Auburn CEOE Summer Counselor Positions

Description:
The Office of the Vice President for Outreach is home to The Center of Educational Outreach and Engagement (CEOE) which offers summer academies for underprivileged students and partners with the GEAR UP program.

Academy counselors lead, instruct, and supervise academy participants and perform duties required by the Academy Director. Counselors work in teams (led by a Lead Counselor) to ensure smooth and safe academy operations, while creating an extraordinary Auburn Experience for academy participants through superior customer service. Counselors will be selected based on application, experience and recommendations. Please see http://www.auburn.edu/outreach/ceoe/ for more information about The Center for Educational Outreach and Engagement.

Counselor Qualifications:

- Have attended Auburn University for at least one year and be in good academic standing (minimum 2.5 CGPA).
- Be at least 19 years old, pass a background check, and possess a valid state driver's license.
- Must have the patience, understanding, flexibility, and energy to work and live with participants and counselors.
- Willing to adapt and work hard as part of a team with a common goal.
- Must be able to lead and care for others, displaying a positive and encouraging attitude at all times.
- Serve as an ambassador for Auburn University and role model for all participants.
- Possess excellent customer service and interpersonal skills.
- Must demonstrate the ability to implement creative “hands-on” activities and games.
- Summer academy counselor experience preferred.
- Not enrolled in any summer classes (due to work schedule variances).
- Be punctual, organized and ready at all times
- Provide leadership and supervision to academy participants throughout duration of academy
- Remain actively involved in all academy activities including classroom instruction
- Assist in coordinating, leading and participating in all academy recreational activities as scheduled
- Enforce Auburn University policies and procedures in a consistent and non-threatening manner
- Provide friendly customer service during all phases of academy operations
- Develop and maintain outstanding relationships with students, parents, faculty, and other counselors
- Report all needs of participants to appropriate staff as required
- Have Fun!

APPLICATIONS ARE DUE NO LATER THAT: February 9, 2018 AT 11:59PM

Compensation:

Summer salary is $400/week for counselors with meals and residential dormitories provided during academy only. Counselors will be expected to work at least 2 weeks through the summer. CEOE shirts will be provided.

To Apply: Visit our website http://www.auburn.edu/outreach/ceoe/