

**PROMOTION GUIDELINES FOR
LECTURER TO SENIOR LECTURER
DEPARTMENT OF BIOSYSTEMS ENGINEERING
AUBURN UNIVERSITY**

The purpose of this document is to outline the guidelines for promotion from Lecturer to Senior Lecturer in the Department of Biosystems Engineering. The document is developed to complement the policies described in the Auburn University Faculty Handbook Section 3.5.6 – Provost’s Guidelines for Unit Specific Lecturer Title Series Promotion Criteria (<http://www.auburn.edu/academic/provost/facultyHandbook/index.php>). A lecturer interested in being promoted to Senior Lecturer is expected to be familiar with the appropriate and most up-to-date policies in the handbook.

Scholarly activity is expected of all lecturers and will be used to assess contributions made by an individual. Scholarly activity is defined broadly but is most often captured as creating new knowledge and transferring knowledge to others.

Lecturers are expected to demonstrate effective teaching, demonstrate commitment to student learning, and provide leadership in improving the department’s academic programs as evidenced by but not limited to:

- Student evaluations
- Peer evaluations
- Mentoring of students to prepare them for productive professional careers
- Other scholarship measures related to instruction such as teaching-related grants, peer-reviewed publications and conference proceedings, writing textbooks and laboratory manuals, and curriculum and course development and modifications.

All lecturers are expected to:

- Provide service at the department, college and university levels. The level of service involvement will be managed by the department head.
- Provide outreach related to biosystems engineering instruction and recruiting activities, and in support of the land grant mission of Auburn University to stakeholders and the general public in the state, region and nation.
- Actively participate in student life in the department.
- Assist (and be successful) in securing high impact experience opportunities for biosystems engineering students such as internship, Co-op, job shadowing, and study abroad.
- Provide service to ASABE, or to other professional societies by serving as officers or members on committees.
- Comport themselves in a collegial manner.

The likelihood of continued and consistent excellence and productivity, based on the above guidelines, will be a major consideration in the recommendation for promotion of a Lecturer to Senior Lecturer. A candidate for promotion should consult the faculty handbook regarding the specifics of the information to be supplied in the dossier.