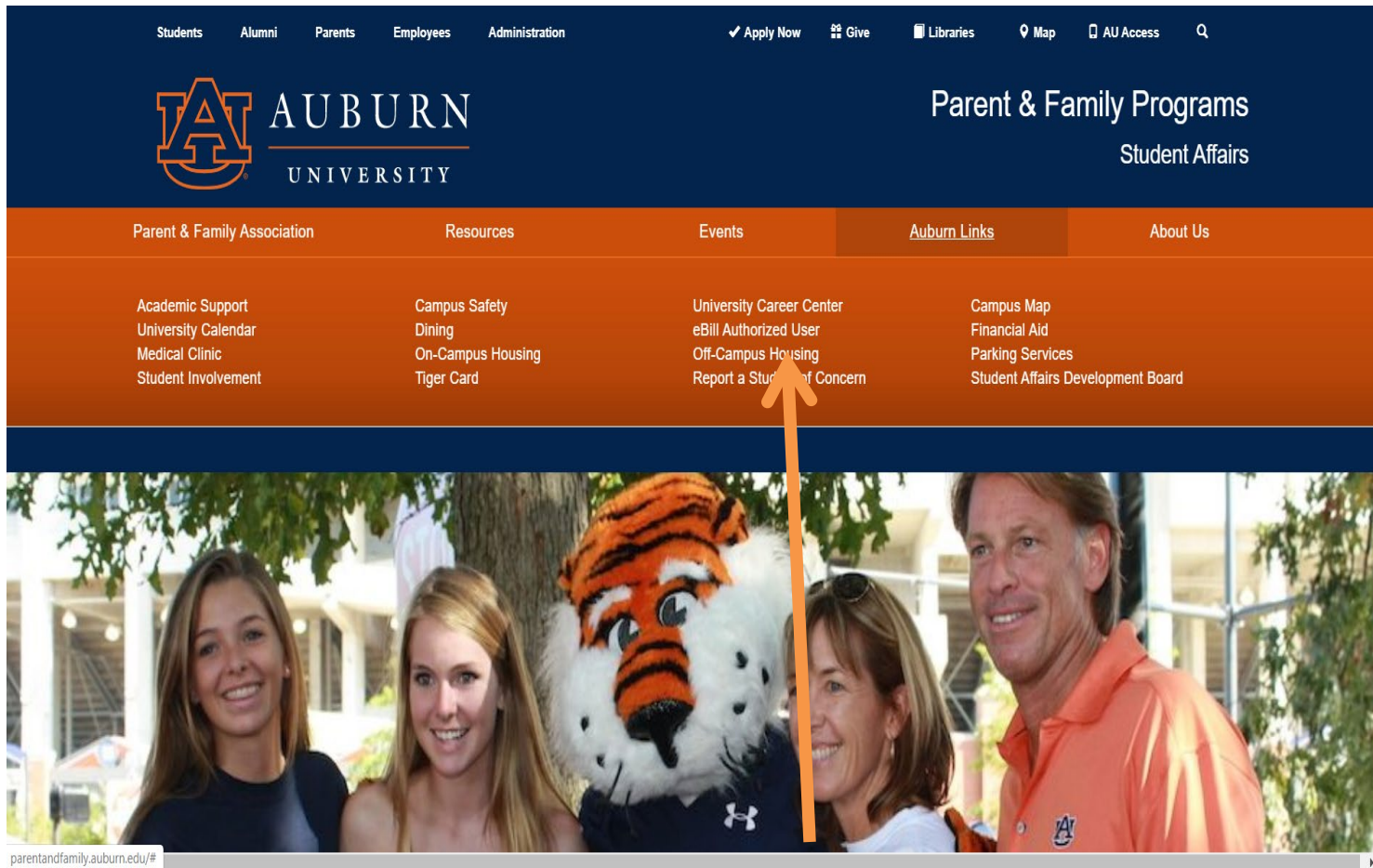


Authorized User Access #2 (cont)



Click "Auburn Links"

Authorized User Access #2 (cont)



Click on eBill Authorized User

Authorized User Access

ebill.auburn.edu



Login for Authorized Users:

Parents, Guardians, Employers and others that the student has given permission to access their eBill.

Email:

Password:

[Forgot Password](#)

[Login](#)

Click Forgot Password to have a temporary one sent to you. Please wait one hour before attempting to use it.

To gain access to the student account, the student must grant permission through the student's authorized user process. If you have any questions about the system, please send an e-mail to ebill@auburn.edu.

Fill in E-mail Address
and Password

Authorized User Access

ebill.auburn.edu

Authorized User Profile Setup

Profile Setup

For security reasons, please change your password.

Name and E-mail Address

****Indicates required fields**

Your login ID

*First Name:

*Last Name:

E-mail address:

Password Change

*Enter your new password:

(minimum 7 characters and at least one number or special character)

*Confirm your new password:

Save

Cancel

Fill in Your Full Name and enter
NEW password. Click Save

Authorized User Access

(more than one student)



Logged in a: [redacted] Logout

Select Student

Student Account

Select Student Account

You are authorized to view billing information for more than one student.

Please select a student by clicking on the name. You can change your selection later from the 'Select Student' tab.


Student Name	Auburn ID	E-mail Address
[redacted]	[redacted] 5885	[redacted]@auburn.edu
[redacted]	[redacted] 5140	[redacted]@auburn.edu


Pay All


Click on the student you want to view or if your can click on Pay All

Authorized User Access

ebill.auburn.edu

**AUBURN**
UNIVERSITY

Logged in as [redacted] | Logout 
Student Account: [redacted]


 My Account Make Payment Help

Authorized User's view.
Very similar to Student View.

Select Student

Announcement

Need to make an international payment?

 **PAY NOW WITH FLYWIRE**

****FINANCIAL AID NOTICE****
Pending acceptance of aid and completion of all disbursement requirements, financial aid will be disbursed to your student billing account just prior to the beginning of the term. If the financial aid amount disbursed exceeds the amount owed, the excess will be refunded according to university policy.

Student Account





ID: xxxxx [redacted]

Balance	\$0.00
View Activity	Make Payment

Statements

Your latest eBill Statement (3/8/18) Statement : \$0.00	View
Your latest 1098-T Tax statement 2017 1098-T Statement	View

My Profile Setup

-  Personal Profile
-  Payment Profile
-  Auto Bill Pay
-  Notifications

To make a payment, click on Make Payment

Make a Payment

ebill.auburn.edu



AUBURN
UNIVERSITY

Logged in as Logout

[My Account](#) [Make Payment](#) [Help](#) [My Profile](#)

Account Payment



Amount



Method



Confirmation



Receipt

Click which
radio button
you want.



Payment Date

4/30/19



Can specify
future date.

☐ Current account balance

\$0.00

☐ Amount due

\$0.00

Payment Total: 0.00

Continue



To make half payment click radio button: "Amount due" – tab to box and type in dollar amount



Make a Payment

ebill.auburn.edu



Account Payment

Amount Method Confirmation Receipt

Amount \$1.00

Method

Select Method from Menu



Electronic Check - Payments can be made from a personal checking account.

Debit and Credit Card - We accept the following credit and debit cards.




ATM Debit Card - The following networks are supported. Debit cards issued by Bank of America, Chase, US Bank, and Wells Fargo cannot be processed as a debit card online.



Auto Bill Pay

ebill.auburn.edu


**AUBURN**
UNIVERSITY

Logged in as out

My Account Make Payment Help

Announcement

Need to make an international payment?

 **PAY NOW**
WITH FLYWIRE

****FINANCIAL AID NOTICE****

Pending acceptance of aid and completion of all disbursement requirements, financial aid will be disbursed to your student billing account just prior to the beginning of the term. If the financial aid amount disbursed exceeds the amount owed, the excess will be refunded according to university policy.

Estimated aid on the ebill statement DOES NOT imply that the student has accepted aid or completed other requirements. If you wish to decline aid shown as estimated, contact the Financial Aid office to cancel.

If you wish to cancel all or a portion of your federal financial aid, please contact the Office of Student Financial Aid within fourteen (14) calendar days of the date of the disbursement. If the aid is canceled, all charges to which the aid applied and any refunds resulting from the aid disbursement will be immediately due and payable.

*****REFUND NOTICE*****

In accordance with AU policy, all refunds are sent via Direct Deposit to an account designated by the student. You may submit or update your banking information

Student Account

ID: xx

Balance \$0.00

Statements

Your latest eBill Statement
(4/11/19) Statement : \$0.00

Your latest 1098-T Tax statement
2018 1098-T Statement

My Profile Setup

Authorized Users


Personal Profile

Payment Profile

Security Settings

Consents and Agreements

Auto Bill Pay



Click Auto Bill Pay

Auto Bill Pay

ebill.auburn.edu

- Should be used for small bills, **not paying tuition and fees.**

Add Direct Deposit Information

The image shows a screenshot of the Auburn University website's 'My Finances' section. On the left is a dark blue navigation sidebar with the Auburn University logo at the top, followed by links for 'My Academics', 'My Finances' (which is highlighted in orange), and 'Employees'. Below these is a 'My Campus' link. The main content area is light gray and divided into three columns: 'Billing', 'Financial Aid', and 'Scholarships'. The 'Billing' column lists 'Student Financial Obligation Agreement', 'Printing Charges', and 'International Payments (PayMyTuition)'. The 'Financial Aid' column lists 'Office of Financial Aid', 'FAFSA (Required to determine aid eligibility)', 'Financial Aid Requirements', 'Student Forms Portal', 'Financial Aid Award', 'Financial Release Information', 'Satisfactory Academic Progress', 'Report Your Additional Resources', and 'Financial Literacy'. The 'Scholarships' column lists 'Office of University Scholarships', 'Dates & Deadlines', 'Scholarship Checklist', and 'AUSOM'. Below the 'Financial Aid' column is a section titled 'My Finances' which includes 'Direct Deposit Information (Fast & Easy Refunds)', 'Financial Release Information', 'Prepaid Tuition Plan Notification', '1098 Tax Information', and 'Estimate Cost of Textbooks'. A blue callout box with the text 'Click to Add Direct Deposit Information' and an orange arrow points to the 'Direct Deposit Information' link in the 'My Finances' section. The copyright notice '©Auburn University' is in the bottom right corner.

AUBURN UNIVERSITY

My Academics

My Finances

Employees

My Campus

Billing

- Student Financial Obligation Agreement
- Printing Charges
- International Payments (PayMyTuition)

Financial Aid

- Office of Financial Aid
- FAFSA (Required to determine aid eligibility)
- Financial Aid Requirements
- Student Forms Portal
- Financial Aid Award
- Financial Release Information
- Satisfactory Academic Progress
- Report Your Additional Resources
- Financial Literacy

Scholarships

- Office of University Scholarships
- Dates & Deadlines
- Scholarship Checklist
- AUSOM

My Finances

- Direct Deposit Information (Fast & Easy Refunds)
- Financial Release Information
- Prepaid Tuition Plan Notification
- 1098 Tax Information
- Estimate Cost of Textbooks

Click to Add Direct Deposit Information

©Auburn University

Add Direct Deposit Information

- duo.auburn.edu



The banner features the Duo logo (three green circles) at the top center. Below it, the text "2-Factor Authentication" is displayed in white. To the left, a calendar icon shows "FEBRUARY 25 Monday". To the right, the text reads: "STUDENTS! Duo 2-factor authentication will be required for **registration** and **email** as well as all O365 products on February 25th."

What is this?

2-factor authentication is the process of requiring an individual to provide their login credentials AND proof of identity via a secondary device, such as a smartphone, before granting access to an online resource.

Here is a video to show how easy it is to use Auburn University's 2-factor authentication



A small icon of a laptop screen displaying a login form with fields for "username" and "password" (represented by asterisks).

Add Direct Deposit Information

- IMPORTANT – STUDENT MUST COMPLETE – NOT PARENT. Students must activate the 2-Factor Authentication.
- We are asking for SSN's and banking information, therefore, we are trying to make it as secure as possible.
- When entering information for Direct Deposit, it is the routing/account number (NOT DEBIT CARD NUMBER!)

Complete Prepaid Tuition Plan Notification Student's Access

The screenshot displays the Auburn University student portal interface. On the left is a dark blue sidebar with the Auburn University logo and a list of navigation links: My Academics, My Finances (highlighted in orange), Employees, Faculty/Advisors, Finance, My Funding, and My Campus. The main content area is light gray and divided into three columns: Billing, Financial Aid, and Scholarships. The Billing column lists 'Student Financial Obligation Agreement', 'Printing Charges', and 'International Payments (PayMyTuition)'. The Financial Aid column lists 'Office of Financial Aid', 'FAFSA (Required to determine aid eligibility)', 'Financial Aid Requirements', 'Student Forms Portal', 'Financial Aid Award', 'Financial Release Information', 'Satisfactory Academic Progress', 'Report Your Additional Resources', and 'Financial Literacy'. The Scholarships column lists 'Office of University Scholarships', 'Dates & Deadlines', 'Scholarship Checklist', and 'AUSOM'. Below the Financial Aid column, there is a section titled 'My Finances' which includes links for 'Direct Deposit Information (Fast & Easy Refunds)', 'Financial Release Information', 'Prepaid Tuition Plan Notification', '1098 Tax Information', and 'Estimate Cost of Textbooks'. An orange arrow points from the bottom left towards the 'Prepaid Tuition Plan Notification' link. At the bottom of the page, a blue banner contains the text 'Click to Complete Prepaid Tuition Notification Plan', and the copyright notice '©Auburn University' is visible in the bottom right corner.

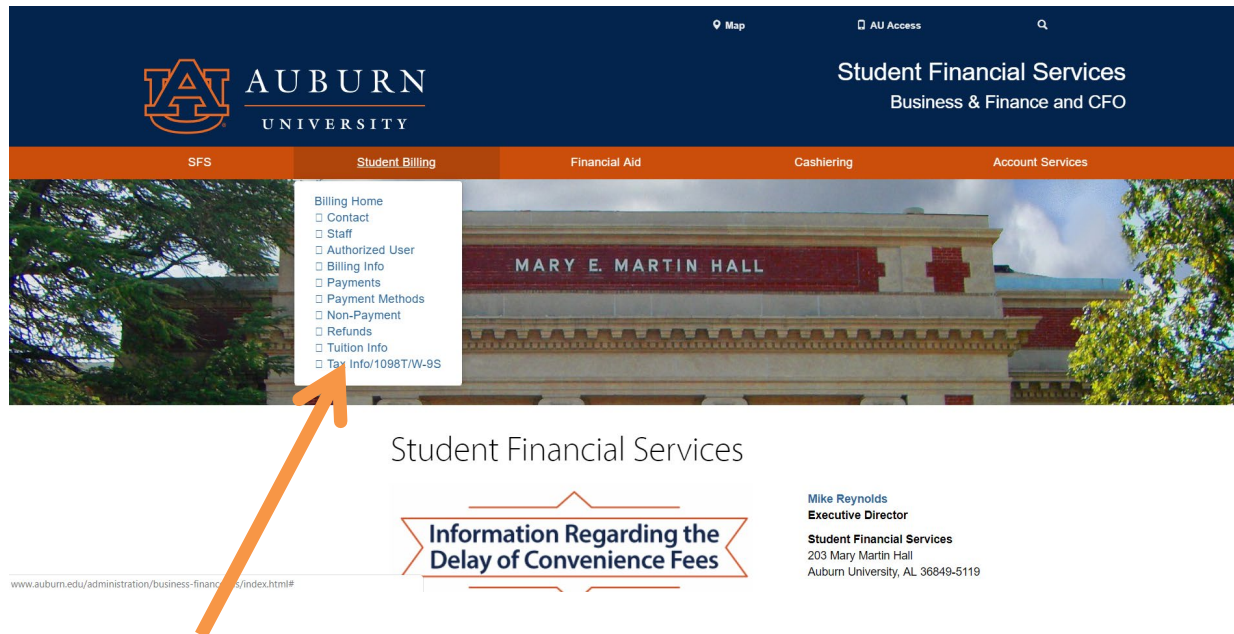
Billing	Financial Aid	Scholarships
Student Financial Obligation Agreement	Office of Financial Aid	Office of University Scholarships
Printing Charges	FAFSA (Required to determine aid eligibility)	Dates & Deadlines
International Payments (PayMyTuition)	Financial Aid Requirements	Scholarship Checklist
	Student Forms Portal	AUSOM
	Financial Aid Award	
	Financial Release Information	
	Satisfactory Academic Progress	
	Report Your Additional Resources	
	Financial Literacy	
	My Finances	
	Direct Deposit Information (Fast & Easy Refunds)	
	Financial Release Information	
	Prepaid Tuition Plan Notification	
	1098 Tax Information	
	Estimate Cost of Textbooks	

Click to Complete Prepaid Tuition Notification Plan

©Auburn University

Another way to access: Prepaid Tuition Plan Notification – parents and others

www.auburn.edu/sfs



Under Student Billing - Click
on Tuition Info

Another way to access: Prepaid Tuition Plan Notification – parents and others

www.auburn.edu/sfs

AUBURN UNIVERSITY

Student Financial Services
Business & Finance and CFO

SFS Student Billing Financial Aid Cashiering Account Services

Tuition Information

[TUITION CALCULATOR →](#)

Tuition and fees at Auburn University are reviewed and set by the Board of Trustees. Student Financial Services is responsible for assessing fees based on the appropriate factors. Students who have questions about their university bill can seek assistance by calling 334-844-4634 or by email at studentbilling@auburn.edu or in-person at 202 Mary Martin Hall

Tuition Rates


- 2018 - Tuition Rates & Fall 2018 Tuition Rates per Credit Hour
- 2017 - Tuition Rates & Fall 2017 Tuition Rates per Credit Hour

Special Tuition

- **PACT** (Alabama Prepaid Affordable College Tuition Program) is a Section 529 prepaid college tuition program administered by the State of Alabama Treasurer's office and has been closed to enrollment since 2008.
[View PACT Rates.](#)
- **All Pre-Paid College Plans** - All state plans, including Alabama PACT, require that the parent or student notify Student Financial Services that they wish to use their plan. Visit the [Prepaid Tuition Plan Notification](#) to complete the notification process.
- **Veterans Benefits** - Veterans may be eligible for educational assistance. The Auburn University Veterans Resource Center helps students make the transition from military to civilian life at AU. Please contact the VA Office at 334-844-8167 or visit the Auburn University Veterans Resource Center.

Click to Complete Prepaid Tuition Notification Plan

Complete Prepaid Tuition Plan Notification

**AUBURN**
UNIVERSITY

Student Financial Services
Business Office

BUSINESS OFFICEFINANCIAL AIDBILLINGCASHIERINGLOANSACCOUNT SERVICES

SFS HOME

Prepaid Tuition Plan Notification

Please enter either your Student ID Number or Auburn User Name:

Student ID ▾

 :

(9-digit number beginning with 9 that displays on your student ID card)

**For students entering Fall Semester: Please
May 1 of the year you are entering Auburn University.**

Complete All Fields and
Submit (ID # starts with
90xxxxxxx)

Student Financial Services

Mary Martin Hall Auburn University, AL 36849 Phone: 334-844-4634 Fax 334-844-3757

Complete Prepaid Tuition Plan Notification

- Notification is only done once by either student or parent

Auburn Family Portal

- <https://familyportal.auburn.edu/>
- **Your one-stop shop for your parent to have:**
- Access to important campus news and deadlines
- Insight into your progress and financial details
- Personalized newsletters on your schedule
- Announcements via email and text message
- Sharing of updates with friends and family

Auburn Family Portal

- Allows parents to request access to:
 - Academic Information:
 - Class Schedule/Enrollment
 - Graduation information
 - Grade information
 - Financial information
 - Financial Aid Information
 - Holds on Account
 - Account Balance

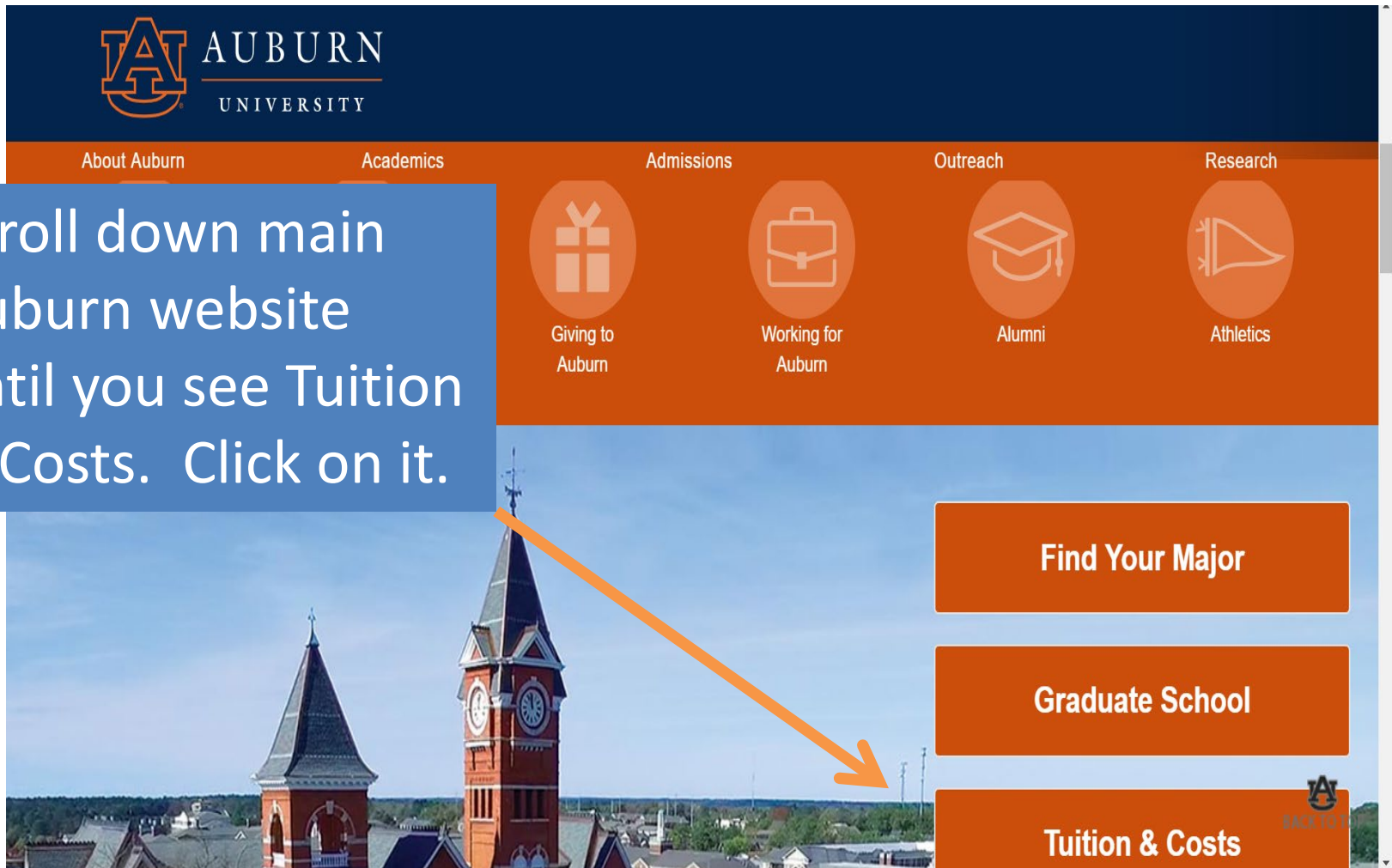
Auburn Family Portal

- Though students can request to see the account balance through this portal, they cannot pay the bill directly from the Family Portal website.
- When a bill is due, it will link them to the eBill Authorized User sign in. Because of this, students must also grant access through eBill Authorized User.

Tuition Calculator

www.auburn.edu

Scroll down main Auburn website until you see Tuition & Costs. Click on it.



Tuition Calculator

www.auburn.edu

Students Parents Employees Administration [✓ Apply Now](#) [🎁 Give](#) [📍 Map](#) [📱 AU Access](#) [🔍](#)

AUBURN UNIVERSITY Undergraduate Admissions

About Auburn Academics Admissions Outreach Research

Tuition and Costs

[Click on Tuition Calculator](#)

Auburn University / Undergraduate Admissions / Tuition and Costs

Auburn University is consistently recognized as a best value in higher education by national publications that evaluate academic quality and cost.

- *Money* named Auburn the top university in Alabama in its 2016 ranking of Best Colleges.
- *Kiplinger's* listed Auburn as one of the top "100 Best Values in Public Colleges" for 2015.
- *Forbes'* ranked Auburn in the top third in its 2014 list of America's best colleges.
- *The Business Journals* named Auburn the top public university in Alabama and #52 nationally.

Tuition

Tuition is assessed each semester based on residency and hours enrolled. The amount that students pay in tuition and

[BACK TO TOP](#)

Cost of Attendance

Cost Calculator

Tuition Calculator

Scholarships

Financial Aid

GradGuard Tuition Insurance

Tuition Insurance Plan

Protection against the unexpected

Tuition Refund Insurance helps reimburse the following expenses if you can't complete classes due to an illness or injury. It covers:

- ☑ Tuition
- ☑ Room and Board
- ☑ Other academic expenses

Annual Cost starting at \$199.00



www.gradguard.com/Insurance

What if student drops classes after the semester starts?

- Students may add/drop a class **through the 5th** class day (Fall/Spring) with no financial penalty (Summer through 2nd class day). Tuition is reimbursable.
- If a student drops **between the 6th -15th class day** (Summer 3rd-5th class day) a \$100 Course Drop Fee per class will be assessed. Tuition is reimbursable.
- If a student drops a class **after the 15th** (5th for Summer) class day, no tuition will be reimbursed.
- If a student drops their **entire schedule between the 1st through 15th** class day (5th for summer), there will be a \$100 resignation fee. Tuition is reimbursable.

I Wish Students/Parents had known.... Reflections from SFS

- As far as the government is concerned, once a child starts college, they are considered an adult and fall under the federal privacy regulations. Therefore, SFS has to abide by federal regulations.
- The e-bill is in the student's name, not the parents.
- We understand that a number of parents help their students with paying for school. However, without the financial release, we cannot talk about your student's e-bill or financial aid.
- It is the student's responsibility to make sure they check their e-bill statement monthly.

I Wish Students/Parents had known.... Reflections from SFS

- Your student's Auburn email is the **OFFICIAL** form of communication.
- We know it can be scary as a parent to let your son/daughter go off to college on their own, however, this is a time when your sons and daughters need to learn to become mature, responsible adults. Help them to achieve this goal by letting them handle their financial affairs as much as possible.

Contact Info

Student Financial Services

203 Mary Martin Hall

Auburn AL 36849

334-844-4634

Hours: 7:45 am-4:45 pm M-F

Open during lunch hours for your convenience!

www.auburn.edu/sfs

Email: ebill@auburn.edu



Questions?