Office of Greek Life: Panhellenic Council Graduate Assistantship

The mission of the Office of Greek Life at Auburn University is to serve as an advocate and resource for the Greek community and provide our students with opportunities for personal growth and development.

The Panhellenic Code of Ethics states: we, the undergraduate members of women's fraternities at Auburn University agree to promote honesty, respect, and sisterhood through adherence to the unanimous agreements and all amendments established by the National Panhellenic Conference. Recognizing that we represent the Greek community, we strive through thought, word, and action, to uphold the traditions, fine standards, and values long held by Auburn women. As members of the Panhellenic Council, we stand for academic excellence, social responsibility, leadership, and service to our college campus and community. In accordance with the dignity and character of fraternity women, we pledge to treat all collegians, both Greek and non-Greek, with the utmost respect and honor. We believe that the highest level of trust should exist between individual chapters and their members, fostering a spirit of friendship and harmony. These are the ideals which will establish a legacy for future generations of Auburn women.

Minimum Qualifications
1. Bachelor's degree;
2. All candidates must be either current Auburn University graduate students, OR will be enrolled for the 2013-2014 academic year. Proof of acceptance or class schedule may be required;
3. Excellent written communications skills;
4. Strong interpersonal skills;
5. Organizational skills and the ability to prioritize and handle multiple tasks;
6. A commitment to team work;
7. Desire to work with students and assist in their development.

Preferred Qualifications
1. Graduate students pursuing master's degree in Higher Education Administration, Adult Education, Educational Leadership, Educational Psychology, or a related field;
2. Prior advising experience with student run programs and/or organizations;
3. Undergraduate experience as a student leader.
4. Membership in a Greek letter organization is preferred but not required.

Expected Role/Responsibilities for Position
1. Advising and working with student leaders
2. Providing direction and guidance to student leaders as they plan projects, assisting with program advisement, development and planning, publicity, production, assessment, and budget preparation and management
3. Serving as a resource to students
4. Advising one of the 3 Greek governing councils: Panhellenic Council
5. Participating in staff trainings and meetings
6. Participating on committees and other programs promoting the Division of Student Affairs and/or Auburn University
7. This position will require occasional weeknight and weekend hours
8. Assist in advising the Panhellenic Council and its executive board
9. Assist in Panhellenic Recruitment
10. Work with and advise the Pi Chis (recruitment counselors)
11. Work with and advise the Junior Panhellenic Delegates
12. Coordinate the annual Greek Sing competition
13. Attend meetings with chapter presidents and advisors