Chapter 500- Organizations Board

500.1 The Organizations Board shall be permanent board within the Center for Student Organizations. The responsibilities of the Organizations Board will be as follows:
1. To publish at the end of each semester to the Student Senate a list of the student organizations and their status.
2. To review and approve applications for Provisional and Permanent student organizations.
3. To review and approve applications from Permanent student organizations for Organizations Fund monies in accordance to funding guidelines approved by the Student Senate;
4. To disapprove any application, if necessary.
5. To maintain a record of all organizations and allocations from the Organizations Fund in the Center for Student Organizations.
6. To assist in any programs for student organizations.

500.2 The organizations board shall consist of seven (7) student members.
500.2.1 One member shall be selected as the Chairperson and shall be responsible for the administrative operations of the board.

500.3 Members of the Organizations Board shall meet the following requirements:
1. Be enrolled as a full time undergraduate or graduate student.
2. Maintain a 2.5 Cumulative GPA

500.4 Members of the Organizations Board shall be chosen by a Selection Committee, who shall review applications and conduct interviews to determine the most qualified members. The Selection Committee shall be composed of:
1. The Student Government Association Vice President or proxy
2. A current or former chairperson of the Student Senate Budget & Finance Committee or proxy
3. The outgoing Organizations Board Chairperson or proxy
4. One At-Large Student who is not currently serving in a Student Government Association or Center for Student Organizations leadership role designated by the Division of Student Affairs.
5. One representative of the Office of the Vice President for Student Affairs, designated by the Director of Student Involvement.

500.5 Each appointee to the Organizations Board must be individually approved by the Student Senate prior to conducting any Organizations Board business.

500.6 Any member of the Organizations Board who serves in a leadership role of any requesting organization shall recuse themselves from voting on that request.

500.7 Organizations Board meetings shall be held at least monthly during fall and spring semesters.

Chapter 501- Student Organizations

501.1 Organization Statuses

501.1.1 Provisional – A new organization that has been approved by the Organizations Board. Provisional organizations will have to reappear before Organizations Board in one year to apply for Permanent status.

501.1.2 Permanent – An organization that has completed the Provisional year and has been approved by the Organizations Board. Permanent Organizations are eligible for funding from the Organizations Fund.

501.1.3 Probationary – A Provisional or Permanent student organization that does not meet the requirements listed in 501.2 to remain a Permanent student organization. This organization will temporarily lose all listed privileges.

501.1.4 Inactive – An organization that the Organizations Board or the Student Senate places on Inactive status for one or more of the following reasons:
1. Been on probationary status for a period exceeding two consecutive years
2. Violation of University policies and regulations
3. Failure to obtain Permanent status after a period of six months after completing one year of Provisional Status.
4. If the organization president or advisor report that the student organization is no longer functioning.

501.2 An organization must meet the following requirements annually to stay active as either a Provisional organization or Permanent organization.
1. Attend the annual President’s Meeting hosted by the Center for Student Organizations
2. Update the student organization’s online registration by the deadline set forth by the Center for Student Organizations.
3. Submit Event Registration Forms for their events.
4. Submit a complete roster of all Auburn University members by the deadline set forth by the Center for Student Organizations.
5. Have at least 10 members in the organization.
6. Have an Auburn University faculty or staff member serving as Advisor of the student organization.
5. Any other requirements made known by the Center for Student Organizations.

501.3 A Permanent or Provisional student organization shall be granted the following privileges:
501.3.1 The opportunity to obtain meeting or event space in campus facilities
501.3.2 The opportunity to obtain web space and set up listservs through the Center for Student Organizations
501.3.3 The opportunity to publish announcements in all University publications
501.3.4 The opportunity to purchase space in the Glomerata
501.3.5 The opportunity to receive a campus mailbox
501.3.6 The opportunity to have the organization listed in all Center for Student Organizations publications and on the official online list of Auburn University Student Organizations
501.3.7 The opportunity to apply for funds from the Organizations Fund (for Permanent organizations only)
501.3.8 Other privileges outlined by the Center for Student Organizations

501.4 The Student Senate may revoke a student organization’s charter and place the student organization on Inactive status or place the student organization on Probationary status for a period not to exceed two consecutive years. An organization may appeal the decision of the Student Senate to the Judicial Branch. This appeal must be made within 30 days of the Student Senate’s decision by the president or chairperson of the organization through the Office of the Vice President for Student Affairs, which shall arrange for the hearing.

501.5 An organization may appeal any decisions of the Organizations Board to the Judicial Branch. This appeal must be made within 30 days of the Organizations Board’s decision by the president or chairperson of the organization through the Office of the Vice President for Student Affairs, which shall arrange for the hearing.

CHAPTER 502 - Chartering Procedure

502.1 Any organization wishing to organize on the Auburn University campus must request and receive permission from the Organizations Board. One copy of the following information must be submitted to the Center for Student Organizations and approved by the Organizations Board before permission is granted:
1. The organization’s constitution;
2. The organization’s bylaws;
3. A list of proposed programs/activities for the upcoming year;
4. A list of at least 10 members;
5. A copy of Tax ID Number (the organization does not have to have a Tax ID Number if they are not collecting dues or other income);
6. An Advisor Agreement;
7. A Dues/Income Agreement
8. If the organization is a Sports Club, it must have recognition and approval from the Campus Recreation Office.
9. Any other documents specified by the Center for Student Organizations in the Chartering Packet

502.2 The Organizations Board will set forth the chartering procedure for prospective or current organizations through the Center for Student Organizations’ Chartering Packet.

Chapter 808- Organizations Fund

808.1 The Organizations Fund will be established through a budget line item in the Center for Student Organizations budget. The available funds in the Organizations Fund at the beginning of a fiscal year shall not be less than $50,000. No transfers may be made during the fiscal year to/from the Organizations Fund from/to other Center for Student Organizations budget line items or the Student Activity Fee Reserve Fund. Should the Organizations Board deem more money is needed; a Program Expansion Fund Request can be made on their behalf by the Center for Student Organizations Financial Manager to the Chairman of the Budget and Finance Committee of the Student Senate.

808.2 The Organizations Board shall not allocate more than 50% of the total Organizations Fund monies during the fall semester. The Organizations Board shall not allocate more than 90% of the total Organizations Fund monies before the end of spring semester (leaving 10% to allocate in fall semester before the new fiscal year).

808.3 Only Permanent student organizations may apply for monies from the Organizations Fund.

808.4 An organization may not receive more than 20% of the total amount of monies in the Organizations Fund.

808.5 Funding guidelines must be presented and approved by the Student Senate by the Organizations Board before the beginning of each fiscal year. The Organizations Board is bound to the guidelines set forth by the Student Senate for that fiscal year.
808.5.1 The Organizations Board may request to amend funding guidelines before the Student Senate throughout the fiscal year.