

Interfraternity Council (IFC) Constitution

PREAMBLE

We, the members of the Interfraternity Council of Auburn University, do hereby establish this Constitution in order to:

1. Establish a set of standards and guidelines to which each fraternity will adhere.
2. Foster a positive and beneficial relationship between the fraternities and Auburn University by promoting interest between the two entities.
3. Foster a positive and beneficial relationship between the fraternities and Auburn University by insuring cooperation between the two entities.

ARTICLE I

NAME

The name of this organization shall be the Interfraternity Council of Auburn University (hereinafter referred to as the IFC).

ARTICLE II

MEMBERSHIP

There shall be two (2) classes of membership in the IFC:

Regular and Colony

Section A. Colony members shall be those groups of persons who do not meet the criteria of regular member class but desire to form a fraternity. Achievement of colony member class shall include satisfaction of the following requirements:

1. Approval by the Auburn University Fraternity and Sorority Committee, as well as the Council of Presidents. Must have a three fourths (3/4) vote of both organizations.
2. Designation as an official colony of any national social college fraternity, if so affiliated.
3. Submission of a progress report to the IFC Council of Presidents during each academic semester in colony member class.

Section B. Regular members shall be those fraternity chapters, which possess a charter from a national college social fraternity and must receive recognition from Auburn University as an approved student organization. Achievement of regular member class shall include satisfaction of the following requirements in colony member class:

1. Operation for a minimum of six (6) consecutive months immediately prior to application for regular member class.
2. Consideration of being in good standing with Auburn University.
3. Maintain a current chapter grade point average which equals or exceeds the current all Greek men's average at the time of application for regular member status.
4. Membership of at least thirty (30) persons at time of application for regular member status.
5. Satisfactory record of participation and attendance at IFC events and meetings.

6. Adequate permanent housing and dining facilities, or plans to obtain such.
7. Prove financial security through:
 - a) Current financial statement
 - b) Ability to finance a house from national headquarters
 - c) National headquarters must indicate degree of responsibility in such
8. If housed as a group, must secure and maintain a resident advisor who is approved by the Assistant/Director of Greek Life.
9. Must abide by all rules and policies of IFC and Auburn University.
10. Must submit membership updates each semester to the Office of Greek Life, and officer updates when appropriate.
11. Must verify annually to the Office of Greek Life that no rules for membership in the organization discriminate on the basis of race, color, creed, national origin, or physical disability.
12. Must ensure that no practice which might be considered hazing by law or the National Interfraternity Conference occurs.
13. Must provide the Office of Greek Life a copy of its constitution to be kept on file.

Section C. A member fraternity can be removed from the IFC by two-thirds (2/3) vote of the Council of Presidents, and is automatically removed upon the withdrawal of Auburn University recognition by the President of Auburn University.

ARTICLE III FINANCE

Section A. FISCAL YEAR: The fiscal year of the IFC shall be from February 1 to January 31.

Section B. CONTRACTS: The signature of the Assistant Director of Greek Life and either the Treasurer or President shall be required to bind the IFC.

Section C. DUES:

1. Each colony member applying for regular member class shall pay an application fee of fifty dollars (\$50.00) to the IFC.
2. Each regular member fraternity shall pay membership dues equal to thirty-eight dollars (\$38.00) plus thirteen dollars (\$13.00) for each member listed on the previous semester's scholarship report.
3. Each colony member fraternity shall pay membership dues equal to fifty dollars (\$50.00) plus three dollars (\$3.00) for each member listed on the previous semester's scholarship report.
4. Each member fraternity is responsible for an assessment of thirty dollars (\$30.00) for each of their new pledges or associate members as of two (2) weeks from set rush.
5. Active member status is defined as:
 - a. Any member who pays IFC dues and is listed on the scholarship report

- b. Must be enrolled in Auburn University
6. Dues must be received by the regular second meeting of the IFC Council of Presidents during fall and spring semesters of each academic year, unless specified differently by the IFC Treasurer. If dues and debts to the IFC are not paid within two weeks (14 days) of the date stated by the IFC Treasurer, a ten percent (10%) fine will be added. After twenty-eight days (28), social probation and loss of voting rights will occur. If the chapter does not pay, the chapter will be sent to the IFC Court and must present a payment schedule. The date of dues payment will be chosen by the IFC Treasurer.
7. Payments shall be sent to the IFC Treasurer with checks payable to the Auburn University Interfraternity Council. Dues incentives can be created at the discretion of the IFC Treasurer based on current conditions with the IFC account.

Section D. ACCOUNTS: The IFC has two accounts:

1. General account: The general account shall be funded by membership and chapter dues and shall be maintained in a single bank account. The general account shall be used to finance general activities and projects of the IFC, furnish office supplies, and provide for any other expenditure as designated by the President, Treasurer, or Assistant Director of Greek Life.
2. Auburn University account: The Auburn University account shall be funded by recruitment registration fees which shall be twenty-five dollars (\$25.00) per individual before the last day of formal recruitment and fifty dollars (\$50.00) per individual after the last day of formal recruitment. The account will be used to fund any IFC operations that may be paid by the Auburn University account.

Section E. SALARIES

1. The President shall receive compensation in the amount of eight hundred dollars (\$800.00) each semester of his term, and six hundred dollars (\$600.00) over the summer.
2. The Administrative Vice President, Vice President of Risk Management, Vice President of Public Relations, Vice President of Recruitment, Secretary, and Treasurer shall receive compensation in the amount of six hundred and fifty dollars (\$650.00) each semester of his term, and five hundred dollars (\$500.00) over the summer.
3. No officer shall receive compensation for any semester unless he is enrolled in Auburn University with the exception of summer term for that semester, and is able to devote sufficient time to the fulfillment of his responsibilities. He must work a minimum of eight (8) hours each week.
4. Bonuses may be awarded to officers on salary at the discretion of the Assistant/Director of Greek Life.
5. The IFC Court Chairman shall receive compensation in the amount of one hundred and fifty dollars (\$150.00) each semester of his term.

ARTICLE IV EXECUTIVE

The Executive branch of the IFC shall consist of the following officers: President, Administrative Vice President, Vice President of Recruitment, Vice President of Public Relations, Vice President of Risk Management, Secretary, and Treasurer.

Section A. Any person serving as an IFC Officer shall have been an initiate of a national member fraternity for at least one (1) semester prior to his election as an IFC officer. Furthermore, he and his fraternity shall be in good standing with the IFC and with Auburn University, defined as satisfying all academic, financial, and personal obligations required by them. He must maintain a cumulative grade point average of 2.6 on a 4.0 scale and remain off academic probation for the entire term. He must also be an active member of his fraternity as an active member is defined by this constitution in Article III, Section C, Number 4.

Section B. Election of officers shall be by the IFC Council of Presidents and shall take place in November of each year. Term of office shall be one (1) year. Elections shall be determined by a simple majority vote of members present provided there is a quorum. In case no candidate receives a majority, a runoff between the top two candidates will take place.

Section C. The duties of the President shall be to:

1. Serve as the chief executive officer of the IFC;
2. Represent the IFC to the University community;
3. Preside over all meetings;
4. Enforce the Constitution of the IFC;
5. Serve on such University committees to which he may be appointed, including the Auburn University Fraternity and Sorority Committee, Social Life, and Union Board;
6. Recommend one (1) person to the President of Auburn University for appointment to the Auburn University Fraternity and Sorority Committee of Auburn University to be confirmed by a majority vote of the IFC Council of Presidents;
7. Serve on the Board of Directors of the Auburn Fraternity Purchasing Agency;
8. With the aid of the Vice President of Risk Management, appoint seven (7) persons to the IFC Court and three (3) alternates in accordance with the provisions of Article VII, Section B;
9. Recommend the removal of any officer for failure to discharge his responsibilities;
10. Remove any committee chairman for failure to discharge his responsibilities;
11. Appoint the Administrative Vice President at least three weeks after his election to office and have this appointment confirmed by a majority vote of the IFC Council of Presidents;
12. Must be in Auburn for the summer.
13. Serve on the IFC Court Referral Committee.

Section D. The duties of the Administrative Vice President shall be to:

1. Assist the President as may be deemed appropriate;
2. Appoint the committee heads for Operations, Programming, and Public Relations and Recruitment with first approval from the IFC President and then confirmation by a majority vote from the IFC Council of Presidents;
3. Assist in organizing and distributing a recruitment publication during the summer of each year;
4. Supervise the functioning of all committees under his responsibility while holding at least two cabinet meetings per month;
5. Must appoint a summer replacement should he not be able to hold regular office hours during the summer;
6. This officer cannot be a member of the same fraternity as the IFC President.

Section E. The duties of the Vice President of Public Relations shall be to:

1. Assist the President as may be deemed appropriate;
2. Appoint the assistant for Greek Week by November of each year. This appointment must have first approval from the IFC President and then confirmation by a majority vote of the IFC Council of Presidents;
3. Supervise the functioning of all assistants under his responsibility;
4. Must appoint summer replacement should he not be able to hold regular office hours during the summer.

Section F. The duties of the Vice President of Recruitment shall be to:

1. Assist the President as may be deemed appropriate;
2. Plan, organize and supervise the membership recruitment program of the IFC on behalf of all Auburn fraternities;
3. Supervise the functioning of all assistants under his responsibility;
4. Organize and distribute a recruitment publication summer session each year;
5. Must be in Auburn during the summer.

Section G. The duties of the Vice President of Risk Management shall be to:

1. Assist the President as may be deemed appropriate;
2. Assume the office of President in the event that the President is unable to discharge his responsibilities;
3. Educate each chapter on FIPG, IFC, and Auburn University policies;
4. Assist fraternities in ways to reduce their overall liability;

5. Ensure that fraternities are following all IFC policies and State laws that could affect them;
6. Coordinate the registration of all parties;
7. Provide fraternities with the FIPG Risk Management Handbook to ensure that all relevant risk management guidelines are followed;
8. Hold an educational meeting with Risk Management Chairmen or at least once a semester;
9. Compile an informational packet concerning procedures to follow in the event of a serious incident involving a fraternity;
10. Serve on the IFC Court Referral Committee and shall serve as Referral Committee liaison to the IFC Court;
11. Must be in Auburn for the summer.
12. With the aid of the IFC President, appoint seven (7) persons to the IFC Court and three (3) alternates in accordance with the provisions of Article VII, Section B;

Section H. The duties of the Secretary shall be to:

1. Assist the President as may be deemed appropriate;
2. Serve as administrator of all IFC records not specific to the responsibility of other officers;
3. Serve as manager of the IFC Office;
4. Take and maintain minutes of all meetings of the IFC Council of Presidents, IFC Court, and IFC Executive Committee;
5. Prepare an agenda to be posted twenty-four (24) hours in advance of regular IFC meetings;
6. Serve as Assistant Treasurer and for that reason must be bonded;
7. Must appoint a summer replacement should he not be able to hold regular office hours during the summer;

Section I. The duties of the Treasurer shall be to:

1. Assist the President as may be deemed appropriate;
2. Serve as administrator of all IFC funds including receipt, disbursement, and record keeping thereof;
3. Prepare for fall and spring semesters of each academic year a financial report for the member fraternities;
4. Prepare a written budget for the executive officers and present it for approval to the IFC Council of Presidents by February 1 of each year;

5. Must be bonded;
6. Must appoint a summer replacement should he not be able to hold regular office hours during the summer.

Section J. No officer of the IFC shall hold concurrently the office of President, Vice President, Treasurer, or Recruitment Chair of his fraternity.

Section K. In the event that the Administrative Vice President, Vice President of Recruitment, Vice President of Public Relations, Vice President of Risk Management, Secretary, or Treasurer is unable to discharge the responsibilities of his office, a new election shall be held as stated in Article IV, Section B.

Section L. Removal from office of an IFC officer for failure to discharge his responsibilities shall occur upon a two-thirds (2/3) vote of the IFC Council of Presidents. The request for such removal may be submitted by the President or by one-fourth (1/4) vote of regular member fraternities.

ARTICLE V CABINET

The cabinet shall consist of the following standing committees: Operations, Public Relations and Recruitment, and Programming.

Section A. Selection Committee

Those wishing to become cabinet members shall do so by submitting an application to, and interviewing with the selections committee. This committee shall be made up of the IFC Executive Council and the Assistant Director of Greek Life. The Administrative Vice President shall choose each director and committee members, and the number of members per committee being based on need for that year. The selections shall be made within three weeks of the beginning of spring semester and are subject to approval by a vote of the IFC Council of Presidents.

Section B. Reporting Responsibilities

The cabinet shall be directly overseen by the Administrative Vice President and shall report to this position. The Administrative Vice President and his cabinet shall meet bi-monthly, during weeks alternating with the Council of Presidents' meeting. The Administrative Vice President shall report directly to the Council of Presidents concerning the business of the cabinet.

Section C. Director of Operations

The Director of Operations shall be responsible for all internal operations of the cabinet. This includes distributing IFC awards, event planning, Greek Week, and any other areas that are deemed necessary by the Administrative Vice President.

Section D. Director of Public Relations and Recruitment

The Director of Public Relations and Recruitment shall be responsible for all external activities of the cabinet. This includes planning philanthropy events, community service projects, assisting with the production of the Greek Book, coordinating with the Vice President of Public Relations and Vice President of Recruitment, and any other areas that are deemed necessary by the Administrative Vice President.

Section E. Director of Programming

The Director of Programming shall be responsible for all programming areas of the cabinet. This includes alcohol and substance abuse, risk management, scholarship, spiritual life, and any other areas that are deemed necessary by the Administrative Vice President.

Section F. Public Relations Team/Liaisons/Task Forces

Task forces may be appointed for each committee to assist in committee functions. The task force members will be appointed by the Administrative Vice President and the Director of the committee.

Section G. Budgetary Appropriations

Each director will be give a working budget for their disposal as deemed fit by the IFC Treasurer.

Section H. Requirements of Cabinet

Each cabinet member must be an active dues paying member of his fraternity as described in Article III, Section C, #4 and fulfill any requirements deemed appropriate by the Administrative Vice President.

Section I. Creation of New Director Positions

Appointment of such new directors shall be recommended as deemed appropriate by the IFC Administrative Vice President and confirmed by a majority vote of the IFC Council of Presidents.

**ARTICLE VI
LEGISLATIVE**

The legislative functions of the IFC shall be accomplished through the IFC Council of Presidents and their respective delegates.

Section A. The purpose of the IFC Council of Presidents shall be to:

1. Provide a forum for discussion of matters of interest and concern among member fraternities;
2. Adopt such statements of position and policy as may represent member fraternities to the University community;
3. Establish regulations governing conduct among member fraternities as organizations;
4. Serve as a means of communication between persons and agencies in the University community and member fraternities;
5. Offer the availability of resources and services to member fraternities for concerns which they may indicate;
6. Recommend to the Fraternity and Sorority Committee policies governing member fraternities.

Section B. Each regular, associate, and colony member fraternity shall be represented on the IFC Council of Presidents by its President. There will be a fifty dollar (\$50.00) fine for the second and any additional absence of the President per year (January through December) from an IFC meeting.

The President may designate an alternate when he is unable to attend an IFC meeting. Each colony member fraternity shall have the privilege of debate but shall not possess a vote.

Section C. Each regular member fraternity shall possess one vote in all matters before the IFC Council of Presidents. Unless otherwise specified, all decisions shall be made by a majority vote of those present at the time of consideration. All votes shall be oral unless specified or requested otherwise. Elections shall be done by secret ballot. All ties will be decided by the President.

Section D. Regular meetings of the IFC Council of Presidents shall take place bi-weekly during fall, and spring semesters of each academic year (August through May). The Secretary shall provide advanced notice of the date, time, and location of each meeting to the Presidents of each member fraternity. Special meetings may be called by the president or upon the written request of one fourth (1/4) of regular member fraternities stating the purpose of such meetings.

Section E. A simple majority of regular member fraternities shall constitute a quorum for the transaction of the business of the IFC Council of Presidents, provided the requirements for calling of such meetings outlined in Section D above are met.

Section F. Meetings of the IFC Council of Presidents shall be conducted according to generally accepted provisions of the most current edition of Roberts Rules of Order.

ARTICLE VII

JUDICIAL

The judicial responsibility of the IFC shall be carried out by the IFC Court.

Section A. The purpose of the IFC Court shall be to:

1. Interpret and enforce IFC policies, guidelines, and Constitution;
2. Interpret and enforce other official decisions of the IFC officers or the IFC Council of Presidents as may be appropriate for the Court;
3. Hear and decide violations of this Constitution or other IFC policies or guidelines;
4. Enforce policies of Auburn University as may be delegated to the IFC by the Auburn University Fraternity and Sorority Committee or the Office of the Dean of Students.

Section B. Membership on the IFC Court shall include seven (7) persons who are serving or have served on the IFC Council of Presidents and three (3) alternates who are appointed by IFC President. A faculty/staff member shall serve as advisor and does not have a vote on the Court. One (1) of the students designated by the President shall serve as Chairman of the IFC Court. The Vice President of Risk Management shall serve as Referral Committee liaison to the Court.

Section C. Decision of the IFC Court shall be rendered in writing and shall be made public at the next regular meeting of the IFC Council of Presidents. Summer incidents will be handled during the summer unless the fraternity in question is unable to have proper representation.

Section D. A matter of dispute or a charge of misconduct must first be referred to the IFC Referral Committee by any person or organization before it can be heard by the IFC Court.

Section E. The IFC Referral Committee shall be composed of the Vice President of Risk Management, Assistant Director of Greek Life, and the IFC President.

1. The IFC Referral Committee will vote to send the accused party through the Mediation Process, to IFC Court, or they may dismiss the case.

Section F. A quorum of the Court shall be five (5) students and one (1) faculty member, unless the accused parties agree to a different quorum.

Section G. All correspondence between the IFC Court and prospective accused fraternities shall be delivered through certified mail if requested.

Section H. The Mediation Process consists of the parties involved in the offense and also one mediator chosen by each party. Negotiations will ensue by each party until an agreement can be reached. If the issue cannot be resolved, mediation has ended and the case will be heard by the IFC Court where it will follow due process.

ARTICLE VIII RESOLUTIONS AND POLICIES

The Interfraternity Council shall adopt resolutions and policies for the conduct of its affairs. The resolutions and policies may be passed, amended, or repealed at any regular meeting of the IFC by a majority vote of the members present. Changes shall be proposed by the executive branch of the IFC on its own motion or upon the request of any member of the IFC Council of Presidents.

The resolutions or policies may be suspended at any meeting of the IFC Council of Presidents according to the Roberts Rules of Order.

ARTICLE IX ADVISOR

The Assistant Director of Greek Life shall be an individual employed by the University to advise and monitor the operations of the Interfraternity Council.

- Section A.** The duties of the Assistant Director of Greek Life as related to the IFC shall be to:
1. Assist and advise all officers in the discharge of their duties provided in Article IV;
 2. Serve as a voting member of the IFC Court Referral Committee;
 3. Serve as an ex-officio member of all committees of the IFC.
 4. Read and offer suggestions to all correspondence and publications, including the website, written by student officers on behalf of the Interfraternity Council;
 5. Immediately notify IFC President and Vice-President of Risk Management of any information he/she receives regarding any possible violations of IFC, Auburn University, or State and local laws or policies, or any other information that may indicate fraternal misconduct;
 6. Notify and attempt to include IFC President or Vice-President of Risk Management in any and all investigations, interviews, letters, faxes, e-mails, phone calls, and all other correspondence relating to situations of possible fraternal misconduct unless a clear and evident conflict of interest may be established with both of the aforementioned officers. In the event of said conflict, the Vice President of Recruitment, Public Relations, or Administrative Vice President should take their place;
 7. Meet with all student officers and committee chairmen as deemed necessary to offer advice, suggestions, etc. as related to their compliance with Article IV and Article V;

Section B. Failure or remittance of these duties will allow the Council of Presidents, by a three-quarter vote, to voice a complaint to the Fraternity and Sorority Committee.

Revised and approved by the Council of Presidents on November 4, 2008.