Auburn Youth Programs Summer Staff Position

Description:
The Office of Professional and Continuing Education is home to Auburn Youth Programs which offers academic enrichment, personal enrichment, athletic, cheer, and dance summer camps for approximately 5,000 students.

The summer staff **works as a Team** to support the smooth and safe operation of all our camps and to ensure an extraordinary Auburn Experience for individual camp participants and client companies through superior customer service. Work schedules vary from day to day, depending on camps in session, but averages 50 (+) hours/week over the course of the summer. Please see www.auburn.edu/summercamps for more information about Auburn Youth Programs.

Qualifications:
- Have attended Auburn University for at least one year and be in good academic standing (minimum 2.5 CGPA)
- Be at least 19 years old, pass a background check, and possess a valid state driver’s license
- Possess the ability to work responsibly and independently with minimal supervision
- Serve as an ambassador for Auburn University and role model for all participants
- Possess excellent customer service and interpersonal skills
- Must be able to work well with others and display a positive and encouraging attitude at all times
- Must be willing to sacrifice, adapt, and work hard as part of a team with a common goal
- Ability to work seven days a week (and on call), as required, during peak camp periods
- Be capable of physical labor (carrying boxes, moving equipment, supplies, etc.)
- Interview with the Office of Professional and Continuing Education
- Be able to attend training week: May 16-20, 2016
- Be able to work: May 27 – Aug 1, 2016
- Summer camp experience preferred
- Not enrolled in any summer classes (due to work schedule variances)

Responsibilities:
- Be punctual, organized and ready at all times
- Enforce Auburn University policies and procedures in a consistent and non-threatening manner
- Serve as a positive role model for all youth participants
- Provide friendly customer service during all phases of camp operations
- Manage and maintain positive relationships with parents, campers, coaches, staff, and university personnel
- Perform duties with Auburn Youth Programs opening and closing procedures to include set-up and take-down
- Remain actively involved in all camp activities and take initiative to fulfill needs as they arise
- Ensure a safe, clean camp environment at all times and in all areas
- Report all needs of clients and campers to appropriate staff as required
- Perform all other duties as assigned by the camp manager or camp director
- Have Fun!

Compensation:
Summer staff salary will be $2,800 and meals are provided during camp only. Staff will be expected to work at least 8 weeks during the summer. Two Youth Programs polo shirts and three Youth Programs t-shirts provided.

To Apply:
Visit our website www.auburn.edu/summercamps and click on the “**Join the Team**” link.