First Year Experience: Orientation

The primary focus of the orientation programs in the First Year Experience (FYE) Office is to provide transition services for incoming freshmen, transfer students, and their parents and guests. This is accomplished through Camp War Eagle (CWE), our orientation program for incoming freshmen and their families, and Successfully Orienting Students (SOS), the orientation program for incoming transfer students and their families. Orientation programs are coordinated by four professional staff members, two graduate assistants, one administrative support staff member and a large undergraduate student staff (approximately 100). The FYE Office also houses Learning Communities, Auburn Connects! (Auburn’s common reading program), and First Year Seminars.

Camp War Eagle (CWE) provides freshman students with a spirit filled introduction to academic and social life at Auburn University. A staff of 56 Counselors assists the freshmen and families throughout the two-day, one-night program. Six returning students serve as Head Counselors and work throughout the academic year to plan the program and train and supervise the new counselors.

Successfully Orienting Students (SOS) is a transfer specific orientation program for new students and their parents/guests. SOS is a one day program held throughout the academic year. We specifically train 34 Orientation Leaders to ease the transfer process by welcoming them to the Auburn Family and introducing them to the University’s services and resources. Four returning students serve as Coordinators and work throughout the academic year to plan the program and train and supervise the new orientation leaders.

**Desired Job Qualifications**

- Must be enrolled in the Higher Education graduate program at Auburn University
- Preference will be given to students enrolled in the Student Affairs track
- Ability to work 20 hours per week, including frequent weekend and evening hours
- Available to work orientation programs in the summer of 2015
- Excellent written, verbal and interpersonal communication skills
- Ability to work independently, follow up on assignments, and take initiative on projects
- Campus leadership experience preferred at the undergraduate and/or graduate level
- Strong desire to learn and gain new experiences

**Expected Role/Responsibilities for Position**

- Assist with publicity, selection and training of approximately 100 undergraduate orientation leaders
- Co-teach a UNIV course with a full-time staff member
- Coordinate off-campus ad sales for Tiger Transitions, the orientation handbook
- Coordinate assessment for CWE
- Assist with supervision and mentoring of CWE and SOS student leaders
- Work SOS days (seven sessions throughout the year)
- Coordinate specific aspects of the CWE and SOS programs
- Work CWE summer program (late night and weekend work required)
- Assist with coordination of FYE website and social media
- Participate as a professional staff member in the FYE office
- Communicate with staff across campus and the community about CWE and SOS programs
- Other duties as need arises or interest is expressed; some night and weekend work required