

**AUBURN UNIVERSITY  
Journal Entry Form**

321 Ingram Hall  
Auburn University, AL 36859-5161

JOURNAL NUMBER: \_\_\_\_\_

DATE PROCESSED: \_\_\_\_\_

BANK TRANSFER NEEDED

FROM : \_\_\_\_\_ TO: \_\_\_\_\_

FROM : \_\_\_\_\_ TO: \_\_\_\_\_

REF#  
X-REF #  
IF THIS SECTION IS COMPLETE, SEND TO STUDENT  
FINANCIAL SERVICES FOR PROCESSING.

SHADED AREAS FOR USE BY BUSINESS OFFICE ONLY!

Debit						Jrnal Type	Description	Amount	Credit						BK TR Required
Fund	Org	Acct	Prog	Actvty	Locatn				Fund	Org	Acct	Prog	Actvty	Locatn	

Explanation: \_\_\_\_\_ AMOUNT TOTAL: \_\_\_\_\_

Prepared by: \_\_\_\_\_  
Date: \_\_\_\_\_  
Approved By: \_\_\_\_\_  
Date: \_\_\_\_\_