



AUBURN

CENTER FOR
GOVERNMENTAL SERVICES

PROPERTY TAX EDUCATION & CERTIFICATION

January - April, 2010



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Auburn University is an equal opportunity educational institution/employer.

Center for Governmental Services

Auburn University
2236 Haley Center
Auburn, Alabama 36849-5225

PROGRAM OBJECTIVES

1. Improve knowledge in the fields of appraising, mapping, and management.
2. Maintain high standards in property tax administration.
3. Increase professionalism in state and county property tax offices.

OUR SERVICES

CGS cooperates with various professional organizations to provide certification programs to enhance the knowledge and skills of public sector officials and employees. We provide on-site training to governments in a variety of topic areas aimed at improving personnel and financial management, strengthening leadership and team development, improving government services to citizens, increasing organizational efficiency, and educating about important legal and ethical issues. Programs are tailored to an individual government's needs and time considerations.

ABOUT US

The Center for Governmental Services (CGS) represents Auburn University's commitment to excellence in state and local government and non-profit organizations. Since 1976, the Center has provided technical assistance, training, and survey and policy research to meet the changing needs of Alabama governments and public officials.



January - April, 2010

PROPERTY TAX EDUCATION & CERTIFICATION

If a tested course is taken for continuing education,
the examination for that course must be passed in order for any credit to apply.

COURSE OFFERINGS

AL IV: Introduction to Property Tax Administration (20 HRS)

Date: January 20-22, 2010
Fee: \$200
Location: Bessemer

IAAO 102: Income Approach to Valuation (30 HRS)

Date: January 25-29, 2010
Fee: \$500
Location: Montgomery

Recommended Prerequisite:
IAAO 101

Recommended Text:
Property Assessment Valuation

_____ Textbook (\$25)

AL XIV: Subdivision Layouts (20 HRS)

Date: January 27-29, 2010
Fee: \$225
Location: Hoover

Prerequisite:
AL III: Basic Mapping and AL VII: Intermediate Mapping

AL IIa: Appraisal Manual (Res/Agr) (30 HRS)

Date: February 8-12, 2010
Fee: \$225
Location: Hoover

AL I: Property Tax Administration & Laws (30 HRS)

Date: March 1-5, 2010
Fee: \$225
Location: Bay Minette

AL IIb: Appraisal Manual (Comm.) (30 HRS)

Date: March 8-12, 2010
Fee: \$225
Location: Hoover

AL III: Basic Mapping (20 HRS)

Date: April 7-9, 2010
Fee: \$225
Location: Hoover

IAAO 155: Depreciation Analysis (15 HRS)

Date: April 19-20, 2010
Fee: \$325
Location: Bessemer

Recommended:
IAAO 101

Real and Personal Property Calculations (20 HRS)

Date: April 21-23, 2010
Fee: \$200
Location: Bessemer

REGISTRATION POLICY

Registration forms received and processed at CGS constitutes registration, if space is available. A confirmation letter will be mailed from CGS when the participant's enrollment process is complete. Written cancellations received 15 working days (30 days for IAAO courses) prior to the beginning of the program will be honored with a full refund of the registration fee. Late cancellations or non-attendance will not be refunded. Substitutions for registered participants may be made at any time. NOTE: If you have a disability and need accommodations to participate, please contact the Center for Governmental Services at (334) 844-4782.

REGISTRATION

○ AL IV: Intro. to Property Tax Administration	\$200
○ IAAO 102: Income Approach to Valuation	\$500
○ AL XIV: Subdivision Layouts	\$225
○ AL IIa: Appraisal Manual (Res/Agr)	\$225
○ AL I: Property Tax Administration & Laws	\$225
○ AL IIb: Appraisal Manual (Commercial)	\$225
○ AL III: Basic Mapping	\$225
○ IAAO 155: Depreciation Analysis	\$325
○ Real & Personal Property Calculations	\$200

PARTICIPANT'S INFORMATION:

Mr. Ms. Mrs. (Circle One)

Name _____

Position / Title _____

Social Security # _____

Name Tag Preference _____

Certificate Program (ACTA, ACAP, ACAR, ACM, Support Staff) _____

Agency _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____

PAYMENT METHOD:

Please find enclosed my check in the amount of \$ _____

Make checks payable to Auburn University.

Or, purchase order # _____

PLEASE RETURN PAYMENT TO:

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