

Auburn University

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MEMORANDUM TO: AU Faculty and Staff

SUBJECT: Faculty and Staff e-mail Policy

The University has adopted policies that make Auburn University e-mail addresses (userID@auburn.edu) an approved medium of communication for faculty and staff, effective Fall 2005. Please be aware that these policies create obligations to check e-mail. Faculty who choose to use e-mail as a basis for communicating with their students are responsible for checking their e-mail with appropriate frequency. Staff who have computers and e-mail accounts as part of their jobs are responsible for checking their e-mail with appropriate frequency. A copy of the policies is attached.



Donald L. Large
Executive Vice President



John G. Heilman
Provost and Vice President
for Academic Affairs

Attachments