

Auburn University
Semester Transition Appeals Committee
Committee Membership

The Semester Transition Appeals (STA) Committee shall have the following structure:

1. There shall be a STA Committee appointed by the President of Auburn University beginning Fall 1999 and ending Spring 2002. The Committee shall consist of three students, three faculty, and one member selected by the Office of the Provost who shall be appointed Chairperson by the President of Auburn University.
2. Students shall be appointed for one-year terms by the President of Auburn University from the following positions:
 - * President of Graduate School Student Council (or designee)
 - * Chair of Student Senate Academic Affairs Committee (or designee)
 - * SGA President (or designee)
3. Faculty members shall be appointed for a three year term by the President of Auburn University following standard university committee appointment procedures.
4. A quorum for committee hearings will be five members of whom two must be students, two must be faculty, and one must be the Appointee of the Office of the Provost.

Auburn University
Semester Transition Appeals Committee
Purpose & Procedure

The Semester Transition Appeals Committee exists to ensure that a student's academic progress is not adversely effected by the quarter to semester transition. The goal of the appeals process will be to support student academic progress in a reasonable, flexible and equitable manner - to ensure graduation in accordance with the student's plan of study. No appeals will be accepted after the completion of Spring semester 2002.

Student Procedures*

1. Consult with academic advisor or appropriate faculty member.
2. If a mutually satisfactory resolution is not reached, appeal to the appropriate department head/chair.
3. If the appeal is denied or is determined to be outside the purview of the department, may appeal to the Dean of his/her college.
4. If the college-level appeal is denied, may appeal to the Semester Transition Appeals Committee using a format and schedule to be developed by the committee.

Committee Procedures

1. Committee recommendations shall be made by a simple majority vote of the committee.
2. The Assistant Provost for Undergraduate Studies will be responsible for making a final decision for undergraduate students based on recommendations from the Semester Transition Appeals Committee. The Associate Vice President for Academic Affairs and Dean of the Graduate School will be responsible for making a final decision for graduate students based on recommendations from the Semester Transition Appeals Committee.
3. Appeals made to the decision in step two above, can be made to the Executive Transition Committee, which is chaired by the Provost.

Student inquiries about the procedures and materials for filing an appeal with the Semester Transition Appeals Committee should be directed to the Office of the Provost.

*The following circumstances will not be grounds for appeal in the semester transition:

1. Delay due to change of major.
2. Delay resulting from a failed course or from withdrawing from a course.
3. Failure to take full loads when the opportunity was available.
4. Failure to take and/or complete a sequence if opportunity was available.
5. Delay resulting from discontinuous enrollment and/or academic suspension.
6. Failure to meet with advisor and/or failure to follow the advisor's advice.
7. Complaints related to different or conflicting advice given concerning program specific requirements/courses by someone other than the assigned advisor.

