

Auburn University
FIRE WATCH PERMIT

Definition of Fire Watch: The assignment of a person or persons to an area for the express purpose of notifying the fire department and/or building occupants of an emergency, preventing a fire from occurring, extinguishing small fires, or protecting the public from fire and life safety dangers (2000 Edition, National Fire Protection Association Fire Prevention Code 1, section 2-1.70). In accordance with NFPA 101 Life Safety Code, section 7-6.1.8, anytime a fire alarm system is shutdown a fire watch must be provided for all parties left unprotected until the system is returned to service.

Name/Address Protected Property: _____

Responsible Representative: _____

Phone # /Address of Responsible Representative: _____

Date Fire Watch is to be implemented: _____ End Date: _____

Reason for Fire Watch: _____

Persons Assigned to Fire Watch Duties (Print Name):

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

Person (s) serving in a fire watch capacity shall comply with the following:

- At least one person shall be located inside the building anytime the building is occupied (every day) until notified by the University Fire Protection Engineer. This person shall not leave this property while on duty.
- **Fire watch shall be this person (s) only responsibility.**
- Shall remain awake, alert, and be capable of properly responding to a fire or other similar emergency.
- Shall have a reliable means of communication (e.g. cellular phone).
- Shall know the building address and geographical location of the building.
- Shall know the emergency forces telephone numbers (911).
- Shall meet with a fire department officer in charge upon his/or her arrival to provide information to the officer.
- Shall not allow the building to be reoccupied until given permission by the fire department to do so.

Person (s) serving as a fire watch shall also comply with the following when a hot work permit has been issued:

- At least one person shall be located in the hot work area at all times during hot work operations. This person shall not leave this hot work area for any reason during hot work operations and shall remain on duty for at least ½ an hour after all hot work operations are completed.
- Shall be aware of inherent hazards of the work site and of the hot work.
- Shall ensure safe conditions are maintained during hot work operations.
- Shall have the authority to stop the hot work operations if unsafe conditions develop.
- Shall have a 20 lb. ABC portable fire extinguisher readily available and be trained in its use.
- Shall watch for fires in all exposed areas and try to extinguish them only when fires are obviously within the capacity of the equipment available.

Signature of Responsible Representative: _____

Date: _____

Signature of University Safety Representative: _____

Date: _____