



AUBURN

CENTER FOR  
GOVERNMENTAL SERVICES

# ALABAMA LOCAL GOVERNMENT TRAINING INSTITUTE COUNTY COMMISSIONER TRAINING

*FY 2009-2010*



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AUBURN  
UNIVERSITY OUTREACH

Auburn University is an equal opportunity educational institution/employer.

**Center for Governmental Services**

Auburn University  
2236 Haley Center  
Auburn, Alabama 36849-5225



## PROGRAM OBJECTIVES

1. Develop and maintain high standards of public service among commissioners.
2. Increase knowledge about the roles and responsibilities of county commissioners
3. Provide an information base for more informed policy making.
4. Improve the overall administration and delivery of county services.

## OUR SERVICES

CGS cooperates with various professional organizations to provide certification programs to enhance the knowledge and skills of public sector officials and employees. We provide on-site training to governments in a variety of topic areas aimed at improving personnel and financial management, strengthening leadership and team development, improving government services to citizens, increasing organizational efficiency, and educating about important legal and ethical issues. Programs are tailored to an individual government's needs and time considerations.

## ABOUT US

The Center for Governmental Services (CGS) represents Auburn University's commitment to excellence in state and local government and non-profit organizations. Since 1976, the Center has provided technical assistance, training, and survey and policy research to meet the changing needs of Alabama governments and public officials.

FY 2009-2010

# ALGTI MANDATED AND GRADUATE PROGRAM

## ATTENDANCE POLICY

The ALGTI Board has established an attendance policy which states that the entire course must be taken in order to receive full credit. A commissioner who misses any portion of a course will be required to retake the course in its entirety in order to receive credit for the course.

## COURSE OPPORTUNITIES

This year's courses are provided as electives in the mandated program and as optional courses in the graduate program.

### LAW ENFORCEMENT TRAINING

This **new** course will include discussion on the Sheriff's Department and Budget, Jail Administration and Budget, and the duties and authorities of the Sheriff. Also included in this course will be constitutional and statutory issues as well as contracts related of the Sheriff's office and the jail.

Date: October 22-23, 2009  
Fee: \$160  
Location: Montgomery

### LEGISLATIVE RELATIONS

The county commission must develop an effective partnership with its legislative delegation in order to respond to the emerging needs within the county. This course will assist the Commissioner in building effective communication channels with the legislative delegation, increasing the Commissioner's understanding of the legislative process and the role of the legislator, constructing a workable and feasible local legislative agenda, and developing a capacity to help articulate effectively the county's needs through the legislative process.

Date: December 8-9, 2009  
Fee: \$190  
Location: Montgomery

### LANDFILL, SOLID WASTE AND HAZARDOUS MATERIALS

This course involves an extensive discussion of issues affecting how an Alabama county collects and disposes of its solid and hazardous waste. In particular, the course will pay considerable attention to issues associated with the finance, staffing, management, and intergovernmental concerns associated with landfills and transfer stations.

Date: February 25-26, 2010  
Fee: \$190  
Location: TBD

### 40TH ANNUAL ALABAMA COUNTY GOVERNMENT INSTITUTE

The 2010 County Government Institute brings together Alabama county commissioners, tax collectors, revenue commissioners, and certified revenue examiners to explore ways for the Alabama county to network and plan for the future.

Date: June 17-18, 2010  
Fee: \$190  
Location: Auburn

## REGISTRATION POLICY

Registration forms received and processed at CGS constitutes registration, if space is available. A confirmation letter will be mailed from CGS when the participant's enrollment process is complete. Written cancellations received 15 working days (30 days for IAAO courses) prior to the beginning of the program will be honored with a full refund of the registration fee. Late cancellations or non-attendance will not be refunded. Substitutions for registered participants may be made at any time. NOTE: If you have a disability and need accommodations to participate, please contact the Center for Governmental Services at (334) 844-4782.

## REGISTRATION

- Law Enforcement Training \$160
- Legislative Relations \$190
- Landfill, Solid Waste & Hazardous Materials \$190
- 40th AL County Government Institute \$190

## PARTICIPANT'S INFORMATION:

Mr. Ms. Mrs. (Circle One)

Name

Position / Title

Social Security #

Name Tag Preference

Agency

Mailing Address

City

State

Zip

Phone

Fax

Email

## PAYMENT METHOD:

Please find enclosed my check in the amount of \$ \_\_\_\_\_

**Make checks payable to Auburn University.**

Or, purchase order # \_\_\_\_\_

## PLEASE RETURN PAYMENT TO:

Center for Governmental Services  
Auburn University  
2236 Haley Center  
Auburn, Alabama 36849-5225  
PHONE: (334) 844-4782 / FAX: (334) 844-1919