QUICK REFERENCE EMERGENCY PHONE NUMBERS

Emergency- City of Auburn Police/Fire/Ambulance………………………………………………………………………………911
City of Auburn Police- 24 Hour Emergency Contact……………………………………………………………………………334-501-3100
Auburn University Office of Professional and Continuing Education (OPCE)…………………………………………….334-844-5100

Registered campers and their parents will be given the Camp Director and staff's work cell phone numbers at the time of registration.

For your quick reference, we’ve posted our most frequently asked questions.

REGISTRATION

How do I register for camp?
• Primary registration is On Line:
  o Those paying full registration fee and using Visa, MasterCard, Discover or American Express for payment may access a secure gateway for credit card payments by completing the On Line Registration Application – tab on each camp website.
• Several secondary registration options are offered:
  o By Phone – Call (334) 844-5100, provide registration and payment information
  o By Mail – Print registration form, complete and mail to “Name of Camp” | OPCE | 301 O.D. Smith Hall | Auburn, AL 36849
  o By FAX – Print registration form, complete, FAX to (334) 844-3101

Completed registrations with payment should be made to reserve a seat in the camp. Registrations will be accepted on a first-come, first-served basis. Enrollment is limited and space cannot be reserved.

When should I register?
Due to the high demand of applicants for majority of our camps, registration is on a first-come, first-serve basis and begins no later than December of the prior incoming year.

What happens after I register?
Once you register and pay for camp, you will be sent a confirmation email to the address you entered with your registration. Additional camp information will come to that same email address as the camp dates get closer.

What forms do I have to complete?
Following registration, you will be sent a link via email to complete the automated Summer Youth Program Camp Form. The form includes general information, transportation plans, media release, voluntary waiver, medical information and release, as well as camp rules. (Note: This will take approximately 10-20 minutes to complete and you will need to upload your insurance card).

Do you keep a waitlist once camps are full?
Yes, we keep a waitlist. Access the waitlist through the specific camp’s online registration site.

What does the cost of camp include?
Camp costs cover tuition, dormitory lodging, meals, healthy snacks and drinks, and all camp-specific project materials and supplies.

What insurance information do I need to provide?
Each student is required to have proof of personal medical insurance on file. Copies of the font and back of insurance card will be required.

What is your refund policy?
If a registration is canceled for any reason, the individual or organization making the original tuition payment will receive:
1. a full refund, with a $25 administrative fee deduction, if the cancellation request is received at least 4 weeks prior to the start date of the program;
2. a refund of 50%, if the cancellation request is received less than 4 weeks prior but at least 2 weeks prior to the program start date;
3. no refund for a “No Show” or for a cancellation request received less than 2 weeks prior to the start date of the program.
Note: A registration may be transferred to another person at any time for a $25 transfer fee.

TRAVELING TO / FROM AUBURN

How do I get to Auburn?
Transportation to and from Auburn will be the responsibility of the student and his/her family. Auburn is easily accessible by car from I-85 and Hwy 280. A map of the Auburn University campus is available online: https://oitapps.auburn.edu/campusmap/. Auburn’s airport does not have commercial service. For students flying to Auburn, we recommend using Atlanta Hartsfield-Jackson Airport (ATL). ATL is 100 miles from Auburn and is served by Groome Transportation airport shuttle. If you choose to fly into Birmingham (BHM), be advised there is no airport shuttle to Auburn and a one-way taxi costs approximately $250.

How does my child get from Atlanta Hartsfield-Jackson Airport to Auburn?
Daily scheduled shuttle service is available between Atlanta’s Hartsfield-Jackson Airport and Auburn. Information regarding shuttle service between Atlanta and Auburn can be obtained at Auburn.GroomeTransportation.com or by calling (334) 821-3922. Campers and parents are encouraged to check the shuttle schedule prior to scheduling any flights. Important Note: When arranging transportation, please be sure to consider the fact that Atlanta is in the Eastern Time Zone, and Auburn is in the Central Time Zone. Plan your Groome Transportation shuttle to arrive and depart the Auburn University Hotel Conference Center. Our staff will meet your child there for pick-up and drop-off.

Can my child drive to camp?
Yes, students are allowed to drive to camp. Parking assignments will be provided at check-in and students will be required to turn-in their keys to the Camp Director for the duration of camp. Personal vehicles are not needed during camp and the operation of automobiles, motorcycles, and scooters by camp participants is prohibited.

When is camp check-in?
For residential (overnight) camps, check-in is planned for Sunday, 3:00 – 5:00 pm. Camp-specific check-in times/locations will be emailed to you approximately five days prior to the start of camp.

Where is camp check-in?
Camp check-in is typically scheduled for Sunday, between 3-5 pm at our assigned residence hall. Each camp will have instructions pertaining to the time and place for check-in/registration. There will be signs, starting at the intersection of College Street and Samford Avenue, to direct incoming campers to the check-in/registration area.

When is camp check-out?
Camp check-out is typically scheduled for Friday, between 10:30 am and 12:15 pm, depending on the specific camp. Additional camp information will come to your designated email address as the camp dates get closer.

What if my child is flying and will be arriving / departing Auburn outside of normal check-in / check-out times?
If circumstances require your child to arrive in Auburn prior to check-in, be advised we may not have staff ready to meet them. We realize that some students will be traveling great distances and we will work to accommodate arrivals and departures outside of our normal times. Please contact our office, in advance, to discuss arrangements, if this applies to your child.

LIFE AT AUBURN

What clothing does my child need to bring?
The temperature during the summer months is usually very hot and humid. We urge students to bring cool cotton clothes. Shorts and comfortable shirts are acceptable attire. We expect students to dress as they would in their own school. During the day, there will be a need to move around campus; comfortable walking shoes are must! Do not forget to include an umbrella or raincoat!! Also, please bring at least one nice outfit (dress or shirt with nice pants, etc.) if your camp includes a graduation ceremony. Additionally, most camps will include some type of recreational athletic activity. Students should bring some clothes appropriate for sports/recreation. Be sure to bring a swimsuit as our camps provide the opportunity for recreational swimming!

What is the camp mailing address?
Mail student letters to: OPCE Youth Programs | Attn: Student’s Name | 301 O.D. Smith Hall | Auburn, AL 36849

Does my child need to bring any spending money to camp?
All program expenses (except transportation to and from campus) are covered by the camp fee, so there is no need for any camper to bring large amounts of money to camp. Students may want to bring some cash, however, to purchase optional items such as snacks and/or souvenirs. We recommend no more than $50.

What supplies will my child need in the dorm?
Students residing in campus residence halls are **required to bring their own linens and toiletries** (pillows, pillow cases, twin sheets, blankets, bath towels, alarm clocks, soap, etc…). NOTE: Rooms are generally quite cool at night, so be sure to bring a blanket!

**Will my child have access to internet?**
Depending on each camp’s academic programming, students may have limited internet access. **Students will not have internet access in the residence halls.**

**Where will my child reside at Auburn?**
Camp participants reside in Auburn’s residence halls. Hall assignments are posted five business days prior to the start of camp and will be emailed to you approximately five days prior to camp.

**Who supervises my child at camp?**
Camp participants are supervised 24/7 by a team of professional counselors who reside in the residence halls with the camp participants. Each camp will have male and female counselors that reflect the camp’s demographic composition. Members of our nationally recognized-faculty will lead academic programming and are joined in the classroom by our camp counselors.

**How do you select your counselors?**
Camp counselors are Auburn graduate and undergraduate students who were vetted through an extensive hiring process to include a series of interviews, criminal background checks and intensive training.

**What training do counselors receive?**
Counselors and staff are CPR and first-aid certified and trained with subject matter experts on areas that include public safety, disaster preparedness, bullying awareness, and customer service. Recent national high-profile incidents call for us to be prepared in many areas. We ensure that not only are our counselors trained, but our entire staff is actively prepared for any situation that may present itself.

**What if I lose my room key?**
A $50.00 check is due at registration and will be returned if keys are returned at check out. Please make check payable to Auburn University and write camper name on memo line. Do not mail key deposit. Bring to registration! If under any circumstance, a key is lost, the key deposit provided at registration will not be returned but used to replace the missing key.

**Where will my child eat at Auburn?**
Camp participants will eat their meals on campus at the Dining Hall. Students will have the option of eating at a variety of restaurants in the Student Center, using a pre-paid meal card. This card is the same Tiger Card used by university students during the school year.

**Does Auburn accept roommate requests?**
We do accept roommate requests. We do our best to meet your request, but do not guarantee them.

**Does my child need to bring a copy of his/her transcript?**
No.

**Where can I find a camp schedule?**
Final schedules will be provided during registration/check-in.

**Where is the academic programming held?**
Academic programming is conducted in the facilities of the sponsoring college, school or department.

**What if a student needs to leave Auburn’s campus during camp?**
Camp participants are to remain on campus for the duration of the program unless program activities require otherwise. If a student must leave campus for some reason, we must receive prior written permission from the parent/guardian, and the Camp Director must grant specific permission.

**Will there be any opportunities during camp to purchase Auburn merchandise or souvenirs?**
The campus has a University book store that carries a variety of emergency items and AU mementos. There are also two book stores in the heart of downtown Auburn which is within walking distance of the dormitories. Some camps will get the opportunity to even go to Toomer’s Corner to shop and embrace the best tradition of the Auburn family.

**What is the camp cell phone policy?**
Cell phones offer the best means for students and parents to keep in touch during camp; therefore we do not prohibit cell phone use at camp. However, cell phones should not be used during academic programming and should **never be a source of disruption** in the classroom. Parents should set clear guidelines and limitations for cell phone use during camp. Participants will refrain from using electronic devices (i.e. cell phones, iPads, computers, etc.) during instructional periods unless otherwise authorized. If students are unable to adhere to this policy, the Camp Director may confiscate the electronic device until the end of camp.
Can camp participants wash clothes at camp?  
Yes, dormitories have coin-operated washers and dryers. We ask that you bring supplies and coins if there is a need to wash during camp.  
These items are not provided.

**AUBURN UNIVERSITY ADMISSIONS**

**How do I schedule a visit to the Office of Admissions and a campus tour?**  
If your child is interested in attending Auburn University, we highly encourage you to take advantage of your time here.  
To schedule a campus visit, contact Office of Admissions and Recruitment at (334) 844-6425.  
Their website is: [http://www.auburn.edu/admissions/visit/](http://www.auburn.edu/admissions/visit/)

**EVALUATIONS**

**How do we provide camp feedback?**  
We are constantly working to improve our camps and request constructive feedback from students and parents alike.  
Please write a review at the following link - [http://www.auburn.edu/outreach/opce/auburnyouthprograms/reviews.htm](http://www.auburn.edu/outreach/opce/auburnyouthprograms/reviews.htm)  
Parents are encouraged to provide feedback via the same link above or by sending you recommendations by email or phone.

If you cannot find your question, please email it to us and we will be glad to answer it and add it to our page:  
[auyouth@auburn.edu](mailto:auyouth@auburn.edu)