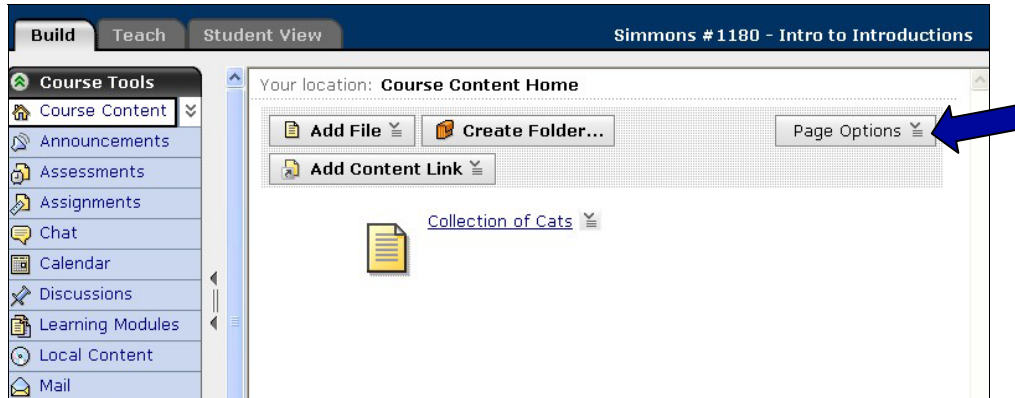
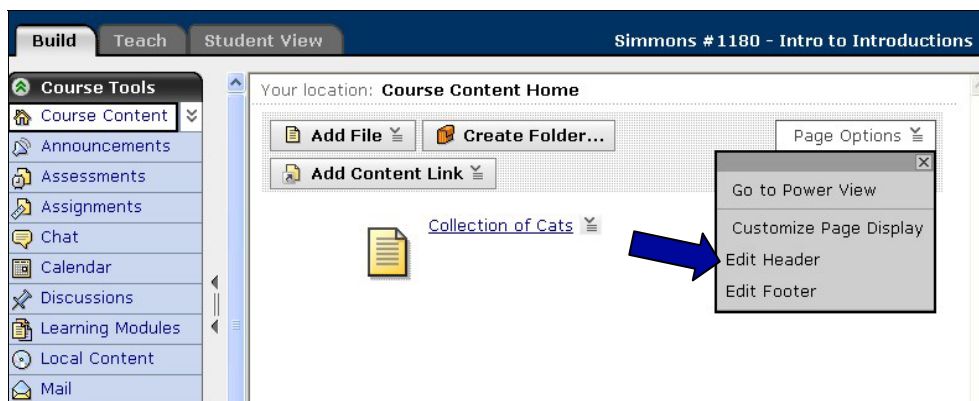


# How to Add Headers and Footers

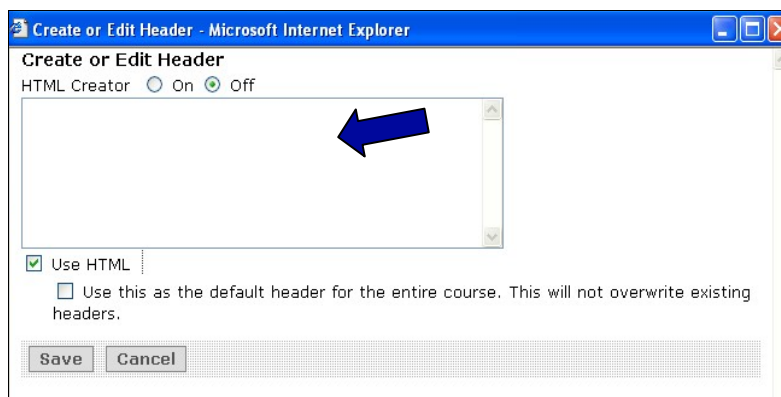
1. Select the **Page Options** link.



2. Select the **Edit Header** link.

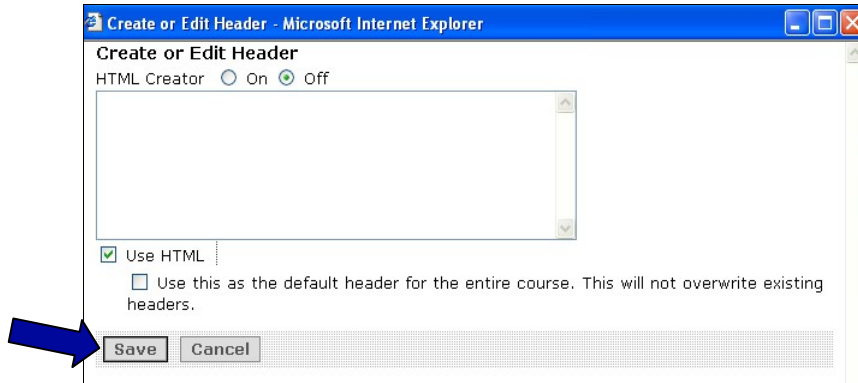


3. Enter your text.

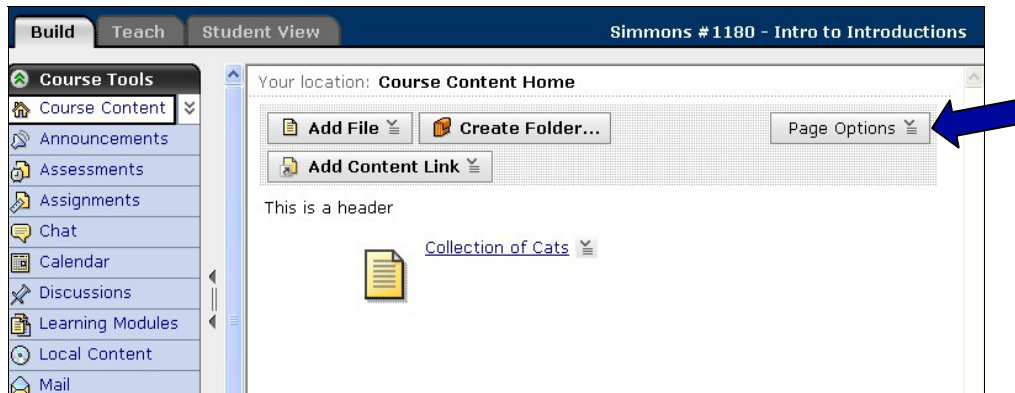


# How to Add Headers and Footers

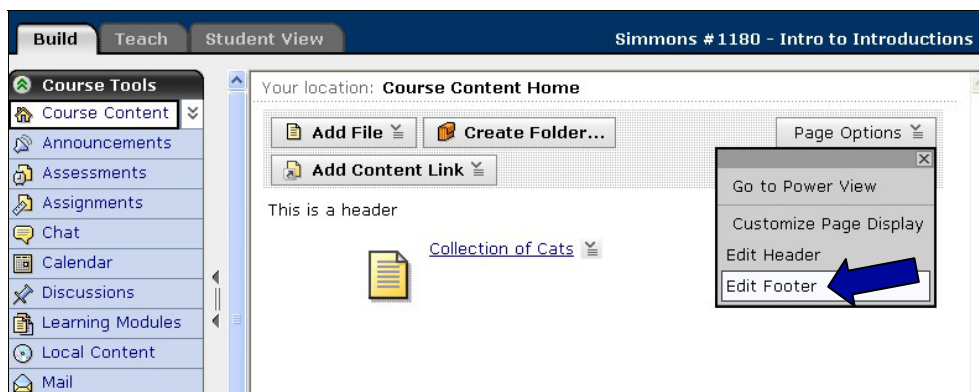
4. Click the **Save** button.



5. Select the **Page Options** link.



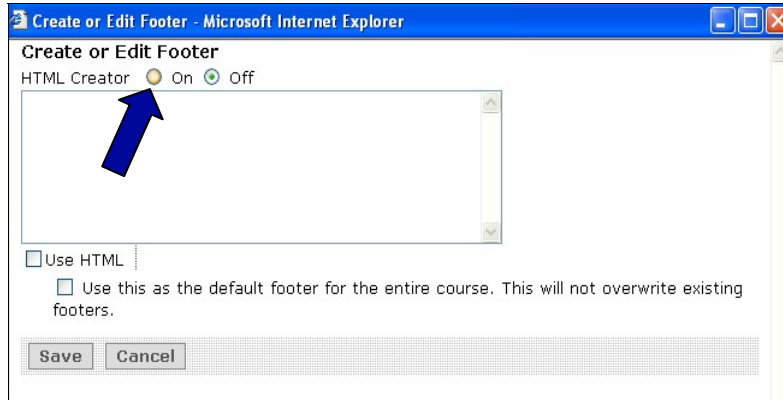
6. Select the **Edit Footer** link.



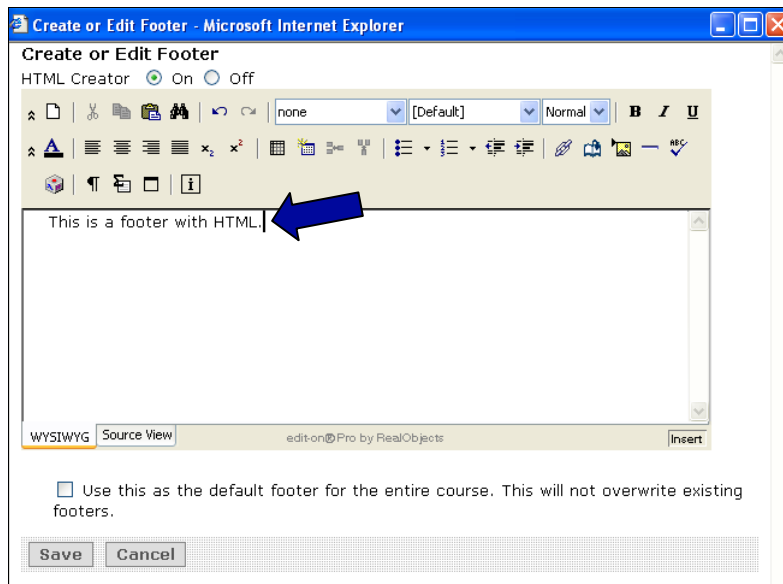
# How to Add Headers and Footers

7. You can also use HTML in headers/footers.

Select the **On** radio button to use the HTML Creator.



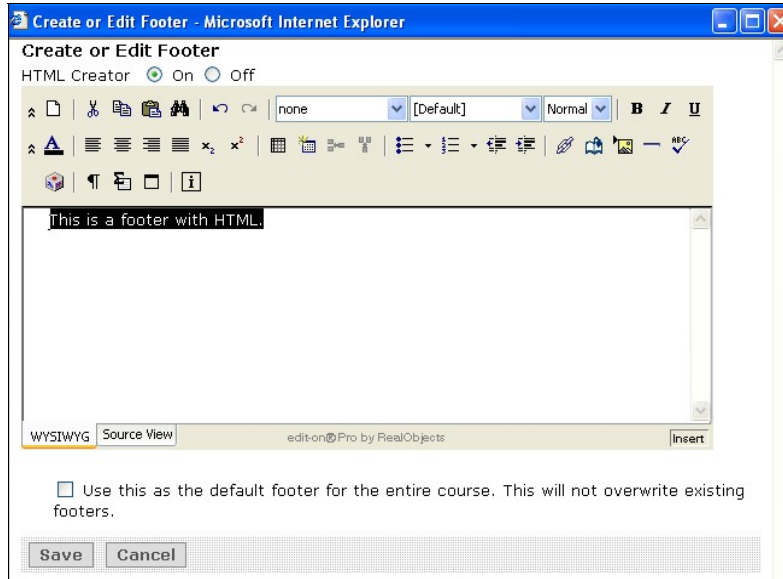
8. Enter your text.



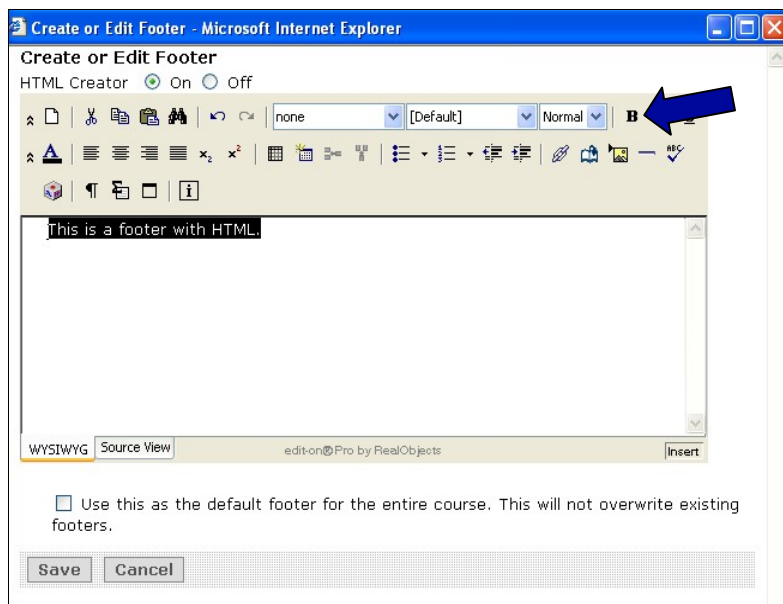
# How to Add Headers and Footers

9. You can use HTML to add effects, such as bolding, to your type.

Click and drag over your text to select it.

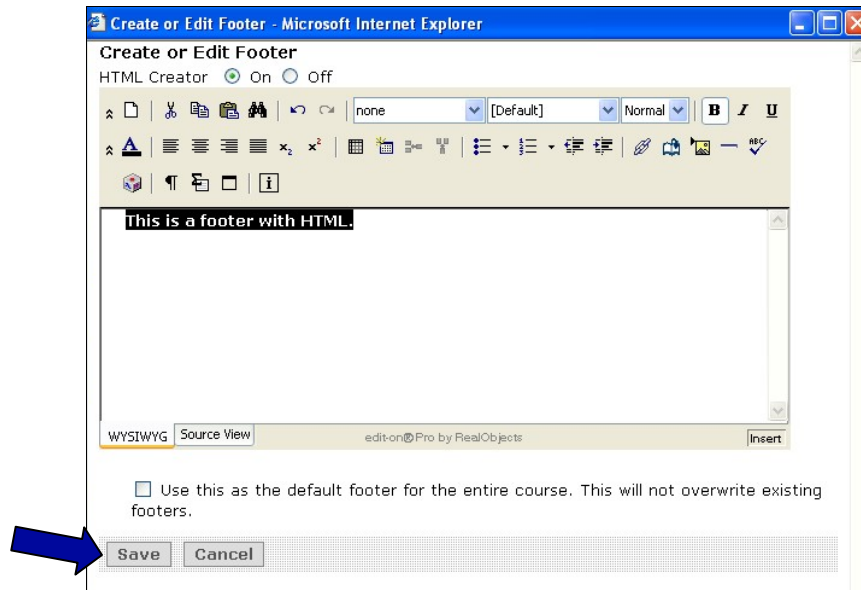


10. Click the **B** icon to make the text bold.



# How to Add Headers and Footers

11. Click the **Save** button.



12. You may view your changes on the course's homepage.

