

APPLICATION FOR A TEACHING POSITION
Daegu Gyeongbuk English Village (DGEV), Daegu, South Korea

Interested applicants should email the following materials to Ms. Jane Miller

jam0282@auburn.edu and dgev@auburn.edu

- This completed application form. Fields in **red** are mandatory. *Please respond carefully, as information may be used for immigration purposes.*
- A letter of interest detailing why you would like to teach at DGEV
- A current résumé or CV (please include months/years of employment and avoid using acronyms/abbreviations)
- Any other information that will give us better insight into your skills and qualifications

Note: Auburn University assists Yeungjin University/DGEV in recruiting employees, but is not the employer and does not create a legal relationship with the applicant by assisting those institutions.

A. PERSONAL INFORMATION

Last name: _____ **First name:** _____ **Middle initial:** _____

Present address: _____

E-mail: _____

Tel(s): _____

Permanent address: _____

Nationality: _____ **Date of availability for employment (month/year):** ____/____/____

B. EDUCATIONAL BACKGROUND

Highest Degree and Major: _____

University: _____

Date first enrolled (M/Y): ____/____/____ **Date degree conferred (M/Y):** ____/____/____

Do you hold a teaching certificate/license? (Yes/No) _____

If yes, from what state/province/country (as applicable)? _____

Grades/subjects: _____

Date issued (M/Y): ____/____/____

Date of expiration (M/Y): ____/____/____

Do you hold any certificates related to teaching ESL or EFL? (Yes/No) _____

If yes, from what institution/location? _____

Details of instruction (*online or in person, number of hours*): _____

Date of completion (M/Y): _____ / _____

Total number of years teaching ESL classes: _____

Total number of years teaching non ESL classes: _____

Have you applied for this position before? (Yes/No) _____ If yes, when? (M/Y): _____ / _____

Do you know anyone that is or has been employed at DGEV? _____

If so, please list their names.

C. REFERENCES

Please list four professional references (**including your last two employers**). We contact all references by email.

(1) **Name:** _____

Employed at and Title: _____

Email: _____

(2) **Name:** _____

Employed at and Title: _____

Email: _____

(3) **Name:** _____

Employed at and Title: _____

Email: _____

(4) **Name:** _____

Employed at and Title: _____

Email: _____

Please list one personal/character reference (**not a relative**), we contact all references by email:

(1) **Name:** _____

Relationship to you (*colleague, friend, neighbor, etc.*): _____

Email: _____

We require references before a Zoom meeting is set up.

D. SUPPLEMENTAL INFORMATION

Are you able to perform the essential functions of this position? (**Yes/No**) _____

If no, please explain: _____

Have you ever been convicted of a crime? (**Yes/No**) _____

If yes, please explain: _____

Can you obtain a clean/clear Criminal Background Check? (**Yes/No**) _____

If no, please explain: _____

Have you ever been convicted of a crime involving moral turpitude? (**Yes/No**) _____

If yes, please explain: _____

Have you ever been dismissed or terminated from employment? (**Yes/No**) _____

If yes, please explain: _____

Any other information that you would like to add:

Signature: _____ **Date of application (M/D/Y):** ____/____/____