

AUBURN UNIVERSITY
REQUEST FOR DUPLICATE DIPLOMA

Duplicate diplomas will have the signatures of the current University administration and will be printed in the diploma format that the university is currently using.

Social Security Number: _____

Name on Academic Record: _____

Name to Appear on Duplicate Diploma: _____

***NOTE:** If the name that you are requesting on the duplicate diploma is different than the name on your official student record, our office will need a copy of the official document (marriage license, divorce decree, etc. – social security cards are not acceptable) that indicates the name change.*

Graduation Date: _____

Type of Degree Received: _____ Major: _____

Honors Received (if applicable): _____

Number of Diplomas Requesting: _____

Address to Mail Diploma(s):

_____ Street Address

_____ City State Zip Code

Telephone Number: _____ E-mail Address: _____
Area Code + Phone Number

_____ Graduate's Signature Date

Our office must have the signature of the student in order to release their information.

The fee for a duplicate diploma is \$20.00 per diploma.

Please mail form and payment to:

Office of the Registrar
Attn: Graduation
100 Mary Martin Hall
Auburn University, AL 36849

Phone: (334) 844-2541

It takes approximately four to six weeks to receive your duplicate diploma once our office receives your request.