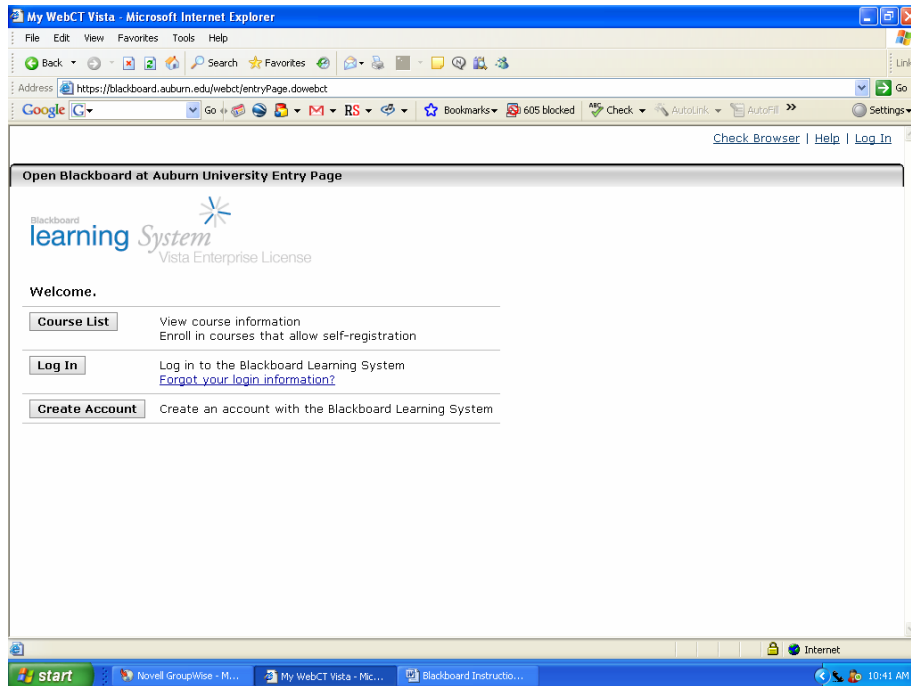


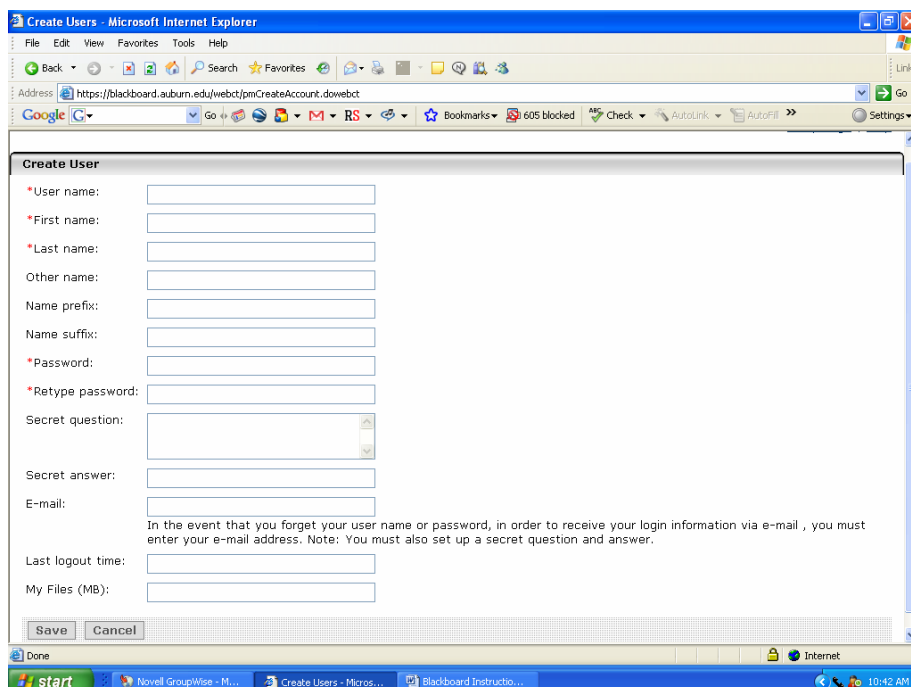
Accessing Golf/Utility Cart and Low Speed Vehicle Safety Training in Open Blackboard

1. With your web browser access the “Open Blackboard at Auburn University Entry Page” at the following website:

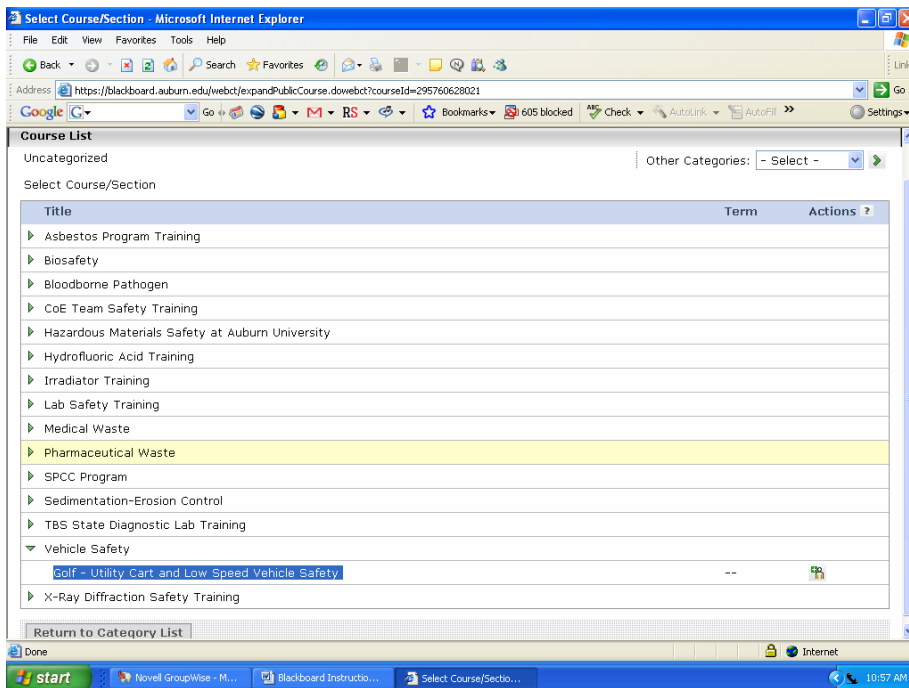
<https://blackboard.auburn.edu/webct/entryPage.doweabt>



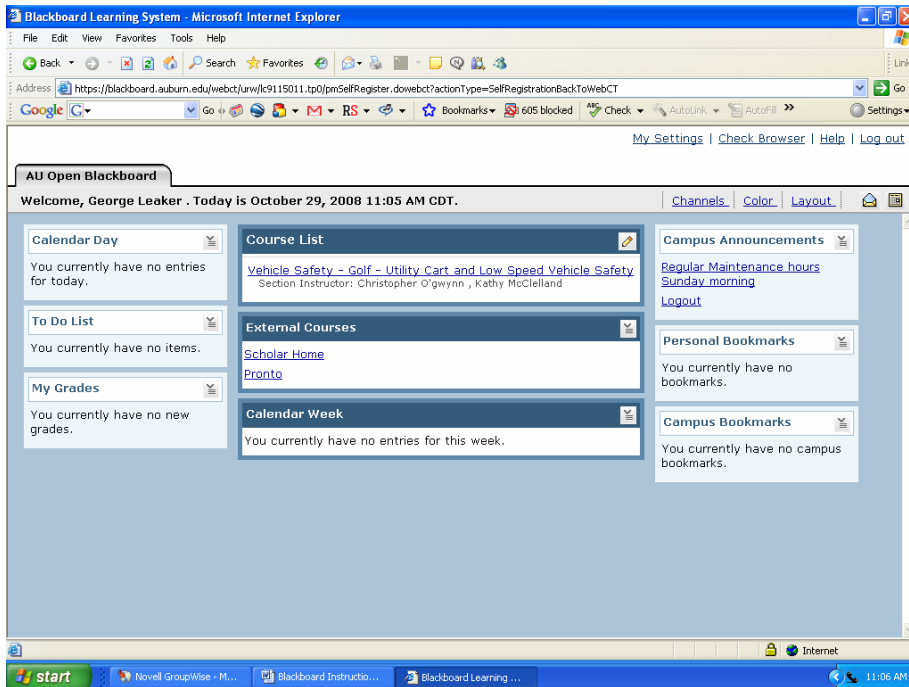
2. If you do not have an account in Open Blackboard you will need to press the “Create Account” button and complete all information. Make sure you chose a User Name and Password that you can remember. Write it down somewhere safe. *If you already have an account, go to part 4.*



3. Once you save your information you will be returned to the Open Blackboard at Auburn University Entry Page as seen in part 1 above.
4. Press the “Course List” button.
5. Under “Division Title” you will see a list of various University colleges and departments. Scroll down and select “Risk Management.”
6. Under “Group Title” select “Risk Management” again.
7. Under “Category Name” select “Uncategorized.”
8. Under “Title” look for “Vehicle Safety.” Press the small green arrow next to “Vehicle Safety” which will show the course title: “Golf - Utility Cart and Low Speed Vehicle Safety.” Press the icon of the person standing next to a green box with a white plus sign to register for the course. Enter your User Name and Password and press the “Register” button.



9. If registration was successful you will see “You have been registered for Golf - Utility Cart and Low Speed Vehicle Safety as Student” at the top of the screen.
10. Press the “Go to AU Open Blackboard” button to go to your main Blackboard page. You should see your name on the gray menu bar towards the top of the screen as well as the course title under your “Course List.”



11. Under “Course List” select the title of the course “Vehicle Safety - Golf - Utility Cart and Low Speed Vehicle Safety.”

12. Further instructions will be given once you enter the course.

