Constitution of
Auburn University Swing Dance Association
October 19, 2011

Article I
Name and Affiliations
Section I: The name of the organization is the Auburn University Swing Dance Association. Auburn Swing or AUSDA may also be used to identify the organization.

Article II
Purpose
Section I: The purpose of the organization is to teach and promote swing dance to Auburn University students and community members. This includes but is not limited to East Coast, Lindy Hop, and Charleston swing dances.

Article III
Membership
Section I: General Members
Membership is open to all regularly enrolled Auburn University students, faculty, and staff. No person may be denied membership on the basis of race, sex, religion, national origin, color, age, disability, gender identity or expression, sexual orientation, or veteran status.

Section II: Voting Members
To be a voting member you must attend the majority of weekly meetings and have paid dues for each school year.
Article IV

Officers

Section I: The officers shall be the President, Vice President, Secretary, Treasurer, and Vice President of Public Relations. The President will preside over meetings and has final authority on matters of agenda.

Section II: The qualifications for each office are that an officer must be a currently enrolled Auburn University student at the time of the first meeting of their elected term. Officers must have attended the majority of meetings for at least a year prior to running for office.

Section III: Officers will hold office from the first meeting of fall semester to the last meeting of summer semester.

Section IV: If an officer’s position is to become vacant during his or her term the remaining officers can conduct an election or appoint a replacement for the rest of the term. The Vice President is expected to fill the vacant position during the time the election is carried out. If an officer is not fulfilling his or her duties or is abusing their power they can be impeached by a unanimous vote of the other officers and a vote of two thirds majority of the organization’s voting members.

Article V

Advisors

Section I: The Auburn University Swing Dance Association shall have an Auburn University faculty, administrator or staff member serving as Advisor at all times.

Section II: The Advisor is chosen by volunteer basis and there is no limit to how long he or she can be the advisor for the organization. The Advisor’s general role is to advise the officers on the Student Government Association and Auburn University procedure and to temporarily fill in any office which is vacated in the event that the Vice President is unable to do so.
Section III: The Advisor can be removed in the event that they are no longer employed at Auburn University or are not fulfilling their basic duties. Removal of an advisor can happen from a unanimous vote of the officers.

Article VI

Meetings

Section I: Regular meetings shall be on a weekly basis during the semester to conduct swing dance lessons. Any officer has the authority to call the meetings. There will be an informational meeting to conduct business for the organization once a semester.

Article VII

Amendments

Section I: This constitution shall be amended by a vote of two thirds majority of the membership at any regular or special meeting. Prior to voting, amendments should be sent out through email to all voting members.
Bylaws of  
Auburn University Swing Dance Association  
October 19, 2011  

Article I  
Purpose and Goals  

Section I: Auburn University Swing Dance Association’s (AUSDA) goal is to teach and promote swing dance on the Auburn University Campus and to the community. Swing dance can be East Coast, Lindy Hop, Charleston, and other styles of swing dance as interest is shown.  

Section II: AUSDA members are encouraged to attend other swing dance functions locally or in other cities in order enhance their dancing and to share knowledge with other members of the organization.  

Article II  
Membership  

Section I: General membership is open to any Auburn University student, faculty, or staff. To be a general member, you must attend at least one third of all meetings during each semester.  

Section II: Voting membership is restricted to general members who are currently enrolled as an Auburn University student, attend at least one third of meetings and have paid their dues.  

Section III: As a member of AUSDA, you are expected to show courtesy to your peers and instructors.
Section IV: Revocation of membership may happen upon blatant disregard for the bylaws, Constitution, or spirit of AUSDA. Revocation will be handled on a case-by-case basis but will always take into account the overall well being of AUSDA's general and voting members. In the event of revocation, you are no longer allowed to attend weekly meetings.

Section V: Membership dues are to be paid by the end of the fall semester and are to last for the remaining portion of the school year. Dues are to be $10 per person, and allow them to vote at officer elections and amendments to the Constitution or Bylaws.

**Article III**

**Election of Officers**

Section I: Election of new officers will take place at the end of Spring semester every year.

Section II: Nominations shall come from General and Voting membership and can be received either in writing or through email. All nominees have to accept their nomination before the election if someone else nominates them. The Advisor does not have to be reelected each year if he or she is willing and able to fulfill their duties the next year.

Section III: Members who are running for office must be enrolled at Auburn University at the time of the first scheduled meeting of their term and have attended two thirds of the meetings for one year prior to being nominated.

Section IV: During the election, if there is more than one person running for the same position, members running for office must give a short speech describing why they would like that position. To be elected into a position, each nominee must have a majority vote by the Voting membership. Voting will be determined either by a hand vote or secret ballot.

Section V: In the event that an officer steps down from their position, another election, handled in the same manner as the annual officer elections, will be held, or an appointment will be made by the remaining officers to choose an interim replacement.
Article IV
Qualifications and Duties of Officers

Section I: Basic Qualifications

Officers must attend the majority of meetings during the year. They must be well versed in basic East Coast, Lindy Hop, or Charleston, and have shown a vested interest in the club's well being.

Section II: President

The President shall serve as the primary coordinator, preside over meetings, serve as liaison between AUSDA and the public and attend the mandatory President’s meeting each year. The President also is the final authority on workshops and other matters on the agenda. If needed, the President can appoint a committee to organize or assist in running special events or performing specific tasks if needed.

Section III: Vice President

The main duties of the Vice President are to assist the President in his or her duties in the event of absence along with keeping track of the Constitution and Bylaws of the organization. The Vice President also should be prepared to take over for any office which is vacated during their term. It will be the Vice President's responsibility to hold the instructors accountable, keeping track of the calendar and insuring lesson plans are written for every lesson.

Section IV: Secretary

The Secretary’s main duties are to keep track of the voting membership list, keep minutes at all officer meetings and distribute them in a timely manner. The Secretary also sends weekly emails to all of AUSDA’s general and voting members giving information about upcoming meetings and out of town events.

Section V: Treasurer

The Treasurer is to receive and safely keep all funds of AUSDA in a bank account designated by
the officers, which includes the keeping of the books, account information, and possibly a credit card. The Treasurer is able to write checks or use the credit card using AUSDA’s funds only when directed by the officers. It is also the Treasurer’s duty to collect dues and fill out any financial forms to the SGA or Auburn University when required.

Section VI: Public Relations Director

The Public Relations office can be combined with another office if no one is nominated a certain term. The Public Relations Director should coordinate Auburn University’s Organization Days for AUSDA, plan social events for the organization like Lindy Bombs, and generally advertise for AUSDA by putting up fliers.

**Article V:**

Instructors

Section I: To become an Instructor, you must have attended at least two thirds of the regular meetings for a year. Instructors must be well versed in basic East Coast, Lindy Hop, or Charleston, depending on what they will be teaching. They must have a solid understanding of basic dance technique, including, but not limited to frame, musicality, connection, and pulse. Instructors should be competent in single step, triple step, and Charleston. They must also be competent in the following moves: Rotating the box, inside turn, outside turn, tuck turn, “man turn”, free spins, pickpocket, sugar push, and a basic dip.

Section II: Instructors must be friendly, encouraging, and be able to clearly and competently break down dance moves. Instructors must show respect for their students and other instructors and be willing to travel to out of town events in order to improve their dancing.

Section III: Instructors are expected to have a prepared lesson plan, in writing, before they teach any lesson with AUSDA.
Article VI:
Committees

Section I: A Committee may be formed when the need for one arises. The President can appoint a Committee Head or the Officers can vote on someone.

Section II: The Committee Head’s job is to fully take on the assignment the President gives him or her and take volunteers for positions within the Committee.

Article VII:
Finances

Section I: All checks and withdrawals from the organization’s checking account must be approved by the president and/or treasurer as well as the advisor of the organization.

Article VIII:
Amendment of Bylaws

Section I: Bylaws may be amended by a two thirds majority vote from the voting membership at any meeting time as long as the changes were distributed either on a sheet of paper or through email at least a week prior to the vote.

Section II: Before changes are brought up to the voting members, amendments must be first approved by officers and the advisor.