**Four Easy Ways to Register:**

**Call** 334--844--5100  
**Fax** 334--844--3101  
**Mail** Office of Professional and Continuing Education  
301 O.D. Smith Hall, Auburn, AL 36849--5608

**REGISTRATION FORM** (Please print clearly or type)

First Name: __________________________ Last Name: __________________________

Business/School: ________________________ Position/Title: ________________________

Preferred Mailing Address: __________________________________________________________

City/State/Zip Code: __________________________

Phone: __________________________ Fax: __________________________

E--mail: __________________________

**SPECIAL NOTE:** We want this program to be accessible to all who wish to attend. If you require special accommodations for this program, please specify here: __________________________

**Registration and Payment Options**

- **$149 Early Bird Registration Fee Until May 5, 2016** (includes participant’s workshop book)
- **$169 Registration Fee** (includes participant’s workshop book)
- **Group Rates Available**

**Payment Options:** Full payment must accompany all registrations.

A) [ ] Check (payable to Auburn University)   [ ] Money Order

B) [ ] Purchase Order # __________________________

Address to send Invoice __________________________________________________________

C) **IT IS AGAINST AUBURN’S POLICY TO ACCEPT CREDIT CARD INFORMATION AND PAYMENTS THROUGH EMAIL – please fax, mail or call with your card information**

[ ] Visa  [ ] MasterCard  [ ] American Express  [ ] Discover

Name on card: (Please Print) __________________________

Debit/Credit Card #: __________________________ Card Verification #: __________________________

Exp Date __________________________ Amount to be charged $ __________________________

Signature: __________________________ Date: __________________________

**CANCELLATIONS & REFUNDS:** Cancellation requests MUST be in writing. If the registration is cancelled for any reason, the individual or organization making the original tuition payment will receive: (1) A full refund, less an administrative $25, for cancellations received in writing by May 10, 2016. (2) No refunds will be issued for a "no show" or for a cancellation request received after May 10, 2016. If you are unable to attend the seminar, you may transfer your registration to another person for a $25 transfer fee.

Please call the Office of Professional and Continuing Education at (334)-844-5100 with any questions.